MINUTES OF A WAVERLY CITY COUNCIL MEETING HELD ON OCTOBER 13, 2026

CALL TO ORDER
Council President/Acting Mayor David Jespersen called the Meeting to order at 6:00 p.m. and led those in attendance in reciting the Pledge of Allegiance. Jespersen acknowledged the Open Meetings Act Poster located on the south wall of the Council Chambers. Council Members David Jespersen, Aaron Delahoyde, Dave Nielson, and Brook Ruhter-Engelhardt were in attendance. Mayor Pascoe was absent. Other City Officials present were City Administrator Stephanie Fisher, Deputy City Attorney Anthony Aerts, and City Clerk Megan Frye. Also in attendance were Fire Chief Robin Hoffman and Lancaster County Sheriff Deputy Jason Brownell. Notice of the Meeting and Agenda were given to the Mayor and all Members of the City Council prior to the Meeting. Notice of the Meeting was posted at Russ's Market Express, the US Post Office, the City Office and the City website (citywaverly.com).

ADOPTION OF AGENDA
Council Member Delahoyde moved to adopt the Agenda as presented. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Delahoyde, Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted "NAY": None. Motion Carried. 4-0.

APPROVAL OF THE CONSENT AGENDA
Minutes of the September 22, 2026 Waverly City Budget Hearing
Minutes of the September 22, 2026 City Council Meeting
Council Member Delahoyde moved to approve the Consent Agenda. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Jespersen, Nielson, Ruhter-Engelhardt, Delahoyde. The following Council Members voted "NAY": None. Motion Carried. 4-0.

PROCLAMATIONS AND PRESENTATIONS
None.

PUBLIC HEARINGS
None.

SHERIFF'S REPORT
Deputy Brownell reported calls for service remain consistent, no anomalies. Reminder to keep cars locked when warming up on cold mornings to prevent thefts. Brownell stated we encourage community members to utilize the sheriff's office and we will handle situation.

PUBLIC COMMENTS
None.

APPROVAL OF MINUTES
Minutes of the September 22, 2026 Waverly City Budget Hearing
Consent Agenda.

Minutes of the September 22, 2026 City Council Meeting
Consent Agenda.

CONSIDERATION OF CLAIMS AND FINANCIAL REPORTS
Claims for Payment

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Claims for Payment: September 23rd - October 13th, 2026		
Group A		
Vendor	**Description**	**Amount**
Scott Brauckmuller	Utility Deposit Refund	$ 100.00
Matthew Brewer	Utility Deposit Refund	$ 100.00
Elliott Crouch	Utility Deposit Refund	$ 100.00
Kenneth & Paige Jones	Utility Deposit Refund	$ 100.00
Rachelle Keller	Utility Deposit Refund	$ 100.00
Holly & Donald McGuire	Utility Deposit Refund	$ 100.00
Woodstock Holdings LLC	Utility Deposit Refund	$ 100.00
ADP Fees	Payroll Fees	$ 252.75
ADP Fees	Payroll Fees	$ 256.40
ADP Payroll	Payroll	$ 48,200.21
ADP Payroll	Payroll	$ 49,589.67
Aerzen USA Corp.	Air filters for wwtp blowers	$ 1,564.02
ALLO Communications	Phone/Internet Services	$ 1,039.28
Ball Insurance Services	Fire Department Insurance	$ 6,075.20
Beeck Electrical Services	Air compressor wiring	$ 556.83
Ben Cassler	Flag football payout	$ 310.00
Black Hills Energy	Natural gas	$ 170.22
Blackstrap Inc.	Road salt	$ 1,599.38
Camden Ballinger	Flag football payout	$ 310.00
Carquest Auto Parts	Air compressor belt	$ 37.98
City of Omaha	Lifeguard class	$ 250.00
Colonial Life	Insurance	$ 65.88
Continental Fire Sprinkler Co.	Annual fire inspection/backflow	$ 270.00
Core & Main	Fire hydrant replacements, meter & readout purchase	$ 18,740.73
Cubby's, Inc.	Fuel	$ 1,907.23
DataVizion, LLC	Microsoft 365 Business, Support	$ 2,010.36
Dawson Radenslaben	Flag football payout	$ 140.00
Electric Pump	2 VFD's wet well building	$ 12,770.00
Filament Essential Services	SOCS Web Hosting Services	$ 3,050.00
Gage Frye	Flag football payout	$ 280.00
Grainger	Air compressor repairs	$ 1,636.36
Hamilton Equipment Co.	Bobcat bucket, cutting edge, skid loader tire, parts	$ 2,430.17
Hawkins, Inc.	Supplies	$ 12,326.14
HBE LLP	Preparation 2026-2027 Budget	$ 3,305.00
Henry Hosking	Flag football payout	$ 140.00
Hippo Equipment	Supplies	$ 501.25
Hometown Leasing	City office copier	$ 190.15
Horizon Bank	Monthly ACH Fees	$ 10.00
Interstate All Battery Center	Supplies	$ 266.75
Jaydon Pribyl	Flag football field supervisor	$ 200.00
JEO Consulting Group, Inc.	Waverly 2026 RRFB	$ 10,647.50
JEO Consulting Group, Inc.	Waverly New Fire Station	$ 9,906.99
JEO Consulting Group, Inc.	134th & Hwy 6 Drainage Improvements	$ 375.00
Joey Wenzl	Flag football payout	$ 310.00
John Hancock USA	Retirement	$ 4,280.03

