

Cafeteria Week 1 Week 2

Pay of: 9/11/2026

Emp #	Last	First	Hours	Hours	Total	Rate
HS			28.75	40.00	68.75	21.86
EC			13.50	33.00	46.50	18.60
EC			23.50	40.00	63.50	21.86
MS			14.50	40.00	54.50	22.43
					233.25	

\$1,502.88
 \$864.90
 \$1,388.11
 \$1,222.44
 \$4,978.32

watch hours for 403b below 200 Gross
 10-3101-181

Summer

Emp #	Hours	Rate	Total	FLSA
OTH	0.75	32.79	0.75	8.20
OTH		27.90	0.00	0.00
OTH		32.79	0.00	0.00
OTH		33.65	0.00	0.00
			0.75	8.20

half time
 10.93
 9.3
 10.93
 11.215

FLSA
 8.20
 0.00
 0.00
 0.00
 8.20

234.00

\$5,002.91

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-12-26	8:00	3:35		7.50	LAHS	Head Cook
8-13-26	7:00	2:00		7.00		
8-17-26	8:00	1:30		5.50		
8-18-26	7:45	10:15		2.50		
8-20-26	6:00	12:15		6.25		
			Week 1 Total	28.75		
8-24-26	6:00	2:30		8.50		
8-25-26	6:00	2:15		8.25		
8-26-26	6:00	2:15		8.25		
8-27-26	6:00	1:45		7.75		
8-29-26	6:00	2:00		8.00		
			Week 2 Total	40.75		
TOTAL HOURS				69.50		

Print Employee

Employee

Certification

Approved

Date: 8-28-26

Date: 8-31-26

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-17-26	8:30	12:30		4	Elem.	Cafe
8-18-26	7:30	10:30		3		
8-19-26						
8-20-26	7:00	10:30		3 1/2		
8-21-26	8:15	11:15		3		
			Week 1 Total	13 1/2		
8-24-26	7:00	2:00		7		
8-25-26	7:30	2:00		6 1/2		
8-26-26	7:30	2:00		6 1/2		
8-27-26	7:30	2:00		6 1/2		
8-28-26	7:30	2:00		6 1/2		
			Week 2 Total	33		
TOTAL HOURS				46 5		

Print Employee

Employee Sign

Certification of

Approved for Pa

Date:

Date:

Date:

Supervisor or Business Administrator

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

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Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/11	4	730		3 1/2	elementary	Kindergarten Welcome
8/12	4	730		3 1/2		Kindergarten Welcome
8/12	8	330		7 1/2		meeting Hasleton
8/17	830	1230		4		Meeting EC
8/18	730	1030		3		middle school meet.
	1030	1230		2		Clean Rack EC
			TOTAL	23.5		
8/24	6	2		8		
8/25	6	2		8		
8/26	6	2		8		
8/27	6	2		8		
8/28	6	2		8		
				40		
TOTAL HOURS				63.5		

Print Employee

Employee S

Certification c

Approved for P

Date:

Date:

Date:

8/28/26

8-28-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/12/26	8:00	3:30	meeting Hall	7 1/2	EC	Cafe worker
8/17/26	8:30	12:30	meeting EC	4 hrs	"	" "
8/18/26	7:30	10:30	meeting m.s.	3	"	" "
			Week 1 Total	14.5		
8/24/26	6:00	2:00		8	EC	Cafe worker
8/25/26	6:00	2:00		8	"	" "
8/26/26	6:00	2:00		8	"	" "
8/27/26	6:00	2:00		8	"	" "
8/28/26	6:00	2:00		8	"	" "
			Week 2 Total	40		
TOTAL HOURS				54.5		

Print Employee

Employee Sig

Certification of

Approved for Payment:

Superintendent or Business Administrator

Date:

Date:

Date:

8/28/2026

8-28-26