

Weber School District
Technical Services

Memo

To: Superintendent Gina Butters, Weber School District Board of Education
From: Dr. Jennifer Boyer-Thurgood, Technical Services Director
CC: Brock Mitchell, Dax Teuscher
Date: August 18, 2026
Re: Purchase Request- Incident IQ

The Incident IQ Enterprise software is up for renewal on October 21, 2026. The software program is our ticketing system that provides teachers and staff the ability to easily create support tickets as well as travel requests. These tickets can then be efficiently routed to the Technology, Maintenance and DT&L departments. This allows each department to seamlessly manage the needs of all locations within the district.

At this time, I am requesting board approval for the renewal of our Incident IQ Enterprise software. The annual cost of this purchase will be \$211,447.33. We will be purchasing directly from the vendor, which is less than the State Contract price. All Weber School District procurement guidelines will be followed for this purchase.

Thank you for your consideration of this purchase. As always I appreciate your continued support of technology in the district. If I can provide further clarification or answers to questions, please contact me at 801-476-7979.

Thank you,

Dr. Jennifer Boyer-Thurgood

Dr. Jennifer Boyer-Thurgood
Director of Technical Services