



RICHLAND COUNTY COMMUNITY UNIT NO. 1

1100 EAST LAUREL STREET - OLNEY, ILLINOIS 62450

P/618-395-2324 - F/618-392-4147

Maintenance Building

Request for Proposals

RICHLAND COUNTY COMMUNITY UNIT #1 (Public Notice)

Notice is hereby given that sealed proposals for all material and labor outlined on the listing for the Maintenance Building for Richland County Community Unit #1, Illinois shall be received at the RCCU#1 District Office on or before **9:30 AM on May 15th**. BIDS SENT BY FACSIMILE OR EMAIL WILL NOT BE ACCEPTED. Bid specifications can be retrieved by contacting the District Office and/or by visiting the district website at www.rccu1.net. The School District cannot assume the responsibility for delayed postal deliveries and does not recognize postmarks as representing the fact that a bid has been "received" by the School District before the specified deadline. Bids received after the time specified in the Invitation to Bid will not be considered.

The quantities indicated are a reasonable estimate at this time. The Board of Education reserves the right to revise any and all quantities.

All communications, requests, questions, and so forth, shall be addressed to

Jason Fox, Superintendent or Rylan Rusk Assistant Superintendent of Business
Address 1100 East Laurel Street
Olney, Illinois 62450
Phone number (618) 395-2324

BID SUBMISSION

Sealed proposals clearly marked "Maintenance Building Bid" shall be hand delivered or be placed in the U.S. Mail and addressed to:

Mr. Rylan Rusk,
Assistant Superintendent of Business
Richland County Community Unit School District #1
1100 E. Laurel Street
Olney, IL 62450

All such bid proposals, whether mailed or hand delivered, must be received no later than **9:30 a.m., Friday May 15th 2026**. Any bids received after the date/time listed above will not be considered. Faxed or emailed bids will not be accepted. It shall be the responsibility of each bidder to ensure that his/her bid is timely and properly delivered. Each bid proposal must be submitted on the additional bid form (Appendix A: Bid Form) with Exhibits "B, C, and D" provided with these specifications and must be contained in a sealed envelope, which shall be endorsed on the outside thereof with the following information:

- Maintenance Building Bid
- Name and address of bidder

All bids shall be deemed final, conclusive and irrevocable for ninety (90) days from opening, and no bid shall be subject to correction or amendment for any error or miscalculation. The bid specifications, instructions, and any other associated written direction from the school district are mandatory and shall be integrated into, shall be part of and necessary to, any contract that may be awarded to the low bidder (if the Board of Education decides, in its sole and exclusive discretion, to contract). Any bidder who supplies false or

misleading information in response thereto may, at the Board's sole and exclusive discretion, have its bid rejected; or, if a contract is awarded to such a bidder, the contract may, at the Board's sole and exclusive discretion, be declared null and void.

BID AWARD

The school district is expected to consider submitted bids at its regular Board of Education meeting on **May 21, 2026** at 6:00 p.m., or as soon thereafter as the Board is able to consider the matter. The school district reserves the right to reject any and all bids. The contract will be awarded, if at all, to the lowest responsible bidder meeting the bid specifications as determined by the school district.

SEALED BID SPECIFICATIONS FOR: MAINTENANCE BUILDING

DUE ON OR BEFORE 9:30 AM, FRIDAY, MAY 15, 2026 at the District Office, 1100 East Laurel Street, Olney IL 62450. Phone number (618) 395-2324.

1. TIMELINE

- a. Pre-Bid Meeting at Richland County District Office- May 4th 10:00 am
- b. RFI Deadline May 11th 10:00 am
- c. Last addendum May 13th
- d. Bids Due and Bid Opening at Richland County District Office- May 15th 9:30 am
- e. Bid(s) Awarded May 21st at RCCU #1 Board of Education Meeting 6:00 pm

