

DISTRICT 318 – GRAND RAPIDS AREA SCHOOLS
650 SW 7th Avenue
Grand Rapids, MN 55744

CONTRACT FOR LEADERSHIP OF COMMUNITY EDUCATION

It is hereby agreed by and between District 318 Grand Rapids Area Schools and District 316 Greenway Public Schools as follows:

OBLIGATIONS OF SCHOOL DISTRICT 316

1. Said DISTRICT 316 shall pay DISTRICT 318 a total of \$24,761 annually for leadership services for Community Education with duties as outlined in this contract beginning July 1, 2026 through June 30, 2027.
2. Said DISTRICT 316 shall pay DISTRICT 318 for leadership services for General Community Education, Adult Basic Education, Youth Services/Development, Youth Enrichment, and Targeted Services.
3. Said DISTRICT 316 shall pay DISTRICT 318 for all expenses incurred while providing the leadership services outlined in this contract (i.e.: including, but not limited to mileage, marketing, meals, motel, advisory committee expense, etc). When possible, expenses will be coded directly to ISD 316's Community Education budget; all other expenses will be submitted for payment on a monthly basis.
4. Said DISTRICT 316 administration shall actively work with DISTRICT 318 leadership to recruit and guide DISTRICT 316 Community Education program and support staff.
5. Said DISTRICT 316 shall maintain independent programming and monitoring for School Age Child Care, Early Childhood Family Education, School Readiness and Early Childhood Screening.
6. Said DISTRICT 316 will provide access to school district facilities at no additional charge for the purpose of Community Education programming.

OBLIGATIONS OF SCHOOL DISTRICT 318

1. Said DISTRICT 318 shall provide administration for the following Community Education program components for said DISTRICT 316:
 - General Community Education
 - Adult Basic Education (AEOA Consortium)
 - Youth Service/Development
 - Youth Enrichment
 - Targeted Services

Administration will include monitoring data collection, preparation of program evaluation summaries and annual reports as required by the advisory council, District, and Minnesota Department of Education.

Local program staff will be responsible to collect annual participation data in preparation for annual reporting.

2. Said DISTRICT 318 Leadership staff shall attend and be a member of DISTRICT 316's Community Education Advisory Council and ensure compliance with Community Education Law.
3. Said DISTRICT 318 shall support and guide DISTRICT 316's program and support staff as they design, implement, and monitor day, evening, and non-school day educational activities to be consistent with DISTRICT 316's mission and the changing community needs as directed by the advisory council.
4. Said DISTRICT 318 shall direct the marketing, outreach, and promotion of Community Education sponsored activities for the communities in the DISTRICT 316 service area.
5. Said DISTRICT 318 shall build partnerships and promote organizational collaboratives within the DISTRICT 316 service area.
6. Said DISTRICT 318 shall actively participate, representing DISTRICT 316, in regional and state Community Education meetings and networks.
7. Said DISTRICT 318 shall support DISTRICT 316 program staff as they recruit and evaluate qualified community/professional staff as instructors for Community Education classes.
8. Said DISTRICT 318 shall recruit and guide Community Education program staff in conjunction with DISTRICT 316 administration.
9. Said DISTRICT 318 shall monitor all 04 fund budget categories related to the services they are contracted to provide and to maintain a balanced budget utilizing the UFARS system of reporting.
10. Said DISTRICT 318 shall coordinate, consolidate and insure that all State reports are completed and submitted in a timely fashion for the services they are contracted to provide.

THIS CONTRACT MAY BE TERMINATED PRIOR TO THE ENDING DATE LISTED ABOVE IN THE EVENT OF:

1. Mutual agreement by the contracting parties, with a minimum of a 60-day notice.
2. Unsatisfactory performance by either of the parties.

DISTRICT 318 SUPERINTENDENT

DISTRICT 316 SUPERINTENDENT

DATE

DATE