



CITY OF BLAIR

MEMORANDUM

DATE: 10/13/26

MEMO TO: City Council and Mayor

FROM: CJ Heaton, Deputy City Administrator of Public Works

RE: Interlocal Agreement with the Blair Airport

SUMMARY: Public Works has always had a good working relationship with the Blair Airport. Working with them as needed to assist with maintenance, storm cleanup, and snow removal. This action will help provide a framework for that and some financial compensation to the City of Blair.

PREVIOUS ACTION: No official action has occurred regarding this item.

BACKGROUND/DISCUSSION: Due to the recent retirement of the snow removal contractor, Blair Airport is asking the City of Blair for assistance during snow events. While city staff has always provided minor help with snow removal, we anticipate this to become a more regular partnership. City staff has also always assisted with various maintenance projects as needed to help the airport out. This interlocal agreement will help spell out what assistance is given, how it is provided, and what the city can expect in compensation.

With this initial agreement set to last for the remainder of the fiscal year, and a fee of \$6,500, staff feels this is a good first step in clarifying this relationship. City and Airport staff will revisit this prior to renewal, and adjust the terms as needed based on the workload and time commitments. This agreement will also allow Airport staff to use city equipment as needed, as long as proper training and approval has been provided.

FINANCIAL IMPLICATIONS: \$6,500 income to the City of Blair.

RECOMMENDATION: Approval of the interlocal.

