BP 3270 SALE AND DISPOSAL OF BOOKS, EQUIPMENT, AND SUPPLIES (Personal Property) (Second Reading)

The School Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the District and that the disposal of such property may be in the best interests of the District.

The Superintendent or designee(s) shall identify to the Board all inventoried personal property not needed by the District, together with the estimated value and recommended disposition. With Board approval, the Superintendent or designee(s) shall arrange for the sale or disposal of district personal property in accordance with state law.

1. Items estimated by the Superintendent or designee, to have a value of $500 or less may be sold by the Superintendent at prices estimated to be the market values of the items. All sales by the Superintendent will be recorded by item, price and buyer. Items may be appropriately advertised and sold.
2. Property or materials estimated by the Superintendent or designee to be greater than $500 may be declared surplus and may be sold by the superintendent, or his/her designee, through a bidding process.
    a. Bids submitted shall be sealed bids. They shall be opened read before the Board on the dates set for opening bids.
    b. The Board reserves the right to reject any and all bids and to accept the bid which in its opinion is most advantageous to the District even though such bid is not the highest.

If public sales fail to produce any interested buyers or bidders, remaining unsold materials may then, at the Superintendent's discretion, sale for best offer, be disposed of as scrap or junk, or be donated to appropriate charitable or educational agencies.

(cf. 3440- *Inventories)*

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Cordova School District