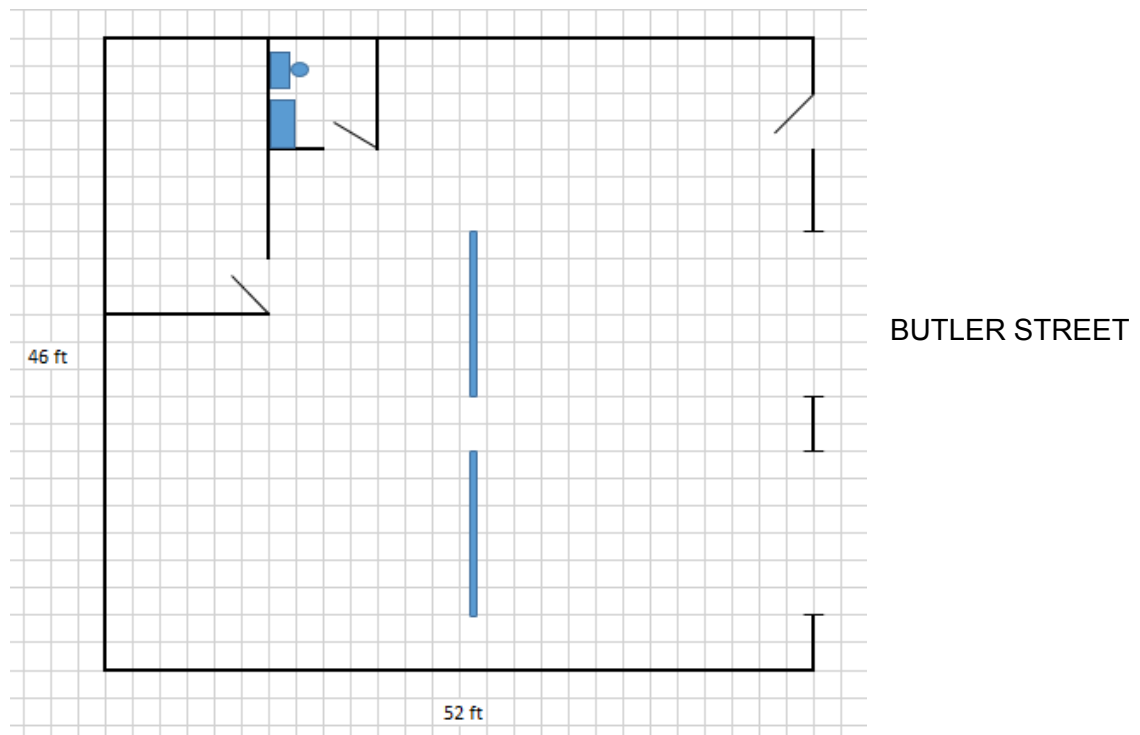
2. SCOPE OF WORK

- a. Each trade area to include all material and labor unless noted as provided by the owner.
- b. Concrete-Concrete footing 46' x 52'---Concrete stem wall approximately 8" above poured concrete slab---Anchor bolts placed in concrete stem wall every 4' with 12" anchor bolt placement from corners, frame breaks, and bolt plate ends. --- Minimum of 4" of compacted granular infill before pouring concrete slab. --- Concrete slab with vapor barrier should be 6" thick. --- 6" Concrete approach to building 54' x 30' off of Butler street. Finish to grade the rest of the construction site so it can be seeded to grass. Owner to provide seed and labor for seeding lawn.
- c. Plumbing-Rough plumbing from city main to the bathroom for toilet and sink. --- 12" stub extensions beyond concrete slab. --- 4" sewer line and 3/4" copper water service line. Plumbing fixtures such as sink and toilet will be provided by the owner. The contractor will provide plumbing for the floor drain trough located in the center of floor.
- d. Electrical-Rough in electrical service 200 AMP trenched underground with 3" Schedule 40 Electrical PVC Conduit. Install Square D 200 AMP 30 space panel box with service to box. Remaining electrical outlets, fixtures, lights, etc. to be owner provided.
- e. General Construction-Install 6" mud sill insulation.---Install 2"x6" treated lumber sill plate.--- Framing walls to be 2"x6" 10' tall. Stick frame should be 16" on center.--- Purlins on exterior walls should be 2"x4" and 24" on center.---Attach white metal to exterior of building walls with screw fasteners.---Roof pitch to be 4/12 with trusses 24" on center.--- Overhang on gable ends of 8" and on eave of 12"---2" x 4" purlins placed 24" on center. Attach charcoal grey

color sheet metal to purlins with roofing screws. All exterior doors including overhead and walk through doors will be contractor provided. (2) 12'x8' exterior solid white insulated overhead doors with electronic door opener/closers. (1) Exterior walk through insulated door 36"x80".

