

Annual Budget Meeting-Generally Sept

Wednesday, September 2, 2026 6:00 PM

Chanute Elementary School, 500 Osa Martin Blvd, Chanute, Kansas 66720

Attendance Taken at 6:00 PM.

Cassie Cleaver: Present
Steven Cunningham: Present
Heather Guernsey: Present
Dr. Bruce Lee: Present
Bri Leroy: Present
Derek Waggoner: Present
Jennifer Zywietz: Present

I. Call to Order

II. Silent Roll Call

III. Approve Agenda

I move to approve the agenda. This motion, made by Heather Guernsey and seconded by Bri Leroy, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Yea
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea

Yea: 7, Nay: 0

IV. Revenue Neutral Rate Hearing

A. Open Revenue Neutral Hearing

President Cleaver opened the Revenue Neutral Rate Hearing. The board and Mr. Koester answered the questions related to the revenue neutral hearing proposed by the patrons in attendance.

B. Adopt the Revenue Neutral Resolution 26/27-04

I move to adopt resolution no. 26/27-04, to exceed the revenue neutral rate. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Yea
Bri Leroy: Yea

Derek Waggoner: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

Clerk Slane preformed a roll call vote.

- C. Close Revenue Neutral Rate Hearing
President Cleaver closed the revenue neutral rate hearing.

V. 2026-2027 Budget Hearing

- A. Open Budget Hearing
President Cleaver opened the budget hearing. There were no questions from patrons in attendance.

- B. Close Budget Hearing
President Cleaver closed the budget hearing.

- C. Adopt Resolution No 26/27-05 for the Local Option Percentage
I move to adopt Resolution 26/27-05, authorizing USD 413 to make a local option percentage in the amount of 33% for the 2026-2027 school year. This motion, made by Heather Guernsey and seconded by Bri Leroy, Carried.

Cassie Cleaver: Yea

Steven Cunningham: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

- D. Adopt 2026-2027 Budget as published August 14, 2026 in The Chanute Tribune
After reviewing the district needs assessment and state assessment data at the June 15th board meeting, I move to adopt the 2026-2027 Budget as published in The Chanute Tribune on August 14, 2026. This motion, made by Jennifer Zywietz and seconded by Dr. Bruce Lee, Carried.

Cassie Cleaver: Yea

Steven Cunningham: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

VI. Dinner with new teachers and district administration
6:53 pm
Recess for dinner with the new teachers.
8:00 pm
Return to complete the meeting.

VII. Chanute Unified School District 413
Strategic Plan

VIII. Student Recognition **SS2**

IX. Staff Recognition **RR**

X. Open Forum **SS2**
Kenna Bideau-Kepley addressed the board regarding the transition of the Early Learning Center to the Elementary School Building.

XI. Consent Agenda
I move to approve the consent agenda.
This motion, made by Bri Leroy and seconded by Heather Guernsey, Carried.

Cassie Cleaver: Yea

Steven Cunningham: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

A. Approve Minutes

B. Approve Payment of Bills

C. Approve participation in the Mental Health Intervention Team (MHIT) Grant Program, this is a matching grant for a total award of \$76,230 (Kansas Department for Aging and Disabilities Services will provide 64% of the total award)

D. Accept a grant in the amount of \$1500 from the Peter R Marsh Foundation for Costumes and Performance Outfits at Chanute Middle School Music Department

E. Accept the donation of a clarinet from Abby Hughes for Chanute Middle School Band

F. Declare the following items at Chanute Middle School as surplus and provide proper disposal:

One heat press laminator
small storage cabinet Yearbook
Disposal

Year 2006 = 3
 Year 2009 = 3
 Year 2010 = 27
 Year 2011= 1
 Year 2012 = 1
 Year 2013 = 1
 Year 2014-2015 = 1
 Year 2016-2017 = 9
 Year 2018-2019 = 6
 Year 2018-2019 = 40
 Year 2019-2020 = 20
 Year 2020-2021 = 63
 Year 2021-2022 = 80
 Year 2022-2023 = 94

Grand Total = 349

XII. Items removed from Consent Agenda

XIII. Building Administration/Student Reports

A. Summer Learning	Maggie Wolken and Taryn Sigler
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XIV. Reports by Administrators

A. At Risk Accountability	Dr. Heather Burris
B. Curriculum Review Process-Science	Tyler Applegate
C. Superintendent's Report	Matt Koester

XV. ANW Special Education Cooperative Board Meeting Report **SS1**

XVI. Unfinished Business

XVII. New Business

A. Increase Activity Driver Pay \$2.00 per hour
 I move to approve the increase in Bus Driver pay by \$2.00 for all activity trips. This motion, made by Jennifer Zywietz and seconded by Bri Leroy, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Yea
Dr. Bruce Lee:	Yea
Bri Leroy:	Yea
Derek Waggoner:	Yea
Jennifer Zywietz:	Yea

Yea: 7, Nay: 0

B. Purchase Bus
 I move to purchase a 77 passenger bus from Midwest Bus Sales for a total price of \$157,805. This motion, made by Bri Leroy and seconded by Dr. Bruce Lee, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Yea
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea
Yea: 7, Nay: 0

XVIII. Board Member Comments

XIX. Closed executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA.

I move to go into closed executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, inviting Superintendent Koester, and return to open session in this room at 9:04pm. This motion, made by Bri Leroy and seconded by Heather Guernsey, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Yea
Bri Leroy: Yea
Derek Waggoner: Yea
Jennifer Zywietz: Yea

Yea: 7, Nay: 0

XX. Reconvene to open meeting to take desired/necessary options

XXI. Closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to the non-elected personnel exception under KOMA. **RR**

I move to go into closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to non-elected personnel exception under KOMA, inviting Superintendent Koester, Assistant Superintendent Burris and Director Applegate, and return to open session in this room at 9:10pm. This motion, made by Heather Guernsey and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver: Yea
Steven Cunningham: Yea
Heather Guernsey: Yea
Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

XXII. Reconvene to open meeting to take actions desired/necessary

I move to approve the personnel report as presented in the agenda. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver: Yea

Steven Cunningham: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

XXIII. Adjournment

I move to adjourn. This motion, made by Bri Leroy and seconded by Dr. Bruce Lee, Carried.

Cassie Cleaver: Yea

Steven Cunningham: Yea

Heather Guernsey: Yea

Dr. Bruce Lee: Yea

Bri Leroy: Yea

Derek Waggoner: Yea

Jennifer Zywietz: Yea

Yea: 7, Nay: 0

SIGNED : _____
Board Clerk

APPROVED:

SIGNED : _____
Board President