



Memo of Understanding (M.O.U.)/Affiliation Agreement
Fort Lewis College (Durango, CO) and
Annette Island School District
(Metlakatla, AK)

This AGREEMENT has been entered into by Fort Lewis College acting herein by the Teacher Education Department (hereinafter FLC/TED) and **Annette Island School District**, acting through its BOARD OF EDUCATION (hereinafter the school/district).

The partnership that will be established between FLC/TED and the school/district will be mutually beneficial with vested interest from both parties to ensure the highest quality teacher preparation program. This single instance of collaboration model calls on the school/district to place a single Student Teacher candidate into district schools to practice their craft in partnership with master teachers between the dates of (no earlier than) January 1, 2026 and (no later than) December 31, 2026. This partnership's outcomes will be:

- FLC/TED students will work with a master teacher (Level II or III teachers) who will guide, reinforce, and model effective classroom instruction.
- FLC/TED student will be invited to become part of the school community as a part of her training for the profession.
- The school/district teachers will co-create, along with a contracted FLC/TED College Supervisor, an educational experience for teacher candidates that will prepare them well for careers in education.

Both parties agree to the following conditions:

- FLC/TED will include the school/district teachers in the evaluation of Teacher Licensure candidates with whom they have had the opportunity to work.
- Criminal background check: It is the responsibility of the FLC/TED teacher candidate to complete a criminal background check prior to the beginning of the student teaching semester as mandated by the school/district.
- Termination: Agreement may be terminated by the school/district or designee upon written notification to the College.
- Student removal: Both the College and the school/district reserve the right to remove a student from the program at any time deemed sufficient by the removing party.
- Governing State: The agreement shall be governed by the laws of the

- School/district administrators/principals can recommend faculty members to serve as Cooperating Teachers. All teaching areas of the school site will be open for Professional Development School activities, except those precluded by law.
- Learning Site's Responsibilities: Provide emergency first aid for any student who becomes sick or injured by conditions arising out of or during said student's participation in the learning experience at the Learning Site and providing prompt notification (within 24 hours) to the COLLEGE (FLC). Student is responsible for all associated costs and fees.
- Nondiscrimination: The parties will comply with all applicable laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act. If applicable, the parties will abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.
- Fingerprinting: The College shall require that each student teacher be fingerprinted in accordance with applicable state law and school/district policy, and that the student teacher provide the results to the school/district prior to placement in a public school. Pursuant to applicable law, no student teacher who has been convicted of a crime involving moral turpitude shall be placed in a public school.
- FERPA: The parties will comply with the provisions of the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations.

Signatures

Fort Lewis College

Jonathan Smith, Coordinator of Field Studies

Signature: _____ Date: _____

Annette Island School District

M. Taw Lindsey, Superintendent, AISD

Signature: W. Taw Lindsey Date: 5-20-20

Fort Lewis College

Dr. Chiara Cannella, Interim Dean, School of Education

Signature : _____ Date : _____
