

**EARLY CHILDHOOD PARTNERSHIP PROJECT  
AGREEMENT SCHOOL YEAR 2025- 2026**

This Early Childhood Partnership Project Agreement (the "Agreement") dated as of the 1st day of July, 2025, is between Independent School District No. 16 of Payne County, Oklahoma ("Stillwater Public Schools"), with a notice address of 314 South Lewis, Stillwater, Oklahoma 74074, and Stillwater First United Methodist Church ("SFUMC"), with a notice address of 400 West Seventh Avenue, Stillwater, Oklahoma 74074.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, Stillwater Public Schools and SFUMC agree as follows:

1. **Collaboration.** Stillwater Public Schools and SFUMC, via the staff of SFUMC's Preschool, agree to collaborate regarding the requirements of a public school pre-kindergarten program within SFUMC's Early Childhood Center and to facilitate the enrollment of four and five-year-old children residing within the boundaries of Stillwater Public Schools into the program. The parties further agree to work together in implementation of Stillwater Public Schools' state-adopted pre-kindergarten curriculum used within the pre-kindergarten programs operated within Stillwater Public Schools' school sites.
2. **Instructional Materials and Attendance.** Stillwater Public Schools agrees to provide SFUMC certain supplemental instructional materials as deemed appropriate to meet the basic instructional curriculum standards Stillwater Public Schools deems appropriate. SFUMC agrees to provide Stillwater Public Schools with the names and attendance records for the children enrolled in the pre-kindergarten program. Both parties will ensure that all enrollment and attendance procedures and practices will meet district and state accreditation standards and requirements.
3. **Enrollment and Staffing.** SFUMC will be solely responsible for enrollment and for reporting required by the State of Oklahoma or Stillwater Public Schools for pupil accounting purposes. SFUMC will use Stillwater Public Schools' online enrollment forms and will provide all necessary documents for enrollment to Stillwater Public Schools' District Registrar, Special Education Services, and other offices responsible for reporting characteristics of students, including, but not limited to, birth certificates and immunization records. As Stillwater Public Schools' residents, the students and their families will be entitled to all the rights, benefits, and privileges accorded all other enrollees in the district. All FUMC teachers, teacher assistants, and paraprofessionals who work within the pre-kindergarten program must meet the certification requirements put in place by the Oklahoma State Department of Education. All documentation of staff members meeting the certification requirements must be on file with the Oklahoma State Department of Education and Stillwater Public Schools before the first day of fall classes. If one or more additional four-year-old classrooms become necessary due to greater than anticipated

enrollment, SFUMC may employ necessary personnel compliant with the requirements of state and federal law. All new SFUMC pre-kindergarten staff members must meet and have all documentation on file with the Oklahoma State Department of Education and Stillwater Public Schools before their first day of work within the pre-kindergarten program at SFUMC. Stillwater Public Schools will provide online accounts for the SFUMC classroom teacher, classroom teacher assistant, and director to ensure their access to curriculum, communication, training, and record keeping requirements set forth in this agreement. Failure to report accurate attendance, changes to student enrollment, or staff certification documentation to Stillwater Public Schools may result in the termination of the contract.

4. **Term and Termination.** This agreement is effective as of July 1, 2025, and shall continue in effect through June 30, 2026, unless terminated earlier as provided herein. Either party may terminate this agreement upon fourteen (14) days' written notice. It is agreed that Stillwater Public Schools will reimburse SFUMC for the 2025-2026 school term based on the annual cost of \$1,200 per full-time enrolled student, with the annual total based on average daily membership of full-time students as of the end of the day on October 31, 2025. SFUMC agrees to invoice Stillwater Public Schools two times per year by November 14, 2025, and April 17, 2026.
5. **Independent Contractor Status.** Each party is acting as an independent contractor, and no employee or subcontractor of either party shall be deemed to be an employee of the other. Neither party undertakes by this agreement or otherwise to perform any obligation of the other party, whether regulatory or contractual or to assume any responsibility for the other party's actions, business or operations. Neither party shall have the authority to bind, commit or incur any liability on behalf of the other party or to otherwise act in any way as an agent or representative of the other party.
6. **Force Majeure.** Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, pandemics, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming the force majeure event has given the other party reasonably prompt notice of the event.
7. **Notices.** All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service to the parties at the addresses herein or at such other addresses of which either party may give notice.

8. **Miscellaneous.** This agreement embodies the entire agreement and understanding between Stillwater Public Schools and SFUMC relating to the subject matter of this Agreement and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This agreement is to be governed by and construed in accordance with the laws of the State of Oklahoma. This agreement may be amended only in writing signed by both parties. If any provision of this agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this agreement and any remaining provisions will continue in full force and effect. This agreement shall be binding upon and insure to the benefit of and be enforceable by the parties to this agreement and their respective successors and permitted assigns. This agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this agreement, the prevailing party shall be entitled to receive its reasonable attorney fees and other costs and expenses incurred therein.

**STILLWATER FIRST UNITED  
METHODIST CHURCH**

By: Vickie Raper  
Name: Vickie Raper  
Title: Director

Contact for SFUMC Early Childhood Center

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**STILLWATER PUBLIC SCHOOLS,  
INDEPENDENT SCHOOL  
DISTRICT NO. 16 OF PAYNE  
COUNTY, OKLAHOMA**

By: \_\_\_\_\_  
Name: Roberta Douglas  
Title: Stillwater Board of Education President

Contact for SPS Educational Services

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