



**STILLWATER PUBLIC SCHOOLS**  
**STILLWATER BOARD OF EDUCATION**

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations  
**APPROVED BY:** Uwe Gordon, Superintendent  
**DATE:** June 20, 2024

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**AGENDA ITEM: 2D**

Consider and Vote to Approve Stillwater Public Schools Revised Facility Use Fee Schedule

**BOARD ACTION REQUESTED:**

Motion to Approve Stillwater Public Schools Revised Facility Use Fee Schedule

**BACKGROUND INFORMATION:**

A Facility Use Committee met over the past year to review policy, guidelines, and fees for using District facilities. As a result of the committee meetings, a revised fee schedule is being presented for approval.

# STILLWATER PUBLIC SCHOOLS FACILITY USE FEE SCHEDULE

<b>Custodial (per staff / per hour)</b>	\$30.00
<b>SRO / SECURITY (per officer, per hour)</b>	\$50.00

Security must be provided by the lessee when events will include an audience on the following terms based on anticipated attendance:  
**0-250 = 1 officer;      251-500 = 2 officers;      501 - 750 = 3 officers;      751 or more = 4 officers**

LOCATION	Space	For Profit Total Fee	Non-Profit Total Fee	SPS Employee Total Fee *
<b>HIGH SCHOOL</b>	Presentation Room	\$90.00	\$50.00	\$5.00
	Student Center	\$125.00	\$70.00	\$5.00
	Library	\$50.00	\$25.00	\$5.00
	Journalism Room	\$90.00	\$45.00	\$5.00
	Classroom(s)	\$40.00	\$25.00	\$5.00
	South Parking Lot	\$60.00	\$30.00	\$5.00
	North Parking Lot	\$60.00	\$30.00	\$5.00
	North West Parking Lot	\$60.00	\$30.00	\$5.00
	Kitchen	\$65.00	\$65.00	\$40.00
<b>ATHLETICS</b>	HS Fieldhouse	\$225.00	\$175.00	\$5.00
	HS Weight Room	\$190.00	\$130.00	\$5.00
	Pioneer Stadium	\$300.00	\$120.00	\$5.00
	Wrestling Room	\$190.00	\$130.00	\$5.00
	City Gym	\$150.00	\$90.00	\$5.00
	West Gym	\$140.00	\$85.00	\$5.00
	Couch Park Baseball	\$240.00	\$120.00	\$5.00
	Couch Park Softball	\$240.00	\$120.00	\$5.00
<b>FINE ARTS / PAC</b>	Stage and seating	\$250.00	\$190.00	\$10.00
	Lights (1 staff minimum)	\$15.00	\$15.00	\$15.00
	Sound (1 staff minimum)	\$15.00	\$15.00	\$15.00
	Lobby (4 staff minimum)	\$75.00	\$75.00	\$15.00
	Band Room	\$65.00	\$35.00	\$5.00
	Orchestra Room	\$65.00	\$35.00	\$5.00
	Black Box Theater	\$60.00	\$35.00	\$5.00
<b>JUNIOR HIGH</b>	Gym 1	\$85.00	\$50.00	\$5.00
	Gym 2	\$60.00	\$35.00	\$5.00
	Track/FB Field	\$50.00	\$25.00	\$5.00
	Sky FB Field	\$50.00	\$25.00	\$5.00
	Cafeteria / Stage	\$60.00	\$35.00	\$5.00
	Classroom	\$40.00	\$25.00	\$5.00
	South Parking Lot	\$60.00	\$30.00	\$5.00
	Concession Stand	\$25.00	\$15.00	\$5.00
	Library	\$50.00	\$25.00	\$5.00
	Kitchen	\$65.00	\$65.00	\$40.00
	Orchestra Room	\$65.00	\$35.00	\$5.00
	Band Room	\$65.00	\$35.00	\$5.00

<b>MIDDLE SCHOOL</b>	<b>Gym</b>	\$90.00	\$60.00	\$5.00
	<b>Concession Stand</b>	\$25.00	\$15.00	\$5.00
	<b>Cafeteria / Stage</b>	\$60.00	\$35.00	\$5.00
	<b>Library</b>	\$50.00	\$25.00	\$5.00
	<b>Band Room / Presentation Room</b>	\$65.00	\$35.00	\$5.00
	<b>Playground Area for Outside Events?</b>	\$50.00	\$35.00	\$5.00
	<b>Classrooms</b>	\$40.00	\$25.00	\$5.00
	<b>Kitchen</b>	\$65.00	\$65.00	\$40.00
<b>ELEMENTARIES</b>	<b>Gym</b>	\$85.00	\$50.00	\$5.00
	<b>Cafeteria</b>	\$55.00	\$30.00	\$5.00
	<b>Classroom</b>	\$40.00	\$25.00	\$5.00
	<b>Playgrounds</b>	\$50.00	\$35.00	\$5.00
	<b>Library</b>	\$50.00	\$25.00	\$5.00
	<b>Kitchen</b>	\$65.00	\$65.00	\$40.00
<b>SPVA</b>	<b>Conference Room</b>	\$50.00	\$25.00	\$5.00
	<b>Play Area</b>	\$95.00	\$45.00	\$5.00
<b>LINCOLN ACAD.</b>	<b>Classroom</b>	\$40.00	\$25.00	\$5.00
	<b>Grady Lambert Library</b>	\$45.00	\$25.00	\$5.00
<b>ADDITIONAL DISTRICT SPACES</b>	<b>Board Room</b>	\$40.00	\$25.00	\$5.00
	<b>Pallet Storage, per pallet (S. Warehouse)</b>	\$25.00/month	\$20.00/month	\$15.00/month
	<b>Warehouse Space North</b>	\$1.20/sq ft/month	\$1.15/sq ft/month	\$1.10/sq ft/month
	<b>Warehouse Space South</b>	\$1.20/sq ft/month	\$1.15/sq ft/month	\$1.10/sq ft/month
	<b>Offices</b>	\$6.00	\$4.00	\$3.00
	<b>Board Building Conference Room</b>	\$25.00	\$15.00	\$5.00
	<b>Meeting space at OES</b>	\$6.00	\$4.00	\$3.00

\* when working with only SPS students and no fees are being charged for attending the event

\*fees listed are based on a per hour charge unless otherwise noted

**STILLWATER PUBLIC SCHOOLS RESERVES THE RIGHT TO REDUCE OR WAIVE FEES**

**REVISED 6/20/24**