CITY OF BLAIR

MEMORANDUM

DATE: November 24, 2026

MEMO TO: City Council and Mayor

FROM: Aaron Barrow, Deputy City Administrator

RE: Resolution No. 2026-122 – Code of Conduct

SUMMARY:
Resolution No. 2026-122 would adopt the City of Blair Code of Conduct, attached as Exhibit A, for all City Council, board, commission, and committee members. The Code sets common expectations for how members carry out their public duties.

PREVIOUS ACTION:
There has been no prior Council action on the proposed Code of Conduct.

BACKGROUND/DISCUSSION:
The Code calls on members to act in the public interest, treat people fairly, prepare for and attend meetings, listen to public input, and explain the reasons for policy decisions. It addresses conflicts of interest, gifts and favors, confidential information, and use of City resources.

The Code reflects Blair's Mayor-Council-Administrator form of government. Members act through their respective bodies and route staff direction through City Administration, subject to the Blair Municipal Code. Members speaking in a personal capacity are expected to make that clear.

The Code relies on members to follow its standards. It calls for orientation for candidates, applicants, and newly elected and appointed officials, and a signed acknowledgment from members entering office.

FINANCIAL IMPLICATIONS:
The resolution makes no appropriation. Implementation would involve staff time for orientation materials and signed acknowledgments.

RECOMMENDATION:
Adopt Resolution No. 2026-122 with Exhibit A as presented.