Aztec Municipal School District
Building a Foundation for Success
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Parent Teacher Conference Calendar Change

FY27 | School Board Action Item

Board meeting date November 5, 2026 Agenda item 9.C

Submitted by Evelyn Garcia, Associate Superintendent of Finance

Requested action

☐ Approve cancellation of the October 23, 2026, parent teacher conferences.

☐ Approve the make-up conference date and schedule entered below.

Reason and calendar changes

Community flooding caused the district to cancel parent teacher conferences scheduled for Friday, October 23, 2026. No district sites experienced flooding, and no student classes were canceled.

Schools affected Districtwide

Make-up conference date November 12, and November 16, 2026 Times 3:45-6:00 pm

Other calendar changes None

Suggested motion

I move to approve the calendar changes selected in the Requested action section of this form.

The meeting minutes should identify the cancellation date and any make-up date approved.

Board action record

Complete after the meeting. Record any amendments in the minutes.

☐ Approved ☐ Approved as amended ☐ Denied ☐ Tabled

Motion by [Name] Seconded by [Name]

Vote For [ ] Against [ ] Abstain [ ] Absent [ ]

Board President signature _____ Date _____

Printed name Laci Phillips-Newland

NMPED submission

Upload the School Board meeting minutes, signed letter on official district letterhead, and updated public-facing calendar to FTS in the FY27 calendar folder. This form supplements the meeting minutes. Enter approved changes in OBMS after NMPED reopens the calendar.