



# SHAWNEE PUBLIC SCHOOLS

326 North Union Ave. • Shawnee, OK 74801-7099 • (405) 273-0653

June 28, 2021

TO: Shawnee Board of Education  
FROM: Brent Houston, Assistant Superintendent and Chief Financial Officer  
RE: Change Orders

For the month of June 2021, we have the following change order:

<b>Fund</b>	<b>PO #</b>	<b>Original Amount</b>	<b>Increase to</b>	<b>Explanation</b>
11	1019	\$550.00	\$900.00	Additional repairs to the sound system in the PFDC on the high school campus, once the technician was on site, amounted to \$350.00. This amount exceeded the 10% of the original purchase order and requires board approval.

Recommendation: The administration recommends the Board approve the change order report as presented.