



## Regular School Board Meeting Minutes Saint Peter Public Schools

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A Regular Meeting of the School Board of Saint Peter Public Schools was held Wednesday, May 20, 2026, in the Saint Peter Community Center - Governor's Room. Board Chair Charlie Potts called the meeting to order at 5:02 pm. **Members Present:** Rita Rassbach, Ken Rossow, Tracy Stuewe, Charlie Potts, Bill Kautt, Drew Dixon and Kate Martens. Rassbach left the meeting at 5:57 pm.

**Others Present:** Jon Graff, Annette Engeldinger, Jessi Buttell, Darin Doherty, Jana Sykora, Ytive Prafke, Tami Skinner, Seth Putz, Gus Sorbo, Kimberley Deming and members of the public.

A motion was made by Kautt, seconded by Rassbach, to adopt the agenda as presented. The motion carried unanimously.

The Consent Agenda items listed below were approved on a motion by Rossow, seconded by Martens. The motion carried unanimously.

1. Approval of the Regular Board Meeting minutes of April 15, 2026.
2. Approval of the Study Session minutes of May 6, 2026.
3. Approval of Bills and Wire Transfers (\$4,738,313.45) for April 2026.
4. Approval of awarding a Saint Peter High School diploma to Cameron Shoop.
5. Approval of Quarter 1, 2 and 3 overload assignment payments for specialist teachers at:
  - a. South Elementary - Kelly Nyhammer, Rachael Schweigert, Robin Woods and Christi Maloney
  - b. North Elementary - Kelly Nyhammer, Rachael Schweigert, Robin Woods and Kent Bass
6. Personnel changes:
  - The approval of the hiring of Colin Flowers, Marie Wills, Katie Torres, Brody Hinton, Clarissa Deming, Elizabeth Ristau, Ashley Fleischer, Natalie Anderson, Liliana Deming, Iris Elias, Jane Amunrud, Ellen Fischenich, Ethan Sindelir and Chloe Prom
  - The acceptance of the retirement of Bee Ong and Jerry Doyle
  - The acceptance of the resignations of Sorren Chaudhury, Anna Sandstrom, Ainsley Thode, Kia Williams, Lisa Pierson, Zoe Sindelir and Caitlin Galagan
  - The approval of the non-renewal of Naomi Wolfe
  - The approval of the transfer of Corie Walters

## **Student Spotlight**

High School Senior and 2026 Class President Quinn DeBlieck was this month's Student Spotlight. A dedicated leader, Quinn has represented his class with incredible enthusiasm and a fun spirit. Throughout the year, his goal was to implement unique activities that were designed to bring the senior class closer together during their final months as a student body. After graduation, Quinn will be attending South Dakota State University majoring in construction management.

## **Action Items**

A motion was made by Kautt, seconded by Rassbach, to consider a resolution accepting donations from the Booster Club, Sota Scoops and Marie Gran, and a "Winter Wings and Trails" grant from the Minnesota DNR. After a roll call vote, the resolution passed. Rassbach, Rossow, Stuewe, Potts, Kautt, Dixon and Martens - 7 yes/0 no.

Dixon made a motion, seconded by Kautt, to approve a two-year agreement between Nicollet County and Saint Peter Public Schools for a shared Truancy Liaison Officer position. This individual will work with students and families throughout Nicollet County to avoid habitual truancy. The motion carried unanimously.

To be eligible for graduation, students must meet all requirements set by the local School Board and the State of Minnesota. High School Principal Annette Engeldinger presented the tentative list of candidates for the June 5, 2026 commencement. A motion was made by Stuewe, seconded by Rossow, to approve this list. The motion carried unanimously.

A motion was made by Martens, seconded by Dixon, to approve a Memorandum of Understanding between Community and Family Education and the City of Saint Peter's Department of Recreation and Leisure Services. Community Education Director Tami Skinner shared that the agreement, which is renewed annually, outlines the responsibilities for each entity in providing programs and services in the community. The partnership between the two entities helps maximize resources allowing them to offer a wider variety of activities. The motion carried unanimously.

Dixon made a motion, seconded by Martens, to approve the declaration of obsolete and outdated technology equipment as presented by Technology Director Gus Sorbo. This process is used on an as-needed basis as items are removed from the operations of the district. The motion carried unanimously.

