STILLWATER PUBLIC SCHOOLS

OUT-OF-STATE TRAVEL APPLICATION

Instructions: The sponsor requesting out-of-state travel should complete this application in full one month in advance of the trip. A complete itinerary along with any other pertinent information should accompany this application. The sponsor should also have full knowledge that this application must have administrative and Board of Education approval before travel may commence.

The following criteria will be used in approving out-of-state travel:

1. Funding availability
2. Time and effort required to raise funds
3. Benefit of the program
4. Success at state contests
5. School time to be missed
6. Other reasons for justification of trip, i.e. lack of state competition, etc.

All travel must comply with Policy CN of the Stillwater Public Schools Policies and Procedures manual regarding out-of-state field trips.

Application Date:	**Building:**	**Sponsor Name:**	**Organization Requesting Travel:**
11/1/2026	AG	Bailey Kliewer	FFA

Date(s) of Travel:	**Number of Students Traveling:**	**Destination:**
1/6/2027-1/10/2027	4	Denver, CO

Purpose of Travel: List the purpose of the trip and how students will benefit from the travel.

The Horse Judging Team was State Runner and qualified to Oklahoma's representative at the National Western Stock Show Horse Judging Contest.

Method of Transportation (vehicles, drivers, bus companies, etc.):

1 SUV

Lodging (hotels, etc): Please provide name and address of hotels, etc.

Drury Inn

4550 Central Park BLVD

Denver, CO 80238

Supervision: Give a list of people (school personnel or parents) who have committed to serve as sponsors for this trip.

1. Bailey Kliewer	**2.**	**3.**
4.	**5.**	**6.**
7.	**8.**	**9.**

Organizational History: What recent (five years or fewer) trip(s) has this organization taken out-of-state?

We have taken a trip to National FFA Convention each of the past 5 years. We have also qualified to compete in Kansas City at the livestock judging contest. We have attended the American Paint Horse Show Judging Contest in June the last two summers as well.

OUT-OF-STATE TRAVEL APPLICATION
FUNDING INFORMATION

Instructions: The table below should include total costs in all categories including the cost of fuel, driver that will be reimbursed to the district. Please provide an answer to all questions or information sought below the table. If not applicable, please indicate using N/A.

Sources of Funds

Projected Costs		General Fund	Activity Fund	Booster	Individual	Other
Ground Transportation / Gas	$ $1x1286=1286	$1286				
Ground Transportation / Driver	$					
Ground Transportation / Other	$					
Air Transportation	$					
Lodging	$		$1500			
Food	$					
Registration	$			$750		
Other – Explain	$					

Are scholarships provided for students needing financial assistance? Yes ☐ No ☑

If answer is yes, what is source of funding for scholarship? _____

If answer is no, provide reason. Students are aware of the cost and only have to pay for meals.

Sponsor: Before travel may occur, emergency release forms for each student must be on file along with a complete travel roster and itinerary in the Stillwater Public Schools Activities Office. Itineraries should also be provided to each parent before departure.

Sponsor Signature — Date: 11/2/2024

APPROVALS

Director of Athletics/Activities — Date

Building Principal: Walter R. Howell IV — Date: 11/02/2024

Director of Transportation — Date: 11/2/26

Superintendent — Date

OUT-OF-STATE TRAVEL APPLICATION
TRIP ITINERARY

Date:	Itinerary:
1/6/2027	Leave Stillwater, OK 6am
1/6/2027	6pm Arrive at National Western Complex for Coaches meeting
1/7/2027	10am- National Horse Judging Workout
1/8/2027	7am- Horse Judging Contest
1/9/2027	8am- Awards Breakfast
1/9/2027	11:30pm Arrive home in Stillwater, OK

Western National Roundup
4-H and FFA Contests

Denver CO | Fort Collins CO | Western National Roundup

Entry into the Western National Roundup will be complete ONLY upon certification by the State 4-H Program Director or Leader / State FFA Leader for their states respective entries. This signed certification will be a **required upload** at the time registration in the online system. Registrations will ***not*** be approved/excepted without this completed form.

This is to certify that the designated Stillwater FFA Horse judging Team team or participant (s) from

(contest name)

Oklahoma coached by Bailey Kliewer

(State) (coach/chaperone/coordinator)

is eligible, according to the rules and regulations set forth by the Western National Roundup committee.

State Official Name: Scott Nemecek

(State 4-H Program Director or Leader / State FFA Leader)

State Job Title: State Program Manager, Oklahoma FFA

Signed: Scott Nem

Email: Scott.nemecek@career-tech.ok.gov

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