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John Hancock USA	Retirement	$	4,432.73
Jones Group	Fire department property insurance	$	24,967.00
Kelly Supply Company	Supplies	$	54.00
Kriha Fluid Power-Lincoln Admi	Supplies	$	727.69
Lancaster Co. Sheriff Office	October 2026	$	38,759.00
Landon Ekwall	Flag football payout	$	310.00
Landry Maahs	Flag football payout	$	140.00
LARM	2026-2027 Insurance	$	174,596.00
League Insurance Gov't Health	LIGHT Member Fees July 2025 - June 2026	$	234.00
League of Nebr. Municipalities	NCMA Membership	$	534.00
Lincoln Electric System	Electricity	$	23,124.43
Lincoln Parks & Recreation	Swim Team League Fees	$	1,815.00
Logan Benes	Flag football payout	$	140.00
Mammoth Station	Fuel	$	1,920.96
Menards-Lincoln North	Supplies	$	1,454.91
Midwest Excavating Services	134th & Hwy Drainage Improvements	$	17,778.30
Midwest Laboratories, Inc.	Lab fees	$	527.59
Miles Masur	Flag football payout	$	310.00
Nebraska Dept Revenue Waste	Utility Sales Tax	$	10,429.41
Nebraska Landscape Solutions	Seed mixture	$	1,061.96
Neb. Municipal Clerks' Assoc.	Membership Dues - Megan	$	100.00
Nicholas Jackson	Flag football payout	$	310.00
Nippon Sanso Matheson Inc.	Oxygen bottle rental	$	90.91
Olsson Inc.	Anderson North Park 10th Addition	$	3,575.00
One Billing Solutions	September 2026 Billing-EMS	$	1,321.10
One Call Concepts, Inc.	One-Call Service	$	92.15
One Source-Background Check Co	Background checks	$	114.00
Pinnacle Bank	Conference, shop & park supplies	$	3,479.61
Rembolt Ludtke LLP	Waverly Suburban Fire District	$	304.50
Rembolt Ludtke LLP	Legal Fees	$	3,033.23
Sapp Bros. Inc. - Lincoln	Oil	$	656.75
Seiler Instrument & Mfg. Co.	Renewal Catalyst GIS Locator	$	1,435.00
Small Engine Specialists	Supplies	$	1,402.46
Stephanie Fisher	Parking reimbursement	$	19.50
Sunbelt Rentals, Inc.	Scissorlift rental	$	168.49
Text My Gov, Inc.	Text My Gov Annual Software	$	5,000.00
The Voice News	Advertising & Printing	$	622.04
Titan Machinery-Lincoln	Supplies	$	69.70
Travelers - RMD	FD Workers Compensation Plan	$	1,154.00
Truck Center Companies	Waverly 30 repair	$	2,876.54
Turner McIntire	Flag football payout	$	310.00
Uribe Refuse Services	Restroom Rental	$	96.00
USA Blue Book	Base elbow threaded connection	$	1,019.90
Vessco, Inc.	Seepex joint parts, coupling rod, pumphead	$	2,957.98
Zac Williamson	Flag football payout	$	310.00
RecDesk	Soccer coach refunds	$	600.00
RecDesk	Monthly Deposit Charge	$	25.00
RecDesk	Monthly Deposit Charge	$	25.00
Walmart	Fire department Halloween candy - F.D. Debit Card	$	17.94

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Sam's Club	Fire department Halloween candy - F.D. Debit Card	$ 188.61
	Claims Group A Total	**$ 531,363.87**
Group B		
Vendor	**Description**	**Amount**
Small Engine Specialists	New parks mower	$ 26,589.00
	Claims Group B Total	**$ 26,589.00**
	Group A & B Total	**$557,952.87**

Council Member Delahoyde moved to approve Claims Group A in the amount of $531,363.87. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Nielson, Ruhter-Engelhardt, Delahoyde, Jespersen. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Treasurer's Report and Budget & Expense Report
Council Member Delahoyde moved to approve Treasurer's Report and Budget & Expense Report. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Ruhter-Engelhardt, Delahoyde, Jespersen, Nielson. The following Council Members voted "NAY": None. Motion Carried. 4-0.

