STILLWATER PUBLIC SCHOOLS

OUT-OF-STATE TRAVEL APPLICATION

Instructions: The sponsor requesting out-of-state travel should complete this application in full one month in advance of the trip. A complete itinerary along with any other pertinent information should accompany this application. The sponsor should also have full knowledge that this application must have administrative and Board of Education approval before travel may commence.

The following criteria will be used in approving out-of-state travel:

1. Funding availability
2. Time and effort required to raise funds
3. Benefit of the program
4. Success at state contests
5. School time to be missed
6. Other reasons for justification of trip, i.e. lack of state competition, etc.

All travel must comply with Policy CN of the Stillwater Public Schools Policies and Procedures manual regarding out-of-state field trips.

Application Date:	**Building:**	**Sponsor Name:**	**Organization Requesting Travel:**
11/6/2026	SHS	Elizabeth Tidwell	Girls Wrestling

Date(s) of Travel:	**Number of Students Traveling:**	**Destination:**
12/10-12/13	15	2002 Arena Parkway, St. Charles, MO 63303

Purpose of Travel: List the purpose of the trip and how students will benefit from the travel.
To attend national ranking tournament Wonder Woman

Method of Transportation (vehicles, drivers, bus companies, etc.):
14 passanger
SUV

Lodging (hotels, etc): Please provide name and address of hotels, etc.
Drury Hotel
170 Mid Rivers Mall Cir
St Peters, MO 63376

Supervision: Give a list of people (school personnel or parents) who have committed to serve as sponsors for this trip.

1. Elizabeth Tidwell	2. Marshon Carthen	3. Destiney Lofton
4. Terrick Turner	5.	6.
7.	8.	9.

Organizational History: What recent (five years or fewer) trip(s) has this organization taken out-of-state?
Texas 24/25 season
Missouri to wonder woman - Last year

OUT-OF-STATE TRAVEL APPLICATION
FUNDING INFORMATION

Instructions: The table below should include total costs in all categories including the cost of fuel, driver that will be reimbursed to the district. Please provide an answer to all questions or information sought below the table. If not applicable, please indicate using N/A.

Sources of Funds

Projected Costs		General Fund	Activity Fund	Booster	Individual	Other
Ground Transportation / Gas	$622		X			
Ground Transportation / Driver	$0					
Ground Transportation / Other	$0					
Air Transportation	$0					
Lodging	$2586.36			X		
Food	$400			X		
Registration	$700			X		
Other – Explain	$					

Are scholarships provided for students needing financial assistance? Yes ☐ No ☒

If answer is yes, what is source of funding for scholarship? _____

If answer is no, provide reason. Not required

Sponsor: Before travel may occur, emergency release forms for each student must be on file along with a complete travel roster and itinerary in the Stillwater Public Schools Activities Office. Itineraries should also be provided to each parent before departure.

Elizabeth Tidwell — Sponsor Signature — Date 11/6/26

APPROVALS

Director of Athletics/Activities — Date Nov 6th '26

Walter R. Howell IV — Building Principal — Date 11/6/2026

Director of Transportation — Date 11/6/26

Superintendent — Date

OUT-OF-STATE TRAVEL APPLICATION
TRIP ITINERARY

Date:	Itinerary:
12/10	Leave for 2002 Arena Pkwy, St Charles, MO 63303
12/10	7 pm team work out
12/10	Go to Hotel Drury Inn & Suites St. Louis St. Peters, 170 Mid Rivers Mall Cir, St Pet
12/11	Weigh in and Wrestle 2002 Arena Pkwy, St Charles, MO 63303
12/11	return to hotel and eat and rest
12/12	Weigh in and Wrestle 2002 Arena Pkwy, St Charles, MO 63303 finals at 6
12/12	return to hotel and eat and rest
12/13	return to Stillwater 8 am