



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges, Superintendent
DATE: May 12, 2026

AGENDA ITEM:

Annual Activity Fund Planning and Approval Packages for FY 2026-2027

BOARD ACTION REQUESTED:

Motion to Approve Annual Activity Fund Planning and Approval Packages for FY 2026-2027

BACKGROUND INFORMATION:

Our auditor has stated that the Board of Education, at the beginning of each fiscal year, should approve all Activity Fund Sub-accounts and the purposes for which monies collected can be expended. They have further recommended that this be done in the following manner:

“Written documents should be prepared for each of the District’s Activity Funds on an annual basis.... These documents should outline the appropriate collections and acceptable expenditures for every Activity Fund Subaccount....”

The attached Annual Activity Fund Planning and Approval Package (Policy CFB-E1) provides the purpose of the account, the source(s) of income, and planned expenses. In addition, the package includes a Fund Subaccount Budget for 2026-2027, and Fundraiser Request for 2026- 2027.

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Ronald McElliott

Name of Activity Fund: Clearing/Sweep Account No: 800

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

RECEIVED MAR 26 2026

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 3/26/2026

SITE: BOE/Finance

ACCOUNT NAME: Clearing/Sweep

PURPOSE

A place to put misc. deposits (i.e. interest, rebates)

SOURCE(S) OF INCOME

Bank Interest, Rebates from Vendors (Coca-Cola, Arvest)

PLANNED EXPENSES

Fund Administrator accounts as needed. Office supplies, conference registration/hotel/travel. To help cover other activity accounts in a crisis.

SPONSOR NAME

Ronald McElliott

SIGNATURE

PRINCIPAL/DIRECTOR

Ms. Kristie Newby

SIGNATURE

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY:

DATE: 3/26/26

ACCOUNT NUMBER: 800

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Ronald McElliott

Name of Activity Fund: Clearing/Sweep Account No: 800

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ 192134.95	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Interest	\$ 78000	
Coke Rebates	\$ 3000	
Arvest Rebates	\$ 18000	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ 99000	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ 291134.95	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Fund Superintendent Acct	\$ 17500	
Fund Hr Acct	\$ 500	
Teacher of the Year	\$ 2500	
Office Supplies	\$ 5000	
Support Employee of the Year	\$ 1500	
_____	\$ _____	
Total Expenditures:	\$ 27000	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ 264134.95	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Ronald McElliott

Name of Activity Fund: District Wide - Student Supplies Account No: 801

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 3/26/2026 SITE: BOE/Finance

ACCOUNT NAME: District Wide - Student Supplies

PURPOSE

To collect elementary student supply fee's throughout the year and distribute them to sites each year.

SOURCE(S) OF INCOME

Student Supply Payments from Elementary Sites

PLANNED EXPENSES

Distribute to elementary sites at the beginning of each school year.

SPONSOR NAME

Ronald McElliott

SIGNATURE

PRINCIPAL/DIRECTOR

Ms. Kristie Newby

SIGNATURE

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: DATE: 3/26/26

ACCOUNT NUMBER: 801

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Ronald McElliott

Name of Activity Fund: District Wide - Student Supply Fees Account No: 801

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>63938.28</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Elementary Student Supply Fees</u>	\$ <u>100000</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>100000</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>163938.28</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>All goes back to the Elementary Sites</u>	\$ <u>103938.28</u>	
<u>(\$60,000.00 - held back to start the new school year)</u>	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>103938.28</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>60000</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027

Sponsor Name: Annette Turley

Name of Activity Fund: Operations Asst Superintendent-Special Events Funds

Account No: 807

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027

SITE: ADM

ACCOUNT NAME: 807 Operations Assistant Superintendent - Special Events Funds

PURPOSE

Provide refreshments for board meetings, staff and functions. Awards/gifts for staff as necessary. Provide any funding needed for Operations the Superintendent deems necessary.

SOURCE(S) OF INCOME

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions/donations fees/fines/dues, Field trip contributions, BOE Approved Fundraisers, Grants/Scholarships, Merchandise Sales, redeposit of Cash box/startup Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales

PLANNED EXPENSES

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash Box/Start-up cash, Charitable Activities, Apparel/Uniform Competition Expenses, Donations, Equipment, Fees/Dues, Field trip Expenses, Fund Raising Expenses, Travel Expenses to include meals, meeting supplies and refreshments, officials/judges, registrations, reimbursements, rental fees, stipends, award banquets and other activity related supplies and materials.

