



MEMO

TO: Executive Board
 FROM: Matt McDonald, Senior Director of Human Resources & Business/CSBO
 DATE: September 30, 2026
 RE: September Staffing Update

Purpose

This memo updates the Board on FY27 staffing using the current program and allocation tabs. Seven program positions totaling 7.0 FTE are open. The proposed staffing allocation is 223.4 FTE, an increase of 1.0 FTE over the approved 222.4 FTE.

Program openings	1:1 support allocation	Contract placements	Proposed change
7.0 FTE	35.0 FTE (32 para, 3 nurse)	36 entries / 31.25 FTE	+1.0 general TA/CNA FTE

Open Positions

The Openings tab lists three classroom support vacancies and four student-specific 1:1 para vacancies. Each is a 1.0 FTE assignment.

Position	Program and assignment	Location	FTE
1:1 TA/CNA	ELS K–2, Boers (KT)	John Stewart	1.0
1:1 TA/CNA	New Pathways 3–5, Brandl (GA)	McDole	1.0
1:1 TA/CNA	New Pathways K–2, Bylina (CM)	McDole	1.0
TA/CNA/Job Coach	New Directions, O'Connor	Mades Johnstone	1.0
TA/CNA/Job Coach	New Directions, Avena	Mades Johnstone	1.0
TA/CNA/Job Coach	SAIL, McDonald	SAIL	1.0
1:1 TA/CNA	SAIL, Flowers (JB)	SAIL	1.0
Total			7.0

Student Specific 1:1 Staffing

Program	Para allocation	Nurse allocation	Open para
ABLE	2.0	2.0	0
ELS	5.0	1.0	1.0
New Pathways	14.0	0	2.0
New Directions	4.0	0	0
SAIL	7.0	0	1.0
Total	32.0	3.0	4.0

Contract Staffing

Position type	Entries	Allocated FTE
Adaptive physical education	4	1.10
TA/CNA/Job Coach	21	20.50
1:1 TA/CNA	6	6.00
1:1 nurse	2	2.00
Social worker coverage	1	0.25
Physical therapy	1	0.40
Hearing itinerant	1	1.00
Total	36	31.25

Allocation Recommendation

We are requesting the addition of one FTE paraprofessional in the K-1 classroom at Mades-Johnstone. That classroom now has 7 students with a previous allocation of two paraprofessionals.