

MEMORANDUM

TO: Brian Ruttman, Superintendent
Board of Education

FROM: Jerry McConnell, Executive Director, Facilities Development

AUTHOR: Katie Waibel, Assistant

DATE: September 28, 2026

SUBJECT: Site Utilities Package-Change Order

Recommended Action:

Recommend approval of a \$1,294,513.00 change order to add the Site Utilities Package, per Bid Package #33, to the Early Mobilization Agreement. This change order will modify the current iGMP.

Background:

MNTC is requesting a change order for the Site Utilities Package to advance critical site work before winter weather impacts construction. Completing this work now will help reduce weather-related delays and maintain the overall project schedule.

The Site Utilities Package includes:

- **Site Utilities:** Sanitary sewer, domestic water, storm utilities, surface drainage, force main, and associated lift station.
- **Temporary Entrance:** Installation of a gravel entrance with railroad ties. The permanent asphalt entrance will be bid with the remainder of the project, with the final entrance priced and established as part of the WIC project.
- **Permits and Site Controls:** Site utility permit, USIC utility locates, City of Norman impact fees, and initial surveying and controls.
- **General Requirements:** Temporary site fencing, temporary restrooms, water trucks, and required safety measures, including trench boxes and ladders.
- **General Conditions:** Manhattan Construction staff support, including Mion Hill, Brandon Jenkins, and Miguel Meave, through November 2026.