East Lansing
Public Schools

MEMORANDUM

TO: **ELPS Board of Education, Dori Leyko, Superintendent**

FROM: **Richard Pugh, Assistant Superintendent of Finance and Operations**

SUBJECT: **Action Item – Truck Purchase**

DATE: **November 6, 2026**

Recommendation:

It is recommended that the Board of Education approve the purchase of the 2026 Ford Ranger truck to Lunghamer Ford in the amount of $35,981.

Background:

Attached is the truck bid. The truck was ordered back in February 2026 from a pre bid contract through the State of Michigan Contract # MA240000001208 and Macomb County Contract # 21-18 Bid. As this purchase amount exceeds the bid threshold Board approval is required. I reviewed Board agendas and could not find that the Board ever acted on the purchase. Although the District just received possession of the truck the invoice has not been paid yet. The finance Committee reviewed this omission of Board approval at their meeting on November 2, 2026. The purchase will be paid from bond funds.