



CHELSEA
SCHOOL DISTRICT

WSEC
500 Washington St
Chelsea, MI 48118

Work

Session

Monday, September 21, 2026 6:30 PM Eastern

Michelle Craig: Present
Glenn Fox: Present
Nicolia Heineman: Present
Erin Hunt-Carter: Present
Heidi Reyst: Present
Sara Tracy: Present
Eric Wilkinson: Present

Present: 7.

1. Call to order/roll call/Pledge of Allegiance/adoption of agenda and consent agenda

Motion to approve the agenda and consent agenda. This motion, made by Sara Tracy and seconded by Glenn Fox, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

The meeting was called to order at 6:30pm.

2. Public Input

None

3. Consent Action Items

Motion to approve the consent action items. This motion, made by Michelle Craig and seconded by Sara Tracy, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

3.a. Action Item 07-26-27: Approval of the updated minutes from the August 17, 2026 Regular meeting and the August 26, 2026 Bond Committee meeting.

3.b. Action Item 12-26-27: Approval of the minutes from the August 31, 2026 Regular meeting and the September 9, 2026 Policy Committee meeting.

4. Individual Action Items

4.a. Action Item 13-26-27: Superintendent Kapolka recommends the Board approve the Chelsea High School Electronic Sign Replacement. The total recommended project cost is \$54,515.00 funded through the 2019 Bond.

Motion to approve the Chelsea High School Electronic Sign Replacement. This motion, made by Heidi Reyst and seconded by Nicolía Heineman, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 7, Nay: 0

4.b. Action Item 14-26-27: Superintendent Kapolka recommends the Board approve the Chelsea School District Goals for the 2026-2028 school years.

Motion to approve the District Goals for the 2026-2028 school years. This motion, made by Michelle Craig and seconded by Glenn Fox, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 7, Nay: 0

4.c. Action Item 15-26-27: Superintendent Kapolka recommends the Board approve the Emergency Operating Plan (EOP).

Motion to approve the Emergency Operating Plan (EOP). This motion, made by Glenn Fox and seconded by Heidi Reyst, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 7, Nay: 0

5. Information and Discussion

5.a. Thrun Policy Update - 5200s Student Conduct and Discipline

- 5209 - Student Use of Wireless Communications Devices

Discussion ensued regarding giving the buildings autonomy on this policy. Discussion was had about allowing cell phones between classes and at lunch.

Glenn Fox suggested updating the policy with the definition of “Instructional time” as the start of the school day when instruction begins until dismissal at the end of the school day. Instructional time may, at the discretion of the building administrator, exclude lunch and time between classes.

6. Work Session Discussion

6.a. Data Dig

7. Upcoming Events

- Tuesday, September 22, 2026 - Bond Committee Meeting, 8:00am WSEC Central Office Conference Room
- Monday, October 5, 2026 - Regular Board Meeting, 6:30pm Chelsea High School
- Wednesday, October 14, 2026 - Policy Committee Meeting, 8:00am, WSEC Central Office Conference Room

8. Adjournment

The meeting was adjourned at 8:21pm.

Respectfully Submitted,

Sara Tracy
Board Secretary