



East Chambers Independent School District

Home of the Buccaneers

Andrea Smith, Superintendent • 216 Champions Loop Winnie, TX 77665 • 409-296-6100

MINUTES-BOARD OF TRUSTEES EAST CHAMBERS INDEPENDENT SCHOOL DISTRICT REGULAR MEETING OF JULY 13, 2026

Board Members Present: Scott Jones, President; Lisa Bauer, Vice President, Charlotte Edwards, Secretary; Frank Abalos; Everett Guillory; Kelley Touchet

Board Members Absent: Jason Gardner

Present: 6. Absent 1.

1. CALL TO ORDER - Welcome - Pledge of Allegiance

The meeting was called to order at 6:00pm. Mr. Jones gave the welcome and led the Pledge of Allegiance.

2. PUBLIC PARTICIPATION: None

3. REPORTS:

3.A. Information Items

3.A.1. Superintendent Reports

Mrs. Smith reported on the following information items listed after administration reports: Enrollment, Employee Resignations, District New Hires, and Baseball/Softball Locker Rooms.

3.A.1.a. Toby Kahla, Operations Director

Mrs. Smith reported on behalf of Toby Kahla, Operations Director on Primary Updates, Liability and Automobile, Turf Replacement, Safety Conference, and Baseball/Softball Locker Rooms.

3.A.1.b. Gena Albrecht, Business Manager

Emily Bridgers, Director of Finance, gave the financial reports on behalf of Gena Albrecht.

3.A.1.b.1. Monthly Transactions

Revenue Realized: \$2,154,107.94; Expenditures \$2,034,863.18

3.A.1.b.2. Check Register

3.A.1.b.3. Revenue/Expenditure Report

3.A.1.b.4. Depository Collateralization Report

3.A.1.b.5. Tax Collections

3.A.1.b.6. Student Activity Funds

3.A.1.b.7. Attorney Invoices

3.A.1.b.8. Investment Reports

\$2,278,999.43 Texpool

\$12,121,723.51 TASB Lonestar

\$587,873.43 TASB Lonestar Debt Service Fund

\$545.61 TASB Lonestar PSF Capital Improvement

4. CONSENT AGENDA – ACTION ITEMS:

I move to approve the items on the consent agenda as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Jason Gardner: Absent, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea

Yea: 6, Nay: 0, Absent: 1

4.A. Approval of Minutes

June 8, 2026 Regular Meeting

4.B. Payments Over \$50,000

Entergy \$50,000 - estimate

BOK Financial - \$292,943.75 - Bond interest payment

4.C. 2025-2026 Budget Amendments

199/11/Instruction increased by \$4,025 Amended Budget \$12,339,959

199/34/Transportation decreased by \$81,750 Amended Budget \$670,218

199/36/Co-Curricular Activities increased by \$120,000 Amended Budget \$1,462,457

5. CLOSED SESSION (if applicable):

At 6:10pm, the board entered into closed session for 551.074 Personnel for deliberation of personnel including renewal of the Superintendent contract. At 6:38pm, the board reconvened into open session.

6. ACTION ITEMS

6.A. Consider Renewal of Superintendent Contract

I move to approve the renewal of the superintendent contract as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea Yea: 6, Nay: 0, Absent: 1

6.B. Consider Hiring Director of Technology

I move to approve Ryo Atha to be hired as the Director of Technology on a 1 year probationary noncertified professional contract. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.C. Consider Hiring Teachers

I move to approve hiring Britnie Bourque and Madeline Hamm on a 1 year probationary contract as present. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.D. Consider Policy Update 127 Affecting the Following Policies: BJCF(LOCAL): SUPERINTENDENT – NONRENEWAL; CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES – FINANCIAL ETHICS; DC(LOCAL): EMPLOYMENT PRACTICES; DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT; DP(LOCAL): PERSONNEL POSITIONS; DPA(LOCAL): PERSONNEL POSITIONS – PRINCIPALS; DPB(LOCAL): PERSONNEL POSITIONS – OTHER PERSONNEL POSITIONS; EHAD(LOCAL): BASIC INSTRUCTIONAL PROGRAM – ELECTIVE INSTRUCTION; EHBB(LOCAL): SPECIAL PROGRAMS – GIFTED AND TALENTED STUDENTS; FFF(LOCAL): STUDENT WELFARE – STUDENT SAFETY

I move to approve the policy update 127 as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.E. Consider 2026-2027 Salary Schedule

I move to approve a 2.5% increase as present with the 2026-2027 salary schedule. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.F. Consider 2026-2027 Employer Contribution to Employee Health Insurance Program

I move to approve \$325 for the 2026-2027 employer contribution to employee health insurance program. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.G. Consider Updated Stipend Schedule for 2026-2027

I move to approve the updated stipend schedule for 2026-2027 as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.H. Consider August Payroll For New Hires

I move to approve August Payroll for Cody Newman, Michael Todd, and Paul Trammel as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.I. Consider Adoption of SAVVAS Curriculum

I move to approve the adoption of the SAVVAS Curriculum as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.J. Consider Endorsement of 2026-2027 Employee Handbook

I move to endorse the 2026-2027 Employee Handbook as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.K. Consider Endorsement of 2026-2027 Student Handbook

I move to endorse the 2026-2027 Student Handbook as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.L. Consider Approval to Accept Donation From 1PointFive

I move to approve to accept a \$25,000 donation from 1PointFive to be used in the ag department. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.M. Consider Approval to Accept Donation From East Chambers ISD Education Foundation

I move to approve to accept the donation of \$75,651.21 for grants funded during the 2025-2026 school year as presented. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

6.N. Consider 2026-2027 Liability and Automobile Insurance

I move to approve the 2026-2027 Liability and Automobile Insurance with TASB Risk Fund in the amount of \$45,249. This motion, made by Lisa Bauer and seconded by Charlotte Edwards, Passed.

Jason Gardner: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Charlotte Edwards: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

There being no further business to come before the board, the meeting was adjourned at 6:51pm.

Scott Jones, President

Charlotte Edwards, Secretary

Date