MINOOKA COMMUNITY HIGH SCHOOL
DISTRICT #111
REGULAR MEETING
MONDAY OCTOBER 21, 2026

CALL TO ORDER

The regular meeting was called to order at 6:00 p.m. by President Laura Hrechko. The meeting was held at Minooka Community High School-Central Campus Cafeteria. A physical quorum was present with the following board members answering roll call:

	YES	NO
• Laura Hrechko	X	
• Jim Grzetich	X	
• Tim Juskiewicz	X	
• Mike Brozovich		X
• Terry Spivey	X	
• Mike Hoyt	X	
• Bert Kooi	X	

Additionally, present were:

• Dr. Rob Schiffbauer	X
• Dr. Phil Pakowski	X
• Dr. Kathleen Wilkey	X
• Kristi Boe	X (Arrived at 6:49 p.m.)
• Jamie Soliman	X
• Michele Williamson	X

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Christine Kump, MEA President/MCHS Teacher spoke in regards to the proposed traditional 7-period schedule and asked that teachers, staff, students and parents be a part of the ongoing dialogue over the upcoming years.

Lauterbach & Amen, LLP – FY 2026 Audit:

Don Shaw from Lauterbach & Amen, LLP presented the annual audit report which was provided to board members and provided in the board packet prior to the meeting. There were no questions or concerns and it is anticipated for acceptance at the end of the meeting.

ADMINISTRATIVE REPORTS

Administrative reports were provided in the board packet for review. Dr. Schiffbauer thanked Dr. Wilkey and Mrs. Norman for their work on the Audit. Dr. Schiffbauer also discussed the opportunity he and Dr. Pakowski had with teachers with regards to the proposed traditional schedule, it created great conversation and ideas to think about and gives a starting point for future conversations. He added that public entities must achieve ADA Digital Accessibility standards compliance prior to April 26, 2028 and the District's current platform offers this integrated module. Lastly, Coffee and Connection with the Superintendent was held on Thursday October 15th,

the next Coffee and Connection will be held January 29th at 12 pm at the Administrative Center.

CONSENT AGENDA

MOTION: by Juskiewicz, seconded by Hoyt, to approve the consent agenda as presented:

A. Open Session Minutes
    1. September 16, 2026 Regular Meeting
    2. September 16, 2026 Budget Meeting

B. Financial Reports
    1. Monthly Financial Reports
    2. Payment of Bills/Total
    3. Employee Payroll
    4. Imprest Fund Report/Total
    5. Activity Fund Report
    6. Treasurer's Report (Cash/YTD – Exp/Rev)

Voting Aye: Juskiewicz, Hoyt, Grzetich, Kooi, Spivey, and Hrechko. Motion carried. Time: 6:10 p.m.

DISCUSSION ITEMS

Education Foundation Update:

The Education Foundation update was provided in the board packet for review. The Foundation met on September 22, 2026 and 6 teacher grants were approved in the total amount of $9,778. The theme for the fundraiser will be, Orange and Black County Bash, which will be held March 20, 2027.

Legislative Update:

Dr. Schiffbauer informed board members that the veto session will be November 17-19th and December 1-3rd and he will keep board members up to date on any new legislation.

GAVC – A meeting was held on September 22, 2026. Dr. Schiffbauer did report that curricular changes were discussed and courses to add. The next meeting will be October 22, 2026.

GCSEC – A meeting was held on October 21, 2026. Dr. Schiffbauer discussed that a finance committee was formed and discussed is how grant funds are utilized.

FY27 Curriculum Proposal – First Reading:

A first reading was held and the proposed curriculum guide along with Department proposals were provided in the board packet for review. A Curriculum Meeting was held on October 14, 2026 which included the Department Chairs, Mr. Grzetich, Dr. Pakowski, Dr. Schiffbauer and Ms. Soliman. Dr. Pakowski discussed the following highlights of each department;

- C.T.E. – Adding dual credit class called Clothing Construction III, Adding Stem II, Archive Welding IV class for one year, updates descriptions.
- English – Create a class called Literacy Support
- Math – Add Mathematics for the Trades if enrolled in a CTE class, Course descriptions change for a Dual Credit and AP classes based on teacher recommendation, purchase a new Algebra II textbook

- P.E. and Driver's Ed – Proposing to change freshman and sophomore only P.E. to Spring and Fall P.E.
- Science – Archive AP Physics II, Add AP Physics C.
- Social Studies – Name change/course description change for Street Law I and Street Law II,
- World Language – Add a course for ELL 3rd level of English
- GAVC – Adding Aviation II and a new course, Pathway to Public Administration, which includes 4 classes through JJC. Name change from Computer Graphics and Multimedia Design to Digital Media Design.