Special Programs Administrator Ytve Prafke presented an overview of the 2026 summer programming. At North Elementary, programs will include Read and Feed, K-8 Targeted Services, and K-8 Extended School Year (ESY). South Elementary will host the Early Childhood ESY program, while Saint Peter High School will offer Credit Recovery and ESY courses for students in grades 9-12. Additionally, summer school courses will be held at Oshawa Learning Academy. A motion was made by Stuewe, seconded by Rassbach to approve the 2026 summer programming as presented. The motion carried unanimously.

Policies 623 (Summer School Instruction) and 908 (Volunteers) were presented for a second reading. Revisions to Policy 623 include correcting omissions in Section III.A, eliminating the requirement for mandatory summer school, and updating policy language. Revisions to Policy 908 include the addition of mandatory background check procedures for volunteers. Martens made a

motion, seconded by Rassbach, to approve the adoption of both policies with a second reading. The motion carried unanimously.

Superintendent Graff informed the Board that Policy 510 (School Activities) was reviewed as part of the district's regular policy cycle, and no changes are recommended. A motion was made by Stuewe and seconded by Rassbach to approve Policy 510 via a single reading. The motion carried unanimously.

North Elementary Principal and Curriculum Coordinator Darin Doherty presented the final recommendations for K-12 English Language Arts (ELA) and Social Studies instructional materials. Doherty explained that the review process involved educators from every grade level, ensuring that selected materials were measured against state benchmarks and district goals using rubrics consistent with the MDE framework. The Education and Business Committees reviewed the proposal at their April meetings, and the full Board reviewed the purchase request at its May Study Session. Dixon made a motion, seconded by Kautt, to approve the ELA and Social Studies curriculum as presented. The motion carried unanimously.

### **Information Items**

Seth Putz, Operations and Maintenance Supervisor, provided updates on several district facility items:

- **Hail Damage:** Assessment is ongoing following recent storms.
- **High School Chiller:** Provided a status update on the current system.
- **North Elementary HVAC:** The district remains in communication with ICS regarding future system updates.
- **Pool Deck:** A leak has been identified and is scheduled for repair this summer.

### **Reports**

#### Early Childhood

- The Vehicle Fair took place on April 30.
- Preschoolers took field trips to Fallenstein Park.
- Preschoolers visited South Elementary for building tours.

#### South Elementary

- Students are taking trips to police and fire stations, as well as the public library.
- The Spring Music Concert took place on May 14 in the PAC at the High School.
- The Parent Council raised \$1000 for playground equipment for students.

#### North Elementary

- 2nd graders took field trips to the Arboretum at Gustavus and the Picklenbarn.
- 3rd graders took a field trip to the Science Museum on May 12.
- 4th graders took a field trip to Farm America on May 15.
- Students performed the Spring Play on May 15.
- Field Day will take place on June 1.

#### Saint Peter Middle School

- 7th/8th grade choir concert took place on May 5.

- 5th grade orientation took place on May 11.
- 6th grade music concert took place on May 12.
- The Middle School band concert took place on May 13.
- Results from a student survey indicate that 92.4% of students feel that their teachers care about them and 93% of students feel safe, physically and emotionally, in their classrooms.

#### High School

- Senior Awards Night took place on May 20.
- Preparing for graduation is a main focus at the high school.

#### Oshawa Learning Academy

- Congratulations to Cameron Shoop who earned his high school diploma.

Superintendent of Schools - Dr. Graff mentioned that he enjoyed watching the Pops Concert and he congratulated the Native American Parent Advisory Council (NAPAC) for hosting a successful Student Recognition event. The event was a great success and very powerful.

Around the Table Updates - Board members Stuewe and Kautt gave a shout out to the girls track team for winning the State AA True Team Meet. Member Dixon congratulated the Senior class of 2026. Board member Martens congratulated NAPAC on a successful 4th Annual NAPAC recognition ceremony where a few of the district's Native American students were awarded with eagle feathers and star quilts.

