



Stillwater Public Schools Administration
Building
314 S. Lewis
Stillwater, OK 74074

Minutes of Special Meeting

Tuesday, April 8, 2025 5:00 PM Central

Attendance Taken at 5:00 PM.

Marshall Baker: Present
Rachel Dillin: Present
Roberta Douglas: Present
Tim Riley: Present
Gay Washington: Present

1. Board of Education Call to Order and Roll Call

Dr. Marshall Baker, President, called the meeting to order at 5:00 p.m. The roll call was taken by Board Clerk, Tawni Hooten. The record shows that all members of the board are present and a quorum of the board is established.

2. Introductory Items/ Board of Education Reorganization

A. Review April 1, 2025, School Board Election Return

A certificate of Election was issued by the Payne County Election Board to Dr. Marshall Baker for Stillwater School Board Seat Five (5). This seat has a 5-year term of office ending in 2030.

B. Administer Oath of Office to Elected Member for Board of Education Seat No. Five (5)

Dr. Marshall Baker took the Oath of Office for the Board of Education Seat five (5).

C. Nomination, Discussion, and Vote for President of the Board of Education

I Move to elect Roberta Douglas as President for the Stillwater Board of Education. This motion, made by Gay Washington and seconded by Rachel Dillin, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

D. Nomination, Discussion, and Vote for Vice President of the Board of Education

I Move to elect Rachel Dillin for Vice President of the Stillwater Board of Education. This motion, made by Roberta Douglas and seconded by Tim Riley, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

E. Vote to Authorize the President to Designate a Board Member to Serve as Executive Minutes Clerk.

I Move to Authorize the President to Designate a Board Member to Serve as Executive Session Minutes Clerk. This motion, made by Rachel Dillin and seconded by Tim Riley, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

Newly elected President, Roberta Douglas appointed Dr. Marshall Baker to serve as Executive Session Minutes Clerk through April, 2026.

3. Proposed Executive Session to Discuss the Following:

A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)

B. Evaluation of the Acting Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7)

4. Vote to Convene in Executive Session (Action)

I Move to convene in Executive Session, for the purposes as listed on the agenda, at 5:15 p.m. This motion, made by Rachel Dillin and seconded by Tim Riley, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

5. President's Acknowledgement of the Return of the Board to Open Session

President Baker acknowledged the return of the board to open session at 6:20 p.m.

6. Statement of Executive Session Minutes

The following statement was provided by ROBERTA DOUGLAS. The Executive Session convened at 5:02 p.m. During the Executive Session, the following people were present: Dr. Marshall Baker, Tim Riley, Rachel Dillin, Roberta Douglas, Dr. Gay Washington, Dr.

Janet Vinson, Dr. Trent Swanson (5:15 p.m. – 5:30 p.m.), and Kristie Newby (5:15 p.m. – 6:10 p.m.) In the Executive Session, the Board discussed the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), the evaluation of the Superintendent as authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

7. Consider and Vote to Approve Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda. (Action)

I move to approve Resignations and Employment Recommendations Listed on Exhibit A of the Agenda. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

8. Vote to adjourn (Action)

I move to adjourn at 6:25 p.m. This motion, made by Tim Riley and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION

Roberta Douglas, President

STILLWATER BOARD OF EDUCATION



Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on May 13, 2025.