There were no questions or concerns for a second reading at the November meeting.

Outstanding Check Policy – First Reading:

A first reading of the Outstanding check write off policy was provided in the board packet for review. Mrs. Norman discussed the recommendation for implementing a check write-off policy. This policy outlines a structured timeline. There were no concerns for a second reading at the November meeting.

Parking Lots Snow Plowing and Salting Bid:

Parking lot snow plowing bids and salting bids were provided in the board packet for review. The previous 1-year contract was approved with the possibility of an extension going out 2-years. Dr. Wilkey was pleased with the bids received and noted the savings to proceed with a 1-year contract with the ability to extend a 2-year renewal after evaluation with Arctic. There were no questions or concerns for approval at the end of the regular meeting.

Central Campus HVAC Bid:

HVAC Bids for Central Campus were provided in the board packet for review. The rooftop units in the Auditorium at Central Campus have reached their end of life. The recommendation is to proceed with the lowest bidder, Helm Group in the amount of $348,847. Dr. Wilkey noted that the funding will come from the Health, Life Safety Fund and the work will take place over Spring Break 2027. There were no concerns to proceed with Helm.

Board & Superintendent Appointees 2026-2027:
A list of the FY26 Board and Superintendent Appointees was provided in the board packet for review. There were no question or concerns and it is anticipated for approval at the end of regular board meeting.

Succession Plan:

The Succession Plan was provided in the board packet for review. Dr. Schiffbauer stated that per policy 3:70 this is completed yearly. There were no questions or objections.

Disposal of Equipment:

Items, quantity, condition and reason for disposal were provided in the Board Packet for review. Dr. Wilkey added that MCHS staff was offered the listed items and next steps is to reach out to area schools in the Will, Grundy and Kendall areas if interested as well before properly disposing. There were no concerns for disposal and it is anticipated for approval at the end of the regular meeting.

ACTION ITEMS

MOTION: by Juskiewicz, seconded by Grzetich, to approve and accept the FY 2026 Audit as presented.

Voting Aye: Kooi, Spivey, Juskiewicz, Hoyt, Grzetich, and Hrechko. Motion carried. Time: 6:32 p.m.

MOTION: by Spivey, seconded by Hoyt, to approve and award a 1-year contract with 2 possible renewal years for the district's snow removal and salting services to Arctic as presented.

Voting Aye: Juskiewicz, Hoyt, Grzetich, Kooi, Spivey, and Hrechko. Motion carried. Time: 6:33 p.m.

MOTION: by Grzetich, seconded by Juskiewicz to recommend Helm Group with the Central Auditorium Project Bid Award in the amount of $348,847 as presented.

Voting Aye: Hoyt, Grzetich, Kooi, Spivey, Hrechko and Juskiewicz. Motion was approved. Time: 6:33 p.m.

MOTION: by Hoyt, seconded by Spivey to approve the Board and Superintendent Appointees as presented.

Hearing no objections. Motion was approved. Time: 6:33 p.m.

MOTION: by Grzetich, seconded Juskiewicz to approve the disposal of surplus equipment and authorize the administration to proceed with the disposition of the designated items in accordance with district policy and applicable guidelines as presented.

Voting Aye: Spivey, Juskiewicz, Hoyt, Grzetich, Kooi and Hrechko. Motion was approved. Time: 6:34 p.m.

EXECUTIVE SESSION

MOTION: by Juskiewicz seconded by Grzetich, to adjourn the meeting to executive session for the purpose of discussing matters related to minutes; the appointment, compensation, discipline, dismissal, employment and performance of specific employees of the district, student discipline, litigation and collective bargaining

Hearing no objections. Motion was approved. Time: 6:34 p.m.