#### Board Committee Updates -

- Education Committee - nothing additional noted
- Business Committee - nothing additional noted
- Policy Committee - nothing additional noted
- HR Committee - nothing additional noted
- Shared Programs Committee - nothing additional noted

#### **Upcoming Meetings of the School Board**

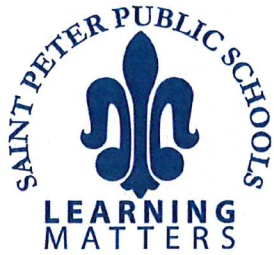
- Office Support/HR Negotiations Meeting - May 28, 2026 at 3:30 PM in the Middle School Conference Room
- Policy Committee Meeting - June 9, 2026 at 8:15 AM in the DO
- Business Committee Meeting - June 10, 2026 at 10:00 AM in the DO
- Special Closed School Board Meeting - June 10, 2026 at 4:30 PM in the SPCC - Traverse des Sioux Room - #102
- Regular School Board Meeting - June 10, 2026 at 5:30 PM in the SPCC - Governor's Room
- Education Committee Meeting - June 11, 2026 at 1:00 PM in the DO

**Adjournment** - A motion was made by Stuewe, seconded by Kautt, to adjourn the meeting at 6:12 PM. The motion carried unanimously.

Dated Approved: June 10, 2026

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Kate Martens, Board Clerk



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Date: June 3, 2026

To: Dr. Jon Graff - Superintendent

From: Bee Ong - Finance Accountant

**Monthly Business Office bills & Payroll Amounts:**

May 2026 - Business Office checks	\$2,150,973.76
May 2026 - Business Office wire payments	\$1,094,052.09
May 2026 - Payroll	\$1,166,294.52
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	\$4,411,320.37
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**Monthly Student Activity Amounts:**

Apr 2025 - South Elementary	\$4,065.88
Apr 2025 - North Elementary	\$6,205.75
Apr 2025 - Middle School	\$410.40
Apr 2025 - High School	\$7,153.88
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	\$17,835.91
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<b>St. Peter Public Schools</b>	<b>May-26</b>	
<b>Outgoing Wire Payments</b>		
MSDLAF to USBank - 2022 Refunded Bond		
MSDLAF to USBank - 2024 Bond		
BCBS - medicare health	5/21/2026	2,513.00
BCBS - medicare health	5/21/2026	5,683.50
Medicare Blue RX	5/1/2026	7,585.00
Life	5/1/2026	3,047.33
LTD	5/4/2026	4,285.86
NIS - MN Paid leave premium		
VISA	May	12,894.32
IRS federal payroll taxes	5/15/2026	183,468.85
IRS federal payroll taxes	5/29/2026	183,677.99
MN state payroll taxes	5/18/2026	32,007.50
MN UI Fund		
PERA payments	5/15/2026	30,231.46
PERA payments	5/29/2026	30,385.92
TRA payments	5/15/2026	109,424.31
TRA payments	5/29/2026	109,619.50
Education MN/ESI	5/15/2026	2,822.50
Education MN/ESI	5/29/2026	2,722.50
Horace Mann	5/4/2026	1,780.83
Horace Mann	5/18/2026	1,780.83
Ameriprise/NBSGroup Bill	5/1/2026	2,532.14
Ameriprise/NBSGroup Bill	5/18/2026	2,532.14
Colonial Life	5/6/2026	15,670.75
EyeMed	5/4/2026	1,225.32
Arbiter-Pre fund	5/7/2026	15,000.00
HomeTown - Dental direct debits	5/4/2026	2,316.71
HomeTown - Dental direct debits	5/12/2026	2,637.51
HomeTown - Dental direct debits	5/18/2026	3,727.32
HomeTown - Dental direct debits	5/21/2026	1,951.04
HomeTown - Dental direct debits	5/26/2026	3,369.66
HomeTown - BCBS debits	5/7/2026	73,648.20
HomeTown - BCBS debits	5/14/2026	67,167.45
HomeTown - BCBS debits	5/21/2026	86,234.53
HomeTown - BCBS debits	5/28/2026	66,053.72
HomeTown - Healthiest You	5/5/2026	2,608.50
FNB HSA/VEBA-Medsurety/Matrix Trust	May	23,445.90
<b>Total Outgiong Wire Payments</b>		<b>1,094,052.09</b>