f. All interior walls and doors will be owner provided.

g. Sample sketch of building layout below



3. **INSPECTION OF WORK-** Before submitting a bid, each contractor shall inspect the site of the proposed work to arrive at a clear understanding of the conditions under which the work is to be done.
4. **OPERATIONS PERSONNEL:** Contractor shall be responsible for making sure no prohibited person shall be on school grounds at any time. "Prohibited person" includes, but is not limited to, persons prohibited by school officials from presence on school grounds and convicted sex offenders.
5. **SERVICE INTERRUPTION:** Failure to perform the contract according to specifications shall be considered as a breach of contract which shall entitle the school district to cancel the contract and procure services from any other source on an emergency basis until a new bid may be let.
6. **CERTIFICATION:** Certification must be made that the contract/vendor is not barred from bidding on the Contract as a result of a conviction for either bid-rigging or bid rotating under Article 33 E of the Criminal Code of 1961. Certification is to be made by signature of person(s) legally authorized to perform such function in the appropriate place in Exhibit "B" of the bid documents. Additional certification is included in Exhibit "C" and Exhibit "D"

7. TAXES: Contractor shall not charge, invoice, or otherwise recoup taxes to which school districts are not subject. Bid price shall be inclusive of any and all fees, charges, and expenses.
8. SUBCONTRACTING: Contractor shall not assign or otherwise subcontract this contract without the written consent of the school district. In no case shall the school district consent, if given, relieve Contractor from its obligations or change the terms of the contract.
9. AGREEMENT GOVERNED BY ILLINOIS LAW: The final trash removal and recycling contract contemplated herein shall be executed in Illinois and shall be governed in accordance with the laws of the State of Illinois in every respect.
10. SURVIVAL OF CONTRACT: The final trash removal and recycling contract contemplated herein shall be binding upon the parties thereto, their successors and assigns.
11. SAVINGS CLAUSE: If any portion of the final trash removal and recycling contract contemplated herein is deemed to be illegal or unenforceable, the remainder thereof shall remain in full force and effect.

APPENDIX A
Maintenance Building
Bid Form

Company or Firm

Authorized Representative/Title

Address

City, State, Zip Code

Telephone Number

	Type of Trade	Bid Amount
1.	Concrete	
2.	Electrical	
4.	Plumbing	
5.	General Construction	
6.	Alternate Bid (Combination of trades) Please specify	

Exhibit B
Maintenance Building
Richland County Community Unit School District #1

1. The Richland County Community Unit School District #1, reserves the right to reject any or all bids to waive any informality in bidding.
2. Having carefully examined all bid documents, as well as the proposed program, the undersigned hereby proposes to furnish all services set forth by the Specifications, Notice to Bidders, General Conditions, and Form of Proposal herein referred to and described.
3. By entering into this Agreement, Contractor/Vendor certifies and warranted to the Board of Education that it is not barred from entering into this Agreement for any reason whatsoever, including, but not limited to, a violation of Section 33E-3 (Bid Rigging) or Section 33E-4 (Bid Rotating) of the Illinois Criminal Code of 1961. The Board reserves the right to declare the contract void if this certification is false.
4. The Contractor/Vendor certifies that the Contractor/Vendor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4). 5. The Contractor/Vendor acknowledges receipt of all addendum(s) issued, if applicable_____

COMPANY NAME _____

SIGNATURE OF BIDDER _____

BIDDER PRINT NAME _____

TITLE _____

EMAIL ADDRESS _____

CITY STATE ZIP _____

Exhibit C
Maintenance Building
Richland County Community Unit School District #1
CONTRACTOR QUESTIONNAIRE

Pursuant to 105 ILCS 5/10-17 all school districts in the State of Illinois are required to annually report the number and value of contracts awarded to minority owned businesses, woman owned businesses, and businesses owned by persons with disabilities as defined in the Business Enterprise for Minorities, Women, and Persons with Disabilities Act; veteran owned businesses, and locally owned businesses for contracts over \$25,000. In order to comply with this requirement, contractors must complete the following questionnaire and return it with their bid responses.