RETURN TO OPEN SESSION

MOTION: by Juskiewicz, seconded by Kooi to adjourn executive session.

Hearing no objections. Motion was approved. Time: 7:25 p.m.

OPEN SESSION

MOTION: by Grzetich, seconded by Juskiewicz for open session

Hearing no objections. Motion was approved. Time 7:28 p.m.

ACTIONS FOLLOWING EXECUTIVE SESSION

Closed Session Minutes

MOTION: by Juskiewicz, seconded by Grzetich, to approve the closed session minutes as presented:

- September 16, 2026 Executive Regular Meeting

Hearing no objections. Motion was approved. Time: 7:28 p.m.

Personnel

MOTION: by Grzetich seconded by Juskiewicz to approve the following leave of absence as presented, pending receipt of proper documentation.

Tanya Rasmussen – Minooka Academy Aide, beginning 9/21/2026 (Days TBD) under the Family Medical Leave Act (FMLA)
Michelle Erickson – Teacher – English, beginning 9/28/2026 (Days TBD) under the Family Medical Leave Act (FMLA)
Maria Gutierrez – Custodian, beginning 10/30/2026 (Days TBD) under the Family Medical Leave Act (FMLA)

Voting Aye: Hoyt, Brozovich, Grzetich, Kooi, Spivey, and Juskiewicz. Motion carried. Time: 7:28 p.m.

MOTION: by Hoyt, seconded by Kooi, to approve the employment of the following support staff member(s) as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Jenny Tovar – Bus Aide - $17.00 per hour – eff. 10/21/2026
James Rodely – Bus Aide - $17.00 per hour – eff. 10/21/2026
Ethan Parks – Bus Aide - $17.00 per hour – eff. 10/21/2026

Voting Aye: Grzetich, Kooi, Spivey, Juskiewicz, Hoyt, and Hrechko. Motion carried. Time: 7:29 p.m.

MOTION: by Grzetich, seconded by Juskiewicz, to approve the following extracurricular employment/volunteers for the 2026/2027 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:
Jim Lamping - Assistant Baseball - Group B Step 27 (1/2 Stipend)
Matthew Harding - Co-Head Wrestling - Girls - Group A Step 11 (1/2 head coach, 1/2 assistant stipend)
Jon Calder - Co-Head Wrestling - Girls - Group A Step 9 (1/2 head coach, 1/2 assistant stipend)
Paulina Sanchez - Assistant Wrestling - Girls - Group A Step 1
Kimberly Minarch - Pit Orchestra Director - Group F Step 7
Roselle Haddick - FFA - Sponsor - Group D Step 1
Mitchell Morris - Wrestling - Boys - Volunteer
Paige Schoolman - Wrestling - Girls – Volunteer

Voting Aye: Spivey, Juskiewicz, Hoyt, Grzetich, Kooi, and Hrechko. Motion carried. Time 7:29 p.m.

MOTION: by Grzetich, seconded by Spivey, to approve the settlement claims in the following amounts;

- 2024 Tort Fund expenditures, $6,000 direct payment, no interest currently pending in the Circuit Court of Will County, Illinois for a total amount of six thousand dollars ($6,000) with no interest or adjustments, as will be presented in the Stipulation and Settlement Agreement document as presented.

Voting Aye: Kooi, Spivey, Juskiewicz, Hoyt, Grzetich and Hrechko. Time: 7:30 p.m.

MOTION: by Juskiewicz, seconded by Kooi, to approve the Memorandum of Understanding with the MTA in regards to Routes, Section L-Trips.

Voting Aye: Grzetich, Kooi, Spivey, Juskiewicz, Hoyt and Hrechko. Time: 7:30 p.m.

ADJOURNMENT

MOTION: by Juskiewicz, seconded by Spivey to adjourn the meeting.

Hearing no objections. Motion was approved. Time: 7:31 p.m.

LAURA HRECHKO, PRESIDENT TIM JUSKIEWICZ, SECRETARY

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Date Date