
Board Action Required



No Action Required

To: Coppell ISD Board of Trustees

From: Dwight Goodwin, Executive Director Of Technology Services

Date: March 30, 2026

cc: Dr. Leanne Shivers, Dr. Amber Lasseigne, Sid Grant, Josette Dobbins

Re: **District-Wide Multifunction Copier Lease And Service Agreement**

In June 2026, the district's existing lease agreement for multifunction copiers with Canon will expire. The committee is recommending the following supplier:

Canon Financial Services, Inc.

The current annual cost for copier service averages approximately \$212,000. The projected future cost accounts for the addition of machines for the Fine Arts and Athletics programs. Please note that neither the current nor the projected costs include charges for color copies, which are billed separately based on usage.

RECOMMENDATION: That the Coppell ISD Board of Trustees approve the administration to enter into a four-year lease agreement with Canon Financial Services, Inc., with an amount not to exceed \$250,000 annually.