SPONSOR NAME

Annette Turley

SIGNATURE

Annette Turley

PRINCIPAL/DIRECTOR

Bo Gamble

SIGNATURE

Bo Gamble

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 3/25/26

ACCOUNT NUMBER: 807 - District

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Annette Turley

Name of Activity Fund: Operations Asst Superintendent-Special Events Funds Account No: 807

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>8,031.87</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Rebates	\$ <u>5,000.00</u>	
Donations	\$ <u>1,000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>6,000.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>14,031.87</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Food/Awards	\$ <u>-4,000.00</u>	
Misc Expenses	\$ <u>-1,000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-5,000.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>9,031.87</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Natalie Brown
 Name of Activity Fund: Pioneer Pantry Account No: 816

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4.23.2026

SITE: District Wide

ACCOUNT NAME: Pioneer Pantry

PURPOSE

A service to all SPS students, providing necessary hygiene items, along with clothing, school supplies and occasional food supplies for students in need at all sites

SOURCE(S) OF INCOME

Donations

PLANNED EXPENSES

Hygiene Items, Clothing, Student Snacks, School Supplies, Office Supplies, Bed & Bedding, Bikes, Food Sacks

SPONSOR NAME

Natalie Brown

SIGNATURE

PRINCIPAL/DIRECTOR

Beth McBee

SIGNATURE

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY:

DATE: 4/24/26

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Natalie Brown

Name of Activity Fund: Pioneer Pantry Account No: 816

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>24000</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Donations</u>	\$ <u>12500</u>	
<u>Kicking Childhood Hunger Grant</u>	\$ <u>2500</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>15000</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>39000</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Hygiene Items</u>	\$ <u>4000</u>	
<u>Clothing</u>	\$ <u>5000</u>	
<u>Student Snacks/School Break Bags</u>	\$ <u>4000</u>	
<u>School & Office Supplies</u>	\$ <u>1000</u>	
<u>Bikes</u>	\$ <u>500</u>	
<u>Beds & Bedding</u>	\$ <u>3000</u>	
Total Expenditures:	\$ <u>17500</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>21500</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Justus/Kerri Yee

Name of Activity Fund: Ed Services Professional Development

Account No: 830

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4.23.2026 SITE: District Wide

ACCOUNT NAME: Ed Services Professional Development

PURPOSE

To provide employees with resources to attend conferences and trainings to strengthen their effectiveness in their jobs

SOURCE(S) OF INCOME

PALS

PLANNED EXPENSES

Registrations, Lodging, Travel Expenses, Speakers, PD & Training Materials

SPONSOR NAME

Kerri Justus/Kerri Yee

SIGNATURE

Kerri Justus

PRINCIPAL/DIRECTOR

Angela Rhoades

SIGNATURE

Angela Rhoades

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: *Kerri Justus* DATE: 4/24/20

ACCOUNT NUMBER:

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Justus/Kerri Yee

Name of Activity Fund: Ed Services Professional Development Account No:

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ _____	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
PALS	\$ 60000	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ 60000	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ 60000	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Registration, Trainings, Workshops	\$ 20000	
Lodging	\$ 8000	
Travel Expenses	\$ 11000	
CCOSA Services	\$ 2500	
Speakers	\$ 13500	
PD & Training Materials	\$ 5000	
Total Expenditures:	\$ 60000	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ 0	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Justus
 Name of Activity Fund: Open Doors Account No: 840

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4.23.2026

SITE: District Wide

ACCOUNT NAME: Open Doors

PURPOSE

To build a bridge between our international families and SPS with activities that educate, inform and connect

SOURCE(S) OF INCOME

Donations

PLANNED EXPENSES

Decorations for cultural events, Field trips (registration and transportation)

SPONSOR NAME

Kerri Justus

SIGNATURE

PRINCIPAL/DIRECTOR

Beth McBee

SIGNATURE

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY:

DATE: 4/24/26

ACCOUNT NUMBER:

BOARD OF EDUCATION APPROVAL DATE:

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rob Lamecker

Name of Activity Fund: Facility Management Account No : 843

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

N/A

Received 4/9/26

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* This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027

SITE: District Wide

ACCOUNT NAME: Facilities Management 843

PURPOSE

To financially support the mission and goals of Facilities Management department and its employees to include the purchase of refreshments, employee appreciation awards and other supplies as needed and not covered by government funds.

SOURCE(S) OF INCOME

All listed BOE approved revenue sources for the 2026-2027 school year.

PLANNED EXPENSES

All listed BOE approved expenditures for the 2026-2027s chool year.

