



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Tawni Hooten, Superintendent's Admin Assistant

APPROVED BY: Tyler Bridges, Superintendent

DATE: August 12, 2025

AGENDA ITEM:

Annual Handbook Review in Accordance with Policy BPCAB:

- 1) [Stillwater Board of Education Member Handbook](#) (Supt)
- 2) [Stillwater Public Schools Employee Handbook](#) (HR)
- 3) [Stillwater Public Schools Certified and Support Payroll Handbooks](#) (Fin)
- 4) [Stillwater Public Schools Parent/Student Handbook](#) (Ed Services)
- 5) [Stillwater Public Schools Student Athletics Handbook](#) (Athletics)
- 6) [Athletic Coaches Handbook](#) (Athletics)
- 7) [Booster/Sanctioned Organizations Handbook](#) (Fin)

BOARD ACTION REQUESTED:

This is an annual review of the handbooks as requested by board policy BPCAB. No board action is requested. The handbooks are available on the district website in each prospective area at the links provided under each section.

BACKGROUND INFORMATION:

Stillwater Board of Education Member Handbook

The Stillwater Board of Education created a school board member handbook in 2018 with the purpose to help introduce new board members to their roles and responsibilities. The topics in this handbook include, 1) school board policy information, 2) orientation, 3) responsibilities of a board member, 4) Oklahoma Meetings Act, 5) Oklahoma Records Act, 6) special assignments, 7) budgeting process, 8) study sessions/special meetings, 9) board leadership, 10) annual retreat, 11) district policies, 12) graduation, 13) board wards and school assignments, 14) additional materials, and 15) board member code of ethics. As policy changes occur, updates are made. With the new superintendent and board continuing to discuss and review areas of this handbook, changes may be made at any time during the 2025-2026 school year.

<https://www.stillwaterschools.com/district/board-of-education/members>

Stillwater Public Schools Employee Handbook

As a result of an annual review, routine updates to the [employee handbook](#) are provided due to change in

staff and adjustments in meal prices. This information is posted on the district website.

Stillwater Public Schools Certified and Support Payroll Handbooks

This is information that answers payroll questions from employees. This information is posted on the district website.

- [Certified Handbook](#)
- [Support Handbook](#)

Stillwater Public Schools Parent/Student Handbook

Educational Services chose to restructure the district's student and parent handbook. That project is ongoing and incomplete to date. When completed the handbook will be viewable at stillwaterschools.com/studenthandbook

Stillwater Public Schools Student Athletics Handbook

Student Athlete handbook updates are provided by Athletics. Minimal updates were made this year. It can be viewed at stillwaterschools.com/athleticshandbooks

Athletic Coaches Handbook

Coaches' handbook updates are provided by Athletics. No updates were made this year. It can be viewed at stillwaterschools.com/athleticshandbooks

Booster/Sanctioned Organizations Handbook

Booster/Sanctioned Organization Handbooks are updated annually. Latest updates include a new requirement for liability insurance on each account. Additionally, the due dates were changed for renewals to July 5th of each year, so they will go to the Aug School Board meeting. Lastly, a change in the way stipends are processed and paid.

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