



**AIA**<sup>®</sup>

# Document G701<sup>®</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
SPS Richmond HVAC and Roof Improvements  
SPS JRHS HVAC and Roof Replacements  
Stillwater, Oklahoma 74075

**CONTRACT INFORMATION:**  
Contract For: General Construction

**CHANGE ORDER INFORMATION:**  
Change Order Number: 04

Date: 3/18/2024

Date: 09/30/2024

**OWNER:** *(Name and address)*  
Independent School District No. 16 of Payne County Oklahoma  
314 South Lewis Street  
Stillwater, Oklahoma 74074

**ARCHITECT:** *(Name and address)*  
505 Architects LLC  
  
1631 South Delaware Avenue  
Tulsa, Oklahoma 74104

**CONTRACTOR:** *(Name and address)*  
American Roofing and Construction, LLC  
  
735 N Union  
Ponca City, Oklahoma 74601

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

SPS Junior High School & SPS Richmond Elementary -Deck replacement and patching \$24,832.00

**Attachments:**

PCO #4 Detail cost breakdown dated 9/26/2024 for \$24,832.00

The original Contract Sum was	\$ 3,720,700.00
The net change by previously authorized Change Orders	\$ 103,540.54
The Contract Sum prior to this Change Order was	\$ 3,824,240.54
The Contract Sum will be increased by this Change Order in the amount of	\$ 24,832.00
The new Contract Sum including this Change Order will be	\$ 3,849,072.54

The Contract Time will be unchanged by zero (0) days.  
The new date of Substantial Completion will be 10/01/2024

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

505 Architects LLC

American Roofing and Construction, LLC

Independent School District No. 16 of Payne County Oklahoma

\_\_\_\_\_  
**ARCHITECT** *(Firm name)*

\_\_\_\_\_  
**CONTRACTOR** *(Firm name)*

\_\_\_\_\_  
**OWNER** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**SIGNATURE**

Brian Thomas, AIA, LEED AP;  
Principal

Jeff Beets, Vice President

Dr. Marshall Baker, SPS Board President

\_\_\_\_\_  
**PRINTED NAME AND TITLE**

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**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**PRINTED NAME AND TITLE**

9/30/2024

9/30/24  
\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**



September 26, 2024

SPS JRHS Roof & HVAC – Summer 2024 Project  
c/o Jeff Thomas  
1900 N. Skyline St.  
Stillwater, OK 74075



**RE: PCO #04 – Project Roof Deck Patching for Richmond Elementary and Junior High School**

Per request, American Roofing is proposing the following change order for the SPS JRHS Roof & HVAC Improvements. All necessary roofing work will be performed by American Roofing and Construction:

▪ **Roof Deck Patching per Contract**

**Includes:**

- Materials & Freight Charges
- All Labor for Installation
- Supervision
- Overhead & Profit

**Excludes**

- Sales Tax

<b>Item Description</b>	<b>Unit Cost</b>	<b>Quantity</b>	<b>Total Cost</b>
Richmond – 06-04-2024	\$9.70	600 sqft	\$5,820.00
Junior High – 07-15-2024	\$9.70	480 sqft	\$4,656.00
Junior High – 07-23-2024	\$9.70	320 sqft	\$3,104.00
Junior High – 07-24-2024	\$9.70	400 sqft	\$3,880.00
Junior High – 07-31-2024	\$9.70	560 sqft	\$5,432.00
Junior High – 08-03-2024	\$9.70	200 sqft	\$1,940.00

**Total Proposed Cost:**

**\$24,832.00**

If you have any questions, please contact me or our office staff at your convenience.

Respectfully Submitted,

Joe Vaden, Jr., Commercial Estimator  
American Roofing & Construction, LLC