



**Official Meeting Minutes**

**1. Call to Order**

Board Chair Carrie Lounsberry called the meeting to order at 4:30 p.m.

**2. Roll Call**

Board Clerk Shana Dukes took roll call.

<b>Board Member Attendance</b>	<b>Present</b>	<b>Absent</b>
Member Dukes	X	
Member Niemioja	X	
Member Warrick	X	
Member Pierson	X	
Member Larsen	X	
Member Klingner	X	
Member Lounsberry	X	

**3. Pledge of Allegiance**

Board Chair Carrie Lounsberry led the Pledge of Allegiance.

**4. Approval of Agenda Items**

**Motion by Member Klingner and a Second by Member Niemioja to approve the agenda items.**

Motion Carried 7-0.

**5. Information Items**

**A. Special Work Session for the Purpose of Second Round Interviews and Selecting Lone Finalist**

The ISD 199 Second Round Interviews to Selection of a Lone Finalist took place. Finalists delivered presentations and responded to questions from the school board in the following order: Melissa Sonnek, Tyrone Brookins, and Bob McDowell.

**6. Recess - End of Candidate Interviews**

The board took a brief recess.

**Motion by Member Pierson and a Second by Member Dukes to take a recess.**

**Motion carried 7-0 at 8:48 pm.**

**7. End Recess and Reconvene the Special Meeting**

The board reconvened the special meeting.

**Motion by Member Larsen and a Second by Member Warrick to take a recess.**

**Motion carried 7-0 at 9:17 pm.**

**8. Deliberation and Reference Checks Reporting for Round 2 Interviews**

The board deliberated on finalists and reviewed reference checks for second round interviews.

**9. Action Items**

**A. Select Lone Finalist and Set Negotiations Process**

**Lone Finalist Selection**

Following the conclusion of board deliberations, a roll call vote was conducted.

**Motion by Member Klinger and a Second by Member Pierson to select Dr. Brookins as the lone finalist for the position of superintendent.**

**Motion carried 4-3.**

Roll Call Style Voting	Aye	Nay
1-Member Niemioja		X
2-Member Pierson	X	
3-Member Larsen		X
4-Member Warrick		X
5-Member Dukes	X	
6-Member Klingner	X	
7-Member Lounsberry	X	

**Negotiations Process**

Board Member Pierson motioned to extend an offer of an employment contract for the position of the Inver Grove Heights Schools Superintendent to Dr. Brookins, contingent upon a mutually agreeable employment contract being negotiated.

**Motion by Member Pierson and a Second by Member Dukes to extend an offer of an employment contract.**

**Motion carried 7-0.**

**10. Adjournment**

**Motion by Member Niemioja and a Second by Member Warrick to adjourn the meeting.**

Motion carried 7-0 to adjourn the meeting at 12:53 a.m.

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 199 (Inver Grove Heights Community Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a special meeting of the school board of the ISD 199 School District duly called and held on the date therein indicated, a true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 9th day of April, 2026.

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School District Clerk