



Stillwater Public Schools Administration  
Building  
314 South Lewis Street  
Stillwater, OK 74074

## **Minutes of Regular Meeting**

Tuesday, December 9, 2025 5:30 PM Central

Attendance Taken at 5:30 PM.

Dr Marshall Baker: Present  
Rachel Dillin: Present  
Roberta Douglas: Present  
Mr Timothy Riley: Present  
Gay Washington: Present

Attendance Update Taken at 7:40 PM.

Dr Marshall Baker: Absent

President Douglas stated that Marshall Baker had to leave, but there is still a quorum of the board to continue.

### **1. CALL TO ORDER AND ROLL CALL**

President Douglas called the meeting to order at 5:30 p.m.

### **2. PLEDGE OF ALLEGIANCE**

President Douglas asked everyone to stand as she led the Pledge of Allegiance.

### **3. COMMUNICATIONS/PUBLIC INTEREST**

#### **A. Recognitions**

**Rachel May introduced the Red Ribbon Post and Coloring Contest Winners:**

#### **Coloring Contest**

**Pre- K, 1st Place- Ishtika Puri, Will Rogers**

**KG, 1st Place- Mary Trojan, Sangre Ridge**

**1st Grade, 1st Place- Judah Harden, Westwood**

**2nd Grade, 1st Place- Arielle Starks, Richmond**

#### **Elementary Poster Contest (3rd - 5th Grade)**

**1st Place- KG Potter, 3rd Grade, Sangre Ridge**

**2nd Place- Naomi Rackley, 4th Grade Richmond**

**Middle School Poster Contest**

**1st Place- Stella Zhang, 6th Grade**

**2nd Place- Esther Amadasun, 7th Grade**

**Junior High Poster Contest**

**1st Place- Saige McLean, 8th Grade**

**2nd Place- Edie Williamson, 9th Grade**

**High School Poster Contest**

**1st Place- Sunny Cooper, 11th Grade**

**2nd Place- Liz Warner, 12th Grade**

**3rd Place- Mahala Scouten, 12th Grade**

**B. Superintendent's Report**

Mr. Bridges gave his superintendent's update.

**C. Board Communication**

**D. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting**

The following individuals completed the BED-E form prior to the start of the meeting, and were allowed to speak during public comment:

Kamden Bessinger, Junior High Student spoke: "There are not enough measures being taken to prevent students skipping class or coming in late. This prevents teachers from being able to start class on time and get students through their work".

Joel Mease, patron of the community, spoke on "Cold weather student drop off policy at the Junior High and other SPS sites".

**4. CONSENT AGENDA (Action)**

**All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:**

I move to approve the Consent Agenda as presented. This motion, made by Dr Marshall Baker and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**A. November 11, 2025, Regular Meeting Minutes**

**B. November 26, 2025 Special Meeting Minutes**

**C. Transfer and Summary of Activity Account Funds**

**D. Activity Account Fundraising Projects**

**E. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):**

2025-2026 General Fund (11) Encumbrances #2026-11-473 – 2026-11-540 totaling \$172,786.18

2025-2026 Child Nutrition Fund (22) Encumbrances #2026-22-66 - 2026-22-71 totaling \$9,267.90

2025-2026 Bond 31 Fund Encumbrances #2026-31-26 – 2026-31-28 totaling \$4,781.00

2025-2026 Bond 32 Fund Encumbrances #2026-32-41 – 2026-32-42 totaling \$8,446.26

2025-2026 Bond 33 Fund Encumbrances #2026-33-208 – 2026-33-219 totaling \$12,181.65

2025-2026 Gift Fund (81) Encumbrances#2026-81-1 – 2026-81-2 totaling \$376,319.00

**F. Out-of-State Travel Requests:**

1. The Stillwater High School Varsity Pom Squad is traveling to Orlando, Florida to compete in the DII National School Spirit Championship on January 27, 2026, through February 2, 2026.

**G. Out-of-State Travel Requests:**

1. The Stillwater High School Choir is traveling to Albuquerque, NM for the Southwest ACDA conference and Honor Choir Festival on March 3, 2026, through March 7, 2026.

**H. Consider and Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project**

**I. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project**

**J. Consider and Vote to Approve CO 2A for Stillwater Public Schools Bond 2023 High School Phase I and II FF&E Package**

**K. Consider and Vote to Approve CO 2B for Stillwater Public Schools Bond 2023 High School Phase I and II FF&E Package**

**L. Out-of-State Travel Requests:**

1. The Stillwater High School Vocal Music is traveling to Kansas City, MO for a performance tour and to compete from May 8, 2026, through May 10, 2026.

**5. BUSINESS/FINANCE, Chief Financial Officer, Kristie Newby**

**A. Receive and Vote to Approve or Not Approve the Treasurer's Report**

I move to approve the Treasurer's report as presented. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**6. OPERATIONS, Assistant Superintendent Bo Gamble**

**A. Presentation by Bryan Bloomer to Receive the Technology Overview Presentation for the Bond 2023 Stillwater Public Schools High School Phase I and II Construction Project**

**B. Consider and Vote to Approve Technology Contracts for Bond 2023 Stillwater Public Schools High School Phase I and II High School Project**

I move to Approve Technology Contracts for Bond 2023 Stillwater Public Schools High School Phase I and II High School Project as presented. This motion, made by Gay Washington and seconded by Timothy Riley, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**C. Receive Bond 2023 Update**

**7. OTHER REPORTS / RECOMMENDATIONS**

**8. Review and Approve or Not Approve the following updated SPS policies: (Sup)**

CFBB	Sanctioning of Parent Organizations, Booster Clubs, and Associations
CFBB-P	Sanctioning of Parent Organizations, Booster Clubs, and Associations (Procedures)

I move to approve the following SPS policies as presented. This motion, made by Rachel Dillin and seconded by Marshall Baker, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Mr Timothy Riley: Yes, Gay Washington: Yes

**9. Proposed Executive Session to Discuss the Following:**

**A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)**

**B. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).**

**10. Vote to Convene in Executive Session (Action)**

I move to convene into Executive Session at 6:54 p.m. This motion, made by Timothy Riley and seconded by Marshall Baker, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**11. President's Acknowledgment of the Return of the Board to Open Session**

President Douglas acknowledged the return of the board to open session at 7:40 p.m. With the attendance to reflect Marshall Baker to not be in attendance. There is still a quorum of the board to proceed.

**12. Statement of Executive Session Minutes**

The following statement was provided by MARSHALL BAKER. The Executive Session convened at 6:54p.m. During the Executive Session, the following people were present: Roberta Douglas, Rachel Dillin, Tim Riley, Gay Washington, Marshall Baker (6:54 p.m. - 7:10 p.m.), Mr. Tyler Bridges (6:54 p.m. - 7:40 p.m.), and Dr. Trent Swanson (6:54 p.m.- 7:00 p.m.). In the Executive Session, the Board discussed the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), and the evaluation of the Superintendent as authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

**13. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda.**

I move to approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda. This motion, made by Rachel Dillin and seconded by Timothy Riley, **Carried.**

Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**14. ADJOURNMENT**

**A. Vote to Adjourn (Action)**

I move to adjourn at 7:45 p.m. This motion, made by Timothy Riley and seconded by Rachel Dillin, **Carried.**

Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION

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Roberta Douglas, President

STILLWATER BOARD OF EDUCATION

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Annette Turley, Deputy Board & Minutes Clerk (SEAL)

These minutes were officially approved by the Stillwater Board of Education on January 13, 2026.