INTRODUCTION OF RESOLUTIONS
None.

INTRODUCTION OF ORDINANCES
Consideration of the Third and Final Reading of Ordinance 26-09 Amending Title VII, Chapter 71 of the Waverly Municipal Code Relating to Electric Bicycles, Scooters, and Motorcycles
Council Member Delahoyde moved to introduce the Third and Final Reading of Ordinance 26-09 Amending Title VII, Chapter 71 of the Waverly Municipal Code Relating to Electric Bicycles, Scooters, and Motorcycles. Council Member Nielson seconded the motion.

Council Members discussed safety regulations for electric bicycles, scooters, and motorcycles, including sidewalk use, restrictions for children 12 and under, helmet requirements, light requirements, and community safety education. Deputy Brownell provided insight on the relationship between city ordinances and state law. Further discussion will be held at the next meeting after proposed amendments implemented.

Council Member Delahoyde moved to postpone to the next meeting the Third and Final Reading of Ordinance 26-09. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Delahoyde, Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted "NAY": None. Motion Carried. 4-0.

WAVERLY FIRE STATION
Consideration of a Bid Award to Scheele-Kayton Construction for the Waverly Fire Station Project in an amount not to exceed $6,548,000.00, and authorizing the mayor to sign the agreement.
Council Member Delahoyde moved to a Bid Award to Scheele-Kayton Construction for the Waverly Fire Station Project in an amount not to exceed $6,548,000.00, and authorizing the mayor to sign the agreement. Council Member Nielson seconded the motion.

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City Administrator Fisher provided details in the agreement; project split 50/50 between the City and the Suburban Fire District.

The following Council Members voted "YEA": Jespersen, Nielson, Ruhter-Engelhardt, Delahoyde. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Consideration of an Interlocal Agreement with Waverly School District 145 for Soil Removal.
Council Member Delahoyde moved to approve Interlocal Agreement with Waverly School District 145 for Soil Removal. Council Member Nielson seconded the motion.

Fisher advised the soil testing favorable for compaction, will be a cost savings on trucking.

The following Council Members voted "YEA": Nielson, Ruhter-Engelhardt, Delahoyde, Jespersen. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Consideration of an agreement with JEO Consulting Group, Inc to provide construction administration services for the Waverly Fire Station Project in an amount not to exceed $125,000.00.
Council Member Delahoyde moved to approve an agreement with JEO Consulting Group, Inc to provide construction administration services for the Waverly Fire Station Project in an amount not to exceed $125,000.00. Council Member Nielson seconded the motion.

Fisher provided details on the construction administration and observation contract, including bi-weekly meetings and update reports to Council, details available to the public. Fisher advised JEO will return with change order if expected to exceed the allotted $125,000.

The following Council Members voted "YEA": Ruhter-Engelhardt, Delahoyde, Jespersen, Nielson. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Consideration of a bid from US Digital Designs by Honeywell for the G2 Fire Station Alerting System in an amount not to exceed $117,284.53, which will be a cost-shared purchase pursuant to the existing Interlocal Agreement with the Waverly Suburban Fire District.
Council Member Delahoyde moved to approve a bid from US Digital Designs by Honeywell for the G2 Fire Station Alerting System in an amount not to exceed $117,284.53, which will be a cost-shared purchase pursuant to the existing Interlocal Agreement with the Waverly Suburban Fire District. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Delahoyde, Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted "NAY": None. Motion Carried. 4-0.

INTRODUCTION OF BUSINESS AND COMMUNICATIONS
Consideration of the On-Call GIS Assistance Agreement with JEO Consulting Group, Inc.
Council Member Delahoyde moved to approve On-Call GIS Assistance Agreement with JEO Consulting Group, Inc. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Jespersen, Nielson, Ruhter-Engelhardt, Delahoyde. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Consideration of a bid from Small Engine Specialists for a mower for the parks department in an amount not to exceed $26,589.00, and approval of Claims Group B.
Council Member Delahoyde moved to approve a bid from Small Engine Specialists for a mower for the parks department in an amount not to exceed $26,589.00. Council Member Nielson seconded the motion.

