



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Katie Reynolds, Ed.D.
Date: September 24, 2026
Re: Superintendent Informational Report

Class Sizes and Course Sections

At Daniel Wright, we currently have 20 sections with more than 25 students. This includes 9 sections with 26 students, 8 sections with 27 students and 3 sections with 28 students.

FOIA requests

The district received seven FOIA requests this month.

1. Marlon Anderston from Midwest Bus Sales requested bus purchase and lease records, bid tabulations 2016-2026, executed purchase or lease agreements, and related board award memoranda for school buses or other pupil-transportation vehicles within the same period.
2. Catarina Mascarenhas from Lake County Gazette requested teachers who retired from the district during or at the end of 2025-2026 school year, and newly hired teachers for 2026-2027 school year, including but not limited to retirement lists and new-hire lists, personnel action reports, board-approved personnel items, and any data extract of those records showing name, position, subject or grade assignment, school, and effective date.
3. CT Mills from Public Info Access LLC requested district-issued direct work telephone numbers, direct dial lines, or work extensions for employees serving in the district's Central Office/District Administration Office.
4. Justin Wenig from Starbridge requested payment records for all vendor entities (companies, organizations, contractors, and other non-person payees) from January 1, 2026 to the current date, including at minimum: purchase date, vendor name, line-item description, and line-item amount.
5. Jennifer Mitchell from Economic Research Institute requested salary information for jobs/positions in District 103.
6. Marina Melachrinis from Allium Data requested current property and casualty insurance policies, including premium, or a summary document that includes coverage, carrier, limits, deductibles, and premium.
7. Catarina Mascarenhas from Prairie State Wire requested FOIA officer compensation and payments; payments related to legislation and/or lobbying related to FOIA; correspondence, communications, and/or coordination between the Public Body and any third party related to the Public Body's FOIA policies; correspondence, communications, and/or coordination between the Public Body and any third party related to any FOIA lobbying activities.

Leave of Absence Requests

The District received three leave requests this month.