Lyssa S. Martin

Professional Summary & Objective

Dedicated educator with over 15 years of experience seeking an educator role where I can use my expertise in differentiated instruction, collaboration, and inclusive teaching practices to support student growth and success.

Certifications

- **State of Connecticut Professional Educator Certificate:** Elementary, K-6 (013)
- **Teaching English to Speakers of Other Languages (TESOL):** PreK-12 (111)
- **TEAM Certified:** Trained Cooperating or Mentor Teacher

Professional Experience

Charter Oak International Academy | West Hartford, CT
Grade 3 & Grade 5 Classroom Teacher | Aug. 2018 – Present

- Design and deliver rigorous, inquiry-based, and project-based instruction tailored to student needs.
- Utilize culturally responsive teaching and restorative practices to foster an inclusive classroom environment.
- Collaborate on district-level initiatives to support program goals and student success (Superintendent's Advisory Board Committee Member, 2025 – 2026)

L.W. Batchelder Elementary School | Hartford, CT
Grade 3 Classroom Teacher | Aug. 2011 – June 2018

- Developed differentiated curriculum to support advanced learners and diverse classroom demographics.
- Built strong relationships with families and colleagues to promote a positive school community.

CREC River Street Autism Program at Coltsville | Hartford, CT
Associate Instructor | Nov. 2011 – July 2011

- Provided specialized instructional support for students within the autism program.

Education

- **TESOL Cross Endorsement:** ARCTEL Program - ACES, New Haven, CT (2024–2025)
- **Master of Science in Elementary Education:** University of New Haven, CT (2011)
- **Bachelor of Arts in Art History:** University of Connecticut, Storrs, CT (2007)
- **International Studies:** Institute of Fine & Liberal Arts at Palazzo Rucellai, Florence, Italy (2007)

Key Skills & Qualifications

- **Instructional Leadership:** Skilled curriculum writer with a record of developing rigorous, data-driven academic programs.
- **Language Support:** Certified TESOL educator with targeted strategies for advancing language development for multilingual learners.
- **Collaboration:** Relationship-driven team member committed to school-wide initiatives and restorative equity practices.

Michelle Ryan-Muniz

EDUCATION:

6th Year Certificate in Educational Leadership; December 2019, Southern Connecticut State University, New Haven, Connecticut.
Master of Science in School Counseling; December 1999, Long Island University, Brentwood, New York.
Bachelor of Arts in English; June 1993, Dowling College, Oakdale, New York.
Associate of Arts; June 1991, Suffolk County Community College, Riverhead, New York.

CERTIFICATIONS:

Connecticut Intermediate Administrator Certificate (092)
Connecticut School Counselor, Professional & NYS School Counselor, K-12, Permanent.

WORK EXPERIENCE:

March 2026-June 2026

Lincoln Middle School, Meriden, Connecticut 06451
School Counselor (Leave Replacement)

- Counselor for grades 6-8
- Facilitate 504 meetings
- Conduct peer mediations for students in conflict
- Counsel students in emotional crisis
- Coordinate Parent/Teacher conferences
- Attend PPT meetings

August 2024-June 2025

Norwalk Public Schools, Norwalk, Connecticut 06852
School Counselor

- 6th grade counselor
- Meet with students for counseling
- Present monthly social-emotional lessons in classrooms
- Attend PPT meetings
- Facilitate 504 meetings
- Coordinate parent/teacher conferences
- Register new students to the school, including international students
- Member of School Attendance Committee
- Submit referrals for students who need outside therapy through CARE Committee

August 2022-June 2024

Branford High School, Branford, Connecticut 06405
School Counselor

- Department Head during 2022-2023 school year. Supervised counseling department of 4 School Counselors, a Career Pathways Coordinator and two Administrative Assistants
- Responsible for counseling department budget
- Facilitator of weekly counseling department meetings
- Member of School Leadership Team
- Develop and distribute Program of Studies
- Coordinate and proctor PSAT and SAT exams with Assistant Principal
- Attend Crisis Response Team meetings

August 2007-June 2022

New Haven Public Schools, New Haven, Connecticut 06510
School Counselor

- PSAT Coordinator and SAT School Day Coordinator
- 504 Coordinator and Homeless Liaison
- Conduct developmental guidance lessons using Naviance
- Counsel students who are in academic jeopardy and/or emotional crisis
- Guide seniors and their parents through the college process; financial aid applications and scholarship searches
- Attend weekly PPT meetings for special education students

- Discuss PSAT results with juniors and help them complete college/major searches
- Meet with all students in grades 9-11 regarding course selections for next year
- Facilitate parent/teacher conferences
- CAPT Coordinator and NCAA Clearinghouse Contact
- Supervised college intern from Fairfield University during 2010-2011 school year

August 2001-June 2007 **Warren G. Harding High School**, Bridgeport, Connecticut 06610
School Counselor

- Promoted to Lead School Counselor in 2005 (Supervised 5 School Counselors)
- Responsible for registering and developing schedules for new students
- Chairperson of Senior Scholarship Committee
- Coordinator of administration of PSAT, Proctor of AP exams
- Assist in the Bridgeport city-wide College Fair
- Promote various careers through organization of a school-wide Career Fair
- Make classroom presentations to 11th & 12th grades regarding college applications, SAT deadlines and college choices, help students complete college applications and essays
- Present developmental guidance program called, GEAR-UP, to 9th graders.

August 2000-August 2001 **New York Institute of Technology**, Central Islip, New York 11722
Assistant Director of Admissions

- Meet with high school and/or transfer students regarding transcripts, majors and admission requirements
- Travel to various high schools for college fairs to recruit potential students

October 1999-June 2000 **North Country Road Middle School**, Miller Place, New York 11764
School Counselor (Leave Replacement)

- Counsel emotionally/academically needy students
- Facilitate parent/teacher conferences regarding troubled students
- Develop schedule for Terra Nova and Otis-Lennon testing
- Organize testing rooms, proctors and supplies for ELA/Math state exams
- Present High School course offerings to students in classrooms
- Participate in Child Study Team meetings and Committee for Special Education meetings
- Co-facilitate anger management group for at-risk male students