# Board Policy Committee

Thursday, November 12, 2026

**2022-2028**
**Agency Goals**

**#1 – Creating a high quality learning experience for all**

**#2 – Operationalizing systems that engage and empower communities**

**#3 – Building a culturally Responsive workforce**

**MESD Board Equity Lens- https://www.multnomahesd.org/board-equity.html**

The meeting was called to order at 12:03 p.m. Thursday, November 12, 2026 by Committee Chair Denyse Peterson.

- **CALL TO ORDER**

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| **Present:** | Denyse Peterson, Committee Chair<br>Renee Anderson, Board member |
| **Absent:** | Danny Cage, Board member |
| **Administration:** | Sascha Perrins, Assistant Superintendent<br>Doana Anderson, CFO<br>Heather Severns, Board Secretary |
| **Guests:** | None |

## 1. Call to Order

The meeting was called to order by Chair Denyse Peterson at approximately 12:04pm

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## 2. Policy Review Items

### A. JEC – School Admissions

The committee reviewed proposed revisions to Policy JEC – School Admissions.

Staff explained that the policy had been held from the previous month's meeting to allow additional review by district administrators. The existing policy, last reviewed in 2013, contained limited language regarding school admissions.

The proposed revisions provide a more comprehensive description of MESD's school admissions practices. Staff incorporated language informed by another education service district's policy to better reflect MESD's programs and responsibilities.

Committee members expressed support for the revisions.

**Committee Recommendation:** Forward Policy JEC to the Board for approval on the Consent Agenda.

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**B. DBJ – Budget Implementation**

The committee reviewed Policy DBJ – Budget Implementation.

Doana Anderson confirmed that the policy had been reviewed and that no changes were necessary. Committee members agreed that the existing language remains appropriate.

The committee discussed placing the policy on the Consent Agenda.

**Committee Recommendation:** Forward Policy DBJ to the Board on the Consent Agenda, as discussed by the committee.

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**C. DJFA – Use of Procurement Cards**

The committee reviewed Policy DJFA – Use of Procurement Cards.

Staff reported that the policy had been reviewed by the district personnel responsible for procurement cards, including Brian and Doana Anderson.

No revisions were recommended.

Because the policy remains unchanged, formal Board action is not required.

**Committee Recommendation:** Retain the existing policy, update the review date, and submit the updated record to OSBA Policy Services.

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**D. DJG – Vendor Relations**

The committee reviewed Policy DJG – Vendor Relations.

Staff reported that the policy had undergone review by appropriate district personnel, including procurement and administrative staff.

The policy remains current, and no substantive changes were recommended.

**Committee Recommendation:** Retain the existing policy without changes, update the review date, and submit the updated record to OSBA Policy Services. No Board action is required.

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**E. DBH – Budget Adoption Procedures**

The committee reviewed proposed revisions to Policy DBH – Budget Adoption Procedures.

Staff explained that the policy had undergone minor revisions following review by district finance personnel.

The committee discussed the updates and determined that the changes were appropriate for Board consideration through the Consent Agenda.

**Committee Recommendation:** Forward Policy DBH to the Board for approval on the Consent Agenda.

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**F. AC – Non-Discrimination and Civil Rights**

The committee reviewed proposed revisions to Policy AC – Non-Discrimination and Civil Rights.

Staff explained that the revisions primarily address the district's complaint reporting procedures and clarify protections related to citizenship and immigration status.

The proposed updates replace individual staff names with position titles for designated complaint coordinators. This approach will allow the policy to remain accurate when staffing changes occur.

The policy will also include appropriate district contact information and a dedicated nondiscrimination email address monitored by designated staff.

During discussion, Doana Anderson identified that some listed telephone numbers appeared to be individual staff cell phone numbers. The committee agreed that general office telephone numbers would be more appropriate.

Heather Severns agreed to update the contact information accordingly.

Sascha Perrins also asked about language in the opening paragraph that appeared to repeat protected classifications.

Chair Peterson clarified that the two sections address different circumstances: discrimination based on an individual's actual or perceived protected characteristics and discrimination based on the actual or perceived protected characteristics of individuals with whom that person associates.

The committee agreed that both provisions serve distinct purposes.

Committee members expressed support for the proposed revisions.

**Committee Recommendation:** Forward Policy AC to the Board for approval on the Consent Agenda, following the correction of the listed telephone numbers.

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**Adjourn**
There being no further discussion, the meeting was adjourned at 12:19 p.m.

Respectfully submitted,
Heather Severns
Executive Assistant/Board Secretary