



Stillwater Public Schools Administration
Building
314 S. Lewis
Stillwater, OK 74074

Minutes of General Meeting

Tuesday, September 10, 2024 6:30 PM Central

1. CALL TO ORDER AND ROLL CALL

President Baker called the meeting to order. Board/Minutes Clerk, Tawni Hooten called roll of the board and confirmed a quorum of the board was established.

2. PLEDGE OF ALLEGIANCE

President Baker had all attendees stand for the Pledge of Allegiance to the American Flag.

3. COMMUNICATIONS/PUBLIC INTEREST

A. Recognitions

1. **Student Council and Senior Class (STUCO)**
2. **Stillwater High School Violinist Stephan Zhang**
3. **Stillwater Public Schools Agricultural Education Instructors: Robby Branscum, Tanner Nipper, and Bailey Kliever**

Student Council and Senior Class

STUCO President Shilynn Ropers and Senior Class President Alex Kim lead two of Stillwater High School's most important student groups. Both groups are all about getting students involved, making a difference, and building a positive, supportive student culture. Among the many things it does, STUCO hosts dances, social programs, pep rallies, and Howdy Week, while the Senior class lays out leadership for not only those about to graduate, but the entire student body. Shilynn and Alex will share their goals and upcoming activities with the board.

SHS Violinist Stephan Zhang

An SPS student since PreK, Stephan Zhang began playing the violin at the age of 4. At 7, he won first place in the American Protégé International Music Talent Competition. His long list of honors includes first prize in numerous competitions, like the Keith Competition of the Oklahoma City Orchestra League, OKCPHIL Young Musician Competition, OPUS National Music Competition, and the American Virtuoso International Violin Competition. He has

served as the concertmaster of the Oklahoma Youth Orchestra and Oklahoma's North Central Honor Orchestra, Oklahoma Youth Philharmonic, Oklahoma All-State Orchestra, and NYO2. This summer, Stephan was Concertmaster of the National Youth Orchestra of the United States of America 2024 and performed at Carnegie Hall.

FFA Instructors

SPS agricultural educators, Robby Branscum, Tanner Nipper, and Bailey Kliewer lead the number one FFA in the nation. Under their guidance, the Stillwater chapter has received numerous awards and accolades to numerous to list here, including at times, not only more National Champions than any other chapter in the nation, but more than any other state. The chapter is known for its strong community engagement, with successful initiatives such as local food drives and educational outreach programs. Most notably, their dedication to exceptional achievement and community service, has led Stillwater FFA to be named the 2023 Model of Excellence, cementing the group as a leader in agricultural education and a key player in fostering future leaders in the agricultural industry.

B. Superintendent's Report

Report was given.

C. Superintendent's Data Update

Update was given.

D. Board Communication

Each board member took some time to express the positive and exciting things happening around the district.

E. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting

Preston Bobo spoke on "Just to thank the board and district for the fantastic work they have been doing"

Stacy Laxton spoke on "Floor space for high school robotics"

4. CONSENT AGENDA (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the July 26, 2024 Special Meeting Minutes

B. Approval of the August 13, 2024 Special Meeting Minutes

C. Approval of the August 13, 2024 Regular Meeting Minutes

D. Annual Activity Account Fund Planning and Approval Packages

E. Approval of the Transfer and Summary of Activity Account Funds (Finance)

F. Encumbrances and Accounts Payable (approval of encumbrance numbers as listed): (Finance)

2024-2025 General Fund Encumbrances # 20250577-20250585; 20250588-20250593; 202500597-20250603; 20250606; 20250608-20250618; 202500633-20250644; 20250647; 20250651-20250652; 20250656; 20250658-20250660; 20250663-20250664; 20250666-20250675; 20250677-20250678; 20250680-20250683; 20250687-20250689; 20250691; 20250693-20250695; 20250698; 20250702-20250705; 20250707-20250712; 20250714-20250718; 20250720-20250722; 20250724-20250735; 20250737-20250742; 20250744; 20250747-20250748; 20250750-20250753; 20250755 **Totaling: \$905,965.21**

2024-2025 Building Fund Encumbrances # 20250594; 20250601; 20250619; 20250661; 20250676; 20250679; 20250697; 20250723 **Totaling: \$47,596.21**

2024-2025 Child Nutrition Fund Encumbrances # 20250645-20250646; 20250654; 20250686; 20250692; 20250706; 20250756-20250760 **Totaling: \$8,329.68**

2024-2025 Bond 31 Fund Encumbrances # 20250655 **Totaling: \$5,033.65**

2024-2025 Bond 32 Fund Encumbrances # 20250037; 20250567; 20250576; 20250586-20250587; 20250604-20250605; 20250607; 20250620-20250631; 20250648-20250650; 20250653; 20250657; 20250662; 20250665; 20250684-20250685; 20250690; 20250696; 20250699-20250701; 20250713; 20250719; 20250736; 20250743; 20250745-20250746; 20250749; 20250754 **Totaling: \$396,385.44**