Guidance issued by the Illinois State Board of Education requires that we inquire whether your company is certified as a minority, woman, disabled person, or veteran owned business by a certifying agency (e.g., Chicago Transit Authority – Cook County – Illinois Department of Transportation – Metropolitan Transit Authority Metropolitan Water Reclamation District – U.S. Small Business Administration – State of Illinois) or that it would be eligible for certification if an application were made. The Guidance includes the definitions set forth below.

Definition of Ownership: “Minority owned business, woman owned business, business owned by a person with a disability, and veteran owned business” means a business concern which is at least 51% owned by one or more minority persons, women, persons with a disability, or veterans; or in the case of a corporation, at least 51% of the stock in which is owned by one or more minority persons, women, persons with a disability, or veterans, and the management and daily business operations of which are controlled by one or more of the minority, women, persons with a disability, or veterans who own it. (30 ILCS 575/2)

Is Your Company a Minority Owned Business? YES _____ NO _____ “Minority person” shall mean a person who is a citizen or lawful permanent resident of the United States and who is: (a) African American – a person having origins in any of the black racial groups in Africa; or (b) Hispanic - a person of Spanish or Portuguese culture with origins in Mexico, South or Central America, or the Caribbean Islands, regardless of race; or(c) Asian American - a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent or the Pacific Islands); or (d) Native American or Alaskan Native – a person having origins in any of the original peoples of North America. (30 ILCS 575/2)

Is Your Company a Woman Owned Business? YES _____ NO _____ “Woman” shall mean a person who is a citizen or lawful permanent resident of the United States and who is of the female gender. (30 ILCS575/2). Your business must also be at least 51% unconditionally and directly owned by women who are U.S. citizens. The woman or women must manage daily operations, make long-term decisions and hold the highest officer positions available. They must also work at the business full-time during normal working hours, although there is no minimum amount of time for the business to be considered operational.
Community Consolidated

Is Your Company a Business Owned By Persons with Disabilities? YES _____ NO _____ “Person with a disability” means a person who is a citizen or lawful resident of the United States and is a person qualifying as being disabled, where “Disabled” means a severe physical or mental disability that: (a) results from: amputation, arthritis, autism, blindness, burn injury, cancer, cerebral palsy, cystic fibrosis, deafness, head injury, heart disease, hemiplegia, hemophilia, respiratory or pulmonary dysfunction, mental retardation, mental illness, multiple sclerosis, muscular dystrophy, musculoskeletal disorders, neurological disorders,

including stroke and epilepsy, paraplegia, quadriplegia and other spinal cord conditions, sickle cell anemia, specific learning disabilities, or end stage renal failure disease; and (b) substantially limits one or more of the person's major life activities. Another disability or combination of disabilities may also be considered as a severe disability for the purposes of item (a) if it is determined by an evaluation of rehabilitation potential to cause a comparable degree of substantial functional limitation similar to the specific list of disabilities listed in this definition. (30 ILCS 575/2).

Is Your Company a Veteran Owned Business? YES _____ NO _____ "Veteran owned" means a business that is at least 51% owned by a veteran or veterans who are U.S. citizens and who control and operate the business

Is Your Company a Locally Owned Business YES _____ NO _____ as it relates to this School District? For purposes of this questionnaire, "Locally Owned" means that the registered address or principal place of business of the company is located within the boundaries of the school district. For a corporation, LLC, LP, LLP, or LLLP, the registered address is the address for business on file with the Illinois Secretary of State. For all other business entities, the principal place of business is where the books and records of the business are kept and/or the management of the business works.

Exhibit D
Maintenance Building
Richland County Community Unit School District #1
NON-COLLUSION AFFIDAVIT

STATE OF ILLINOIS, RICHLAND COUNTY

The undersigned Vendor or agent, being duly sworn, on oath says that he/she has not, nor has any other member, representative, nor agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be quoted by anyone at such letting, nor to prevent any person from providing a quote nor to induce anyone to refrain from quoting, and that this proposal is made without reference to any other quote and without any agreement, understanding or combination with any other person in reference to such quote.

He/she further says that no person or persons, firms or corporation(s) has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Vendor or Agent

FOR

Firm or Corporation

Subscribed and sworn to before me this _____ day of _____, 2026.

My commission expires: _____

Notary Public

CERTIFICATION

The Vendor hereby certifies that the Vendor is not barred from quoting on this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Signature