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The following Council Members voted "YEA": Nielson, Ruhter-Engelhardt, Delahoyde, Jespersen. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Claims for Payment: September 23rd - October 13th, 2026		
Group B		
Vendor	**Description**	**Amount**
Small Engine Specialists	New parks mower	$ 26,589.00
	Claims Group B Total	**$ 26,589.00**

Consideration of the purchase of SCBA batteries and charger station from MacQueen in an amount not to exceed $4,641.00, to be paid from the Fire Operations Fund.
Council Member Delahoyde moved to approve the purchase of SCBA batteries and charger station from MacQueen in an amount not to exceed $4,641.00. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Ruhter-Engelhardt, Delahoyde, Jespersen, Nielson. The following Council Members voted "NAY": None. Motion Carried. 4-0.

Consideration of a bid from Beeck Electrical Services for Rectangular Rapid Flashing Beacon electrical installation at N 148th St and Heywood St in an amount not to exceed $9,336.09.
Council Member Delahoyde moved to approve a bid from Beeck Electrical Services for Rectangular Rapid Flashing Beacon electrical installation. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Delahoyde, Jespersen, Nielson, Ruhter-Engelhardt. The following Council Members voted "NAY": None. Motion Carried. 4-0.

COMMITTEE REPORTS
Human Services (Park & Recreation): Council Member Nielson
Council Member Nielson reported flag football final game this coming Saturday with the Superbowl at Viking Stadium. Adult women's volleyball was completely filled with 10 teams, league starts tomorrow running through 9. Soccer is in progress, last game next Thursday. K&J came out and cut sod to prepare the infields for the lip repair, new sod set next week. Ten Nebraska Native trees from the Trees for Nebraska Towns Grant were planted right before the big rain. The Community Recreation Center Survey is out with 52 responses so far showing support for a new rec center, some concern on costs. We are partnering with the Waverly Chamber of Commerce for Halloween events including the annual Trick or Treating at the Plaza and a new event a movie showing of Hocus Pocus Halloween night on the Wayne Tennis courts at 8 pm and will include fire pits and s'mores.

Council Member Delahoyde recognized the parks team for cleaning out the south side of Wayne Park along the tree line.

Public Works (Utilities & Street): Council Member Jespersen
City Administrator Fisher reported they have been working on the Test Well Project, drilled over 20 locations in around Waverly in all directions. JEO will compile data and share with the council. The Drainage Improvement Project on Highway 6 will finish this week; the excavation crew came in and found the fiber and electrical was not as deep as anticipated. There is a portion not finished; coordinating schedules with electric and fiber company to move their lines, likely finished this spring. Public works is prepping for snow removal equipment; fully stocked with salt and replaced blades. Working on mowing and removing volunteer trees after all the recent rain. They inspected all the drainage areas and culverts after the big rainstorm on September 30.

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Public Health (Fire & Safety): Council Member Delahoyde
Council Member Delahoyde reported there were 21 calls for service including 11 medical, 1 commercial fire, 2 EMS standby, 1 vehicle accident, 1 fire alarm, 5 calls for fire safety visits, 1 special duty at Eek at the Creek. Waverly 30 stalled and needed to be towed and repaired, new batteries and a fuse was replaced. They continue to work on the new radio system to determine the count of the number of radios needed to provide adequate coverage. Waverly 10 is headed to Lester Prairie, MN for some modifications. Monitoring dry conditions through harvest season. Santa Express preparations underway; Chamber is helping. We will be hosting an EMT class in November. Fire Chief Hoffman provided information on the class through Creighton University by a grant. Hoffman reported on recent visits to area preschools during Fire Prevention week. The new members have been actively attending fire department activities.

Fiscal and Economic Development: Council Member Ruhter-Engelhardt
Council Member Ruhter-Engelhardt reported the last WEDC was postponed. Administration will be meeting with the economic development director candidate on Thursday, hopefully will accept the position and will introduce at the next WEDC meeting on November 9 at 3pm. CRA meets October 19 at 5pm to discuss TIF projects and the Planning Commission meets October 22 at 5:30pm to review the comprehensive plan.

City Administrator Fisher
Fisher reported Zoning Administrator Palm inspected the dry dam after the big rain; the gauge showed about 10 ft of water behind the highest point, so it did its job efficiently. Fisher encouraged community members to take the survey that's out.

ADJOURNMENT
Council Member Delahoyde moved to adjourn the meeting at 7:25 p.m. Council Member Nielson seconded the motion.
The following Council Members voted "YEA": Jespersen, Nielson, Ruhter-Engelhardt, Delahoyde. The following Council Members voted "NAY": None. Motion Carried. 4-0.

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Abbey L. Pascoe
Mayor

Megan K. Frye
City Clerk/Human Resources Assistant

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