G. Approval of the following Change Orders:

2024-2025 General Fund (11) Encumbrances #'s: 20250201, 20250464

2024-2025 Bond 32 (2023) Fund Encumbrances #'s:20250037, 20250567

H. 2024-2025 Annual Estimate of Needs (Finance)

I. Supplemental Allocation for FY 23-24 Estimate of Needs (Finance)

J. Appointment and Bond Authorization for FY 2024-2025 (Finance)

1. **Krisite Newby - Board Treasurer**
2. **Ron McElliott - Assistant Treasurer**

K. Activity Fund Custodian and Bonds for each, Co-signers, Banks and Bank Account Numbers for FY 2024-2025 (Finance)

L. Resolution Authorizing Kristie Newby, the School District Treasurer to Issue Non-Payable Checks and Authorizing the Purchase of the Checks as Investments from other District Funds. (Finance)

M. Authorized Representatives and Designated Custodians for FY 2024-2025: (Finance)

1. **Designation of Treasurer, Kristie Newby as Purchasing Agent for Stillwater Independent School District and Designated Custodian for General Fund, Building Fund, Child Nutrition Fund, Bond Funds, and Activity Funds**

N. Certificate and Order to the County Clerk and County Treasurer of Payne County, Oklahoma Authorizing Kristie Newby as Stillwater Public Schools Treasurer (Finance)

O. Approval to Nulify the Alternative Education Cooperating Agreement with Glencoe Public Schools (Ed Services)

P. Approval of the Memorandum of Understanding for Academic Credit Options with Meridian Technology Center (Ed Services)

Q. Waive First Reading and Approval of Policies:

1. **EHDBBB- Parental Involvement Parent's Bill of Rights**
2. **EIA-E1- SPS Review of Student Progress**
3. **EIA-R4- Student Promotion and Retention (Regulation)**

R. Approval of the following contracts for FY 24-25:

1. **Amira Learning (K-5 Reading & Characteristics of Dyslexia Screener) (Ed Services)**
2. **Aveanna Healthcare (Supplemental Staffing Agreement) (Ed Services)**
3. **Iowa Tribe (Mental Health and Substance Abuse Prevention Services) (Ed Services)**
4. **NCDET/OU National Center for Disability Education and Training (Secondary and Technology Education Program Agreement) (Ed Services)**
5. **Oklahoma State Department of Education, Public Consulting Group, and Oklahoma Health Care Authority (School-Based Health Services Program) (Ed Services)**
6. **Oklahoma State University Department of English(Student Affiliation Agreement) (Ed Services)**
7. **Oklahoma State University School of Allied Health and Recreation (Athletic Trainer Internship) (Ed Services)**
8. **Oklahoma State University School of Kinesiology, Applied Health and Recreation (Athletic Trainer Internship) (Ed Services)**
9. **University of Central Oklahoma (Student Affiliation Agreement) (Ed Services)**
10. **Wichita State University (Student Affiliation Agreement) (Ed Services)**
11. **American Fidelity - Section 125 Flexible Benefit Plan (HR)**

S. Approval of the SPS Non-Exclusive Trademark License Agreement: (Communications/Superintendent)

1. **BLoveKampCo.**

T. Consider and Vote to Approve Service Order No. 22 for Stillwater Public Schools Sangre Ridge Elementary and Middle School Roof Replacement and Mechanical Equipment Improvements

U. Consider and Vote to Approve Service Order No. 23 for Stillwater Public Schools High School PAC and Field House Mechanical Equipment Improvements

V. Consider and Vote to Approve Professional Service Agreement with Gose & Associates

W. Consider and Vote to Approve Change Order Number 03 for SPS Richmond Elementary HVAC and Roof Improvements and SPS Junior High School HVAC and Roof Improvements projects

X. Consider and Vote to Approve Lippert Bros., Inc. Potential Change Orders for SPS OES North Building Renovations and SPS OES South Building Renovations Project

Y. Consider and Vote to Approve Construction Management Services Contract with Lambert Construction Company for the Stillwater Public Schools Hamilton Field House Renovation Project

Z. Consider and Vote to Approve a Construction Management Services Contract with Lambert Construction Company for the Stillwater Public Schools Stillwater High School City Gym Renovation Project

AA. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project

AB. Approval of the USbank Equipment Finance Lease Agreement contract to be signed to include specific serial numbers for each copier in the "Schedule A" addendum

I move to approve the Consent Agenda as presented. This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried**.

Votes: Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

5. BUSINESS/FINANCE

A. Consider and Vote to Approve the Treasurer's Report

Chief Financial Officer Krisite Newby provided the Treasurer's Report to the board. Ms. Newby also included her report of the Bond Expenditure and Revenue Report (item 5B) as she presented the Treasurer's report to the board.

I move to accept the treasurer's report as presented. This motion, made by Tim Riley and seconded by Roberta Douglas, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

B. Receive Bond Expenditures and Revenues Report

Kristie Newby included this item with her treasurer's report.

6. EDUCATIONAL SERVICES

A. Presentation of the Annual District Academic Performance Data

7. OPERATIONS

A. Bond 2023 Update

8. ADJOURNMENT

A. Vote to Adjourn (Action)

I move to adjourn at 8:08 p.m. This motion, made by Tim Riley and seconded by Gay Washington, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Tim Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION



Dr. Marshall Baker, President

STILLWATER BOARD OF EDUCATION



Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on October 8, 2024.