SPONSOR NAME

Rob Lamecker

SIGNATURE

[Handwritten signature]

PRINCIPAL/DIRECTOR

SIGNATURE

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature]

DATE: 4/9/26

ACCOUNT NUMBER: 843

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rob Lamecker

Name of Activity Fund: Facility Management Account No: 843

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>3,356.87</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Scrap metal	\$ <u>500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>500.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>3,856.87</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Refreshments - employee training	\$ <u>-500.00</u>	
_____	\$ _____	
and appreciation	\$ _____	
_____	\$ _____	
Equipment & Supplies	\$ <u>-500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>- 1,000.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>2,856.87</u>	\$ _____

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Jarry Fulgham-Hodges

Name of Activity Fund: Meals for Students Account No: 847

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

RECEIVED MAR 31 2026

RECEIVED MAR 31 2026

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 3/31/2026

SITE: Nutrition Services

ACCOUNT NAME: Meals for Students

PURPOSE

To track donations to meal accounts

SOURCE(S) OF INCOME

Donors

PLANNED EXPENSES

Donations to meal accounts

SPONSOR NAME

Jarry Fulgham-Hodges

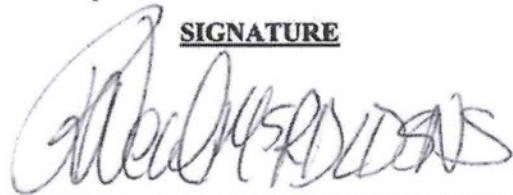
SIGNATURE



PRINCIPAL/DIRECTOR

Krista Neal

SIGNATURE



TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: 

DATE: 3/31/2026

ACCOUNT NUMBER: 847

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Nutrition Services

Name of Activity Fund: Meals for Students Account No: 847

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>0</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Donations to Meal Accounts</u>	\$ <u>3000</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>3000</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>3000</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Donations to Meal Accounts</u>	\$ <u>3000</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>3000</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>0</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Justus/Kerri Yee/ Jana Bradshaw

Name of Activity Fund: Sunshine Committee Account No: 852

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4.23.2026 SITE: Administration Bldg

ACCOUNT NAME: Sunshine Committee

PURPOSE

To fund activities for the Administration Building and stock kitchens with essentials for breakfasts and lunches

SOURCE(S) OF INCOME

SPS Funds
Individual Contributions

PLANNED EXPENSES

Food, Drinks, Paper Goods, Supplies for Sunshine Committee Functions

SPONSOR NAME

Kerri Justus/Kerri Yee/ Jana Bradshaw

SIGNATURE

[Handwritten signature]

PRINCIPAL/DIRECTOR

Tyler Bridges

SIGNATURE

[Handwritten signature]

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature] DATE: 4/24/26

ACCOUNT NUMBER:

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Justus/Kerri Yee/Jana Bradshaw

Name of Activity Fund: Sunshine Committee Account No: 852

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>0</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
SPS Funds	\$ 1500	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>1500</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>1500</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Food/Drinks	\$ 1000	
_____	\$ _____	
Supplies for Activities	\$ 250	
_____	\$ _____	
Paper Goods	\$ 250	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>1500</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>0</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Breanna Boyer

Name of Activity Fund: Chromebook Replacement/Repair Account No: 865

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

RECEIVED APR 03 2026

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	BB
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	BB
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	n/a
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	BB

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

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APR 02 2026

BY: _____

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 3/27/2026 SITE: Technology

ACCOUNT NAME: Chromebook Replacement/Repair

PURPOSE

Primarily used to supplement funding for district 1:1 devices. Also used as a reserve for unplanned technology expenditures related directly to chromebooks

SOURCE(S) OF INCOME

Device Liability Fee
Intentional damage/cost of repair

PLANNED EXPENSES

Primarily used to supplement funding for district 1:1 devices. Also used as a reserve for unplanned technology expenditures related directly to chromebooks

SPONSOR NAME

Breanna Boyer

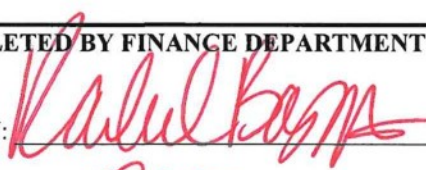
SIGNATURE

PRINCIPAL/DIRECTOR

Charles Krajacic

SIGNATURE

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY:  DATE: 4/2/26

ACCOUNT NUMBER: 8105

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Breanna Boyer

Name of Activity Fund: Chromebook Replacement/Repair Account No: 865

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>56913.94</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>1:1 Insurance Fees/Repair Fees</u>	<u>\$ 70000</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	<u>\$ 70000</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>126913.94</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Chrombook Repair Costs</u>	<u>\$ 40000</u>	
<u>Hotspot Repair Costs</u>	<u>\$ 10000</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	<u>\$ 50000</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>76913.94</u>	\$ _____