

Executive Director Review Committee Goals

Committee Purpose:

ED Review Committee purpose according to bylaws:

The Executive Director Review Committee is charged with working with the [Board and Executive Director](#) to set the yearly goals for the Executive Director, as well as the measurements for those goals. Additionally, the Executive Director Review Committee shall assist in monitoring progress towards those goals, provide support in meeting those goals, and conduct a review of the progress made towards those goals at the end of the school year. This committee shall be chaired by the Vice Chair and shall include no fewer than two additional board members.

2026-2027

Committee Goals

Goal	Notes	Due Date/ Complete?
Complete the Director Review	using the rubric created by the committee, complete annual review of the director	May 2027
Fulfill the board directed mandates	assist in monitoring progress towards those goals, provide support in meeting those goals, and conduct a review of the progress made towards those goals at the end of the school year.	In progress

Month	Task	People Involved
-------	------	-----------------

June	Present new goals and measurements to BoD for approval at Board meeting	ED Review Committee, ED BoD (for approval)
October	ED Review Committee checks in with ED	ED Review Committee, ED
January	ED Review Committee checks in with ED	ED Review Committee, ED

April	Review past year's progress on goals, finalize ED year-end review (to present to BoD in May) Share evaluation with Board; give 1 week to respond.	ED Review Committee, ED Board; ED Review Committee will summarize results and present in May.
May	Review past year's progress on goals, finalize ED year-end review (to present to BoD in June)	ED Review Committee, ED
June	Final evaluation/ review of Executive Director Begin a draft of new goals based on the review, Strategic Plan, etc.	Board, ED (may be facilitated by the ED Review Committee) ED Review Committee, ED
As Needed	Present updates and edits on ED goals for BoD approval	ED Review Committee, ED, BoD
Quarterly/ As Needed	Present progress on goals to BoD	ED, ED Review Committee