

Cafeteria Week 1 Week 2

Pay of: 9/25/2026

Emp #	Last	First	Hours	Hours	Total	Rate
530			33.25	33.00	66.25	21.86
737			28.00	28.00	56.00	18.60
911			32.00	32.00	64.00	21.86
413			28.00	30.00	58.00	22.43
						244.25

\$1,448.23
 \$1,041.60
 \$1,399.04
 \$1,300.94
 \$5,189.81

watch hours for 403b below 200 Gross
 10-3101-181

Summer

	half time	FLSA
OTH 530	10.93	0.00
OTH 737	9.3	0.00
OTH 911	10.93	0.00
OTH 413	11.215	0.00
		0.00

\$0.00
 \$0.00
 \$0.00
 \$0.00
 \$0.00

244.25

\$5,189.81

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-31-26	6:00	2:15		8.25	LAWS	Head Cook
9-1-26	6:00	2:00		8.00		
9-2-26	6:00	2:00		8.00		
9-3-26	6:00	3:00		9.00		
9-4-26						
			Week 1 Total	33.25		
9-7-26						
9-8-26	6:00	3:00		9.00		
9-9-26	6:00	2:00		8.0		
9-10-26	6:00	2:00		8.0		
9-11-26	6:00	2:00		8.0		
			Week 2 Total	33.00		
TOTAL HOURS				66.25		

Print Employee

Employee S

Certification

Approved for

Date: 9-11-26

Date: 9-11-24

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
is submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-31-26	7:00	2:00		7	Elem.	Cafe
9-1-26	7:00	2:00		7		
9-2-26	7:00	2:00		7		
9-3-26	7:00	2:00		7		
9-4-26	(NO School)					
				28		
			Week 1 Total			
9-7-26	(NO School)					
9-8-26	7:00	2:00		7		
9-9-26	7:00	2:00		7		
9-10-26	7:00	2:00		7		
9-11-26	7:00	2:00		7		
			Week 2 Total	28		
TOTAL HOURS				(56)		

Print Employee

Employee S

Certification

Approved for Payment:

Superintendent or Business Administrator

Date:

Date:

Date:

9-11-2026

9-11-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighon, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/31	6	2		8	elem	cook/ft
9/1	6	2		8		
9/2	6	2		8		
9/3	6	2		8		
9/4	No School					
				32		
9/7	No School					
9/8	6	2		8		
9/9	6	2		8		
9/10	6	2		8		
9/11	6	2		8		
				32		
TOTAL HOURS				64		

Print Employee

Employee Sign

Certification of

Approved for P

9/11/26

9-11-26

Department of Business Administration

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
Aug 31-26	7:00	2:00		7	EC	Cafe worker
~~Aug 31-26~~ 9-1-26	7:00	2:00		7	"	" "
9-2-26	7:00	2:00		7	"	" "
9-3-26	7:00	2:00		7	"	" "
9-4-26	NO School			-	"	" "
			Week 1 Total	28		
9-7-26	NO School			-	EC	Cafe worker
9-8-26	6:30	2:00		7 1/2	"	" "
9-9-26	6:30	2:00		7 1/2	"	" "
9-10-26	6:30	2:00		7 1/2	"	" "
9-11-26	6:30	2:00		7 1/2	"	" "
			Week 2 Total	30		
TOTAL HOURS				58 hrs		

Print Employee Name

Employee Signature

Certification of

Date:

Date:

Approved for Payment:

Date:

Superintendent or Business Administrator