



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Katie Reynolds, Ed.D
Date: September 24, 2026
Re: Press Policy 4:55 Use of Credit and Procurement Cards 1st Reading

The following policy has been presented for the Board's review. The Board reviews policies in two readings: the first to discuss them and make changes as necessary, and the second to finalize any changes and adopt new policies. The following policy is presented for the Board's first reading.

Each policy includes footnotes with backup information. The recommendation is listed below.

I will recommend the Board approve the policy at a future meeting.

Policy	Description	Recommendation
4:55	Use of Credit Card and Procurement Cards This policy has been updated to align with District 103's procedure.	Adopt