



Memorandum of Understanding (MOU)

CareerPrep 2030 - Collaborative Implementation of College & Career Readiness

BETWEEN:

Kent Intermediate School District (Kent ISD)

AND

Cedar Springs Public Schools

PURPOSE:

This Memo of Understanding (MOU) establishes a collaborative framework between Kent Intermediate School District (Kent ISD) and the local school districts within its jurisdiction to support the implementation of CareerPrep 2030 and SchoolLinks. The purpose of this MOU is to enhance College and Career Readiness opportunities for all high school students, provide better access to CTE and “CTE Like” programming, explore career pathways, and ensure that all students leave their K-12 experience with an informed career plan. This includes the established process in this MOU for local school districts to seek reimbursement from Kent ISD for portions of the associated costs of implementing SchoolLinks in connection with College and Career Readiness practices.

SCOPE:

This MOU covers the following areas of collaboration:

1. **Implementation of SchoolLinks:** Scaling up and supporting the implementation of SchoolLinks as a College and Career Readiness tool across the county.
2. **Reimbursement Process:** Establishing a process for local districts to seek reimbursement from Kent ISD for portions of their SchoolLinks costs.
3. **Professional Development:** Providing training and support for local district educators, student support teams, and administrative staff on using SchoolLinks effectively to improve student opportunities and outcomes.
4. **Student Services:** Coordinated efforts to ensure all students have access to quality career planning resources, exploration opportunities, and meaningful experiences.
5. **Data Sharing:** Secure and confidential sharing of student College and Career Readiness data to inform instructional practices, improve student access, and inform improvements in programming options available to students.

RESPONSIBILITIES:

Kent ISD:

1. Provide leadership, coordination, and College and Career Readiness support congruent with the local district's implementation of SchoolLinks.
 - a. Act as a liaison with SchoolLinks and the local school district to support successful implementation.
 - b. Provide College and Career Readiness professional development to participating local school districts at no cost.
 - c. Provide College and Career Readiness support for district development and implementation of best practices, systems, and student opportunities.
 - d. Support compliance with state and federal education regulations.
 - e. Promote best practices and innovative educational strategies.
2. Facilitate access to shared Kent ISD resources and specialized county-wide programs.
 - a. Implement a SchoolLinks' "Intermediary License" platform.
 - b. Manage and provide an "Industry Partner Database."
 - c. Maintain and push regional student opportunities and events to participating districts.
3. Establish and manage the reimbursement process for SchoolLinks costs.
 - a. Reimbursement for initial "Platform Implementation" costs for local district setup and initial "Training" costs contracted through SchoolLinks.
 - b. Reimbursement for SchoolLinks "Platform One" implementation costs (per/student) for all enrolled secondary students (Grades 6-12).
 - c. Reimbursement for "Work-Based Learning" platform implementation costs (per/student) for all CTE program-enrolled secondary students (Grades 9-12).
 - d. Reimbursement for "Graduation and Academic Success" platform costs (per/student) for all secondary students (Grades 6-12) within pathway programming, which includes local state-approved CTE courses.
4. Offer technical assistance and support to local districts.

Local School Districts:

1. Participate actively in the implementation of SchoolLinks.
 - a. Establish a local district contract with SchoolLinks.
 - b. Ensure essential staff participation in the initial platform implementation "Training."
2. Share resources and expertise with other districts.
 - a. Participate in CareerPrep 2030 collaborative events.
3. Implement programs and initiatives in alignment with the goals of CareerPrep 2030.
 - a. Ensure essential staff participation in Kent ISD College and Career Readiness professional development opportunities connected to CareerPrep 2030.
 - b. Complete the CareerPrep 2030 College and Career Readiness survey annually for all secondary buildings.
4. Maintain confidentiality and security of shared data.
 - a. Provide Kent ISD shared access to the local school district's SchoolLinks platform.

- b. Provide Kent ISD with local district SchoolLinks' reports regarding district-wide student College and Career Readiness trend data - excluding student data covered under FERPA.
- 5. Engage with local community stakeholders to support educational initiatives and inform improvements in student programming options.
- 6. Submit SchoolLinks implementation reimbursement requests in accordance with the established Kent ISD process (**Due by April 1st** for the current fiscal year).
 - a. Completion of the current fiscal year's Kent ISD reimbursement request form.
 - b. Provide a copy of the district's current SchoolLinks contract.
 - c. Provide a copy of the current year's invoice paid by the district.
 - d. Generate and provide Kent ISD with an invoice for reimbursement.

DOCUMENTATION:

The Local School District will provide Kent ISD with a copy of its executed order/agreement with SchoolLinks to finalize this MOU and obtain Kent ISD's district approval for reimbursement.

DURATION:

This MOU is effective from 5/1/2026 and will remain in effect until June 30, 2029, unless terminated earlier by mutual agreement of the parties involved.

AMENDMENTS:

Any amendments to this MOU must be made in writing and signed by authorized representatives of Kent ISD and the local school district.

SIGNATURES:

 <hr/> Joseph Lienesch Director of CTE Kent Intermediate School District	May 1, 2026 <hr/> Date
--	---------------------------

 <u>Ronald Behrenwald (May 8, 2026 10:31:15 EDT)</u> <hr/> Ronald Behrenwald Director of Secondary Academic Services & Post-Secondary Success Cedar Springs	May 8, 2026 <hr/> Date
--	---------------------------

Exhibit A**Intermediary/ISD:**

1. The WBL Intermediary cost is \$10,000, with a 3% annual increase, and covers 6 districts and under. Additional districts over 6 are \$2,000 each.
 - 1 training day (virtual or onsite)

Districts who purchase before July 1, 2025 receive the below discounted prices.

For partner districts:

2 OPTIONS

1. Core Platform

This option is for our districts that want the College Application Module. Does NOT include the ISD WBL connections.

- \$4.50/student/district annually, based on enrollment
- Grades 6-12 (or 9-12)
- \$2,500 minimum license fee (discounted from \$5,000)
- One-time implementation fee of \$1,500 per district (discounted from \$2,000).
- 1 training day (virtual or onsite) for enrollments over 1,000

2. Core Platform + WBL

This option is for our districts that want the College Application Module along with Work Based Learning. Does include the ISD WBL connections.

Core Platform:

- \$4.50/student/district annually, based on enrollment
- Grades 6-12 (or 9-12)
- \$2,500 minimum license fee (discounted from \$5,000)
- One-time implementation fee of \$1,500 per district (discounted from \$2,000).
- 1 training day (virtual or onsite) for enrollments over 1,000

*WBL add on: *required for districts to purchase in order to receive the WBL connection from Kent ISD*

- \$2.70/student/district annually, based on enrollment
- Grades 6-12 (or 9-12)
- \$3,500 minimum license fee (discounted from \$4,500).
- One-time implementation fee of \$1,500 per district (discounted from \$2,000)

Additional Add-Ons can be purchased for partner districts at these discounted rates:

Grad & Academic Success (course planner)

- \$1.35/student/district annually
- Grades 6-12 (or 9-12)
- \$2,500 minimum license fee (discounted from \$5,000)
- One-time implementation fee of \$1,500 per district (discounted from \$2,000)
- 1 training day (virtual or onsite) for enrollments over 1,000

Key Readiness Indicators

- \$2.70/student/district annually
- Grades 6-12 (or 9-12)
- \$2,500 minimum license fee (discounted from \$5,000)
- One-time implementation fee of \$1,500 per district (discounted from \$2,000)
- 1 training day (virtual or onsite) for enrollments over 1,000

Elementary:

- \$2,000 per K-5 building annually
- One-time implementation fee of \$1,500 per district (discounted from \$2,000)

* Training Day options:

Virtual \$2,500 (includes 6 virtual training sessions up to 90 minutes each)

Onsite \$3,500 (Includes an onsite training day of up to 6 hours)

Package/Add-On	Standard Price	Kent ISD Discounted Price	Minimum Requirement
Option 1 <u>Core Platform</u>	License: \$5.00 student/district	\$4.50 student/district	\$2,500 \$5,000
	Implementation: \$2,000	\$1,500	N/A
Option 2 <u>Core Platform + WBL</u>	CORE License: \$5.00 student/district	\$4.50 student/district	\$2,500 \$5,000
	WBL License: \$3.00 student/district	\$2.70 student/district	\$3,500 \$4,500
	Implementation: CORE \$2,000 WBL \$2,000	\$1,500 \$1,500	N/A
Optional Add-Ons			
<u>Grad & Academic Success (Course Planning)</u>	License: \$1.50 student/district	\$1.35 student/district	\$2,500 \$5,000
	Implementation: \$2,000	\$1,500	N/A
<u>Key Readiness Indicators</u>	License: \$3.00 student/district	\$2.70 student/district	\$2,500 \$5,000
	Implementation: \$2,000	\$1,500	N/A
<u>Elementary</u>	License: \$2,000 Per K-5 building	\$2,000 Per K-5 building	N/A
	Implementation: \$2,000	\$1,500	N/A