



MEMORANDUM

TO: Brian Ruttman, Superintendent
Board of Education

FROM: Sarah Carper, Director, Compliance and Grants

DATE: September 14, 2026

SUBJECT: Board Policy Review

RECOMMENDED ACTION:

Review the following board policy changes or additions required to remain in compliance with federal, state, and local regulations. After board consideration, approval for the board policies will be requested in October 2026.

BACKGROUND:

This memo provides the MNTC Board of Education and Superintendent with a summary of the changes to the board policies listed below. The complete board policies are attached for your reference.

Board Policies:

- Criminal Record Searches – Board Policy #275
 - Amended to comply with SB 346.
 - Modifies when a new criminal record search may be waived and requires an affidavit rather than