



Annual Youth Organization Report

For the Board of Parks Commissioners review

Thank you for the time and care you put into providing opportunities for local youth. At the end of each season, we ask organizations that utilize City facilities to share a brief recap of your season.

Why we ask for this report

The numbers tell us how many children and families your program reaches. Your comments tell us what worked, what was difficult, and how our parks and facilities can better support your organization. Together, these details help the board understand facility use and consider further maintenance and improvement priorities.

How to complete it

- **One report per season.** Complete the form after your season ends and include each City facility your organization used.
- **Share the best figures you have.** Use exact counts when available; otherwise, label your numbers as estimates.
- **Be specific with suggestions.** Name the facility, describe the issue or proposed upgrade, and explain how it would help.
- **Send it to Parks and Recreation.** Submit your report by the date staff provides so it can be shared with the Board of Parks Commissioners.

Please report urgent safety or maintenance concerns to City staff when they arise rather than waiting for this annual report.

We appreciate your partnership in making recreation possible for Columbus youth!



Annual Facility Use & Season Report

Please complete this form after your season has concluded. Return to the Parks and Recreation Department before your scheduled presentation at the Board of Parks Commissioners meeting.

1. Organization Details

Organization name:

Contact person's name:

Phone number:

Season start / end dates:

Email:

2. Participation & Activity

Total # of participants:

Total # of teams:

Approx. number of practices:

Approx. number of games:

Age groups served:

Tournaments, clinics, special events, or other programs held (include dates & approx. attendance):



3. Review & Feedback

City facility(s) used:

What went well this year:

What challenges did you run into:

What facility updates or upgrades would you suggest the city consider? Please name the facility and explain the need.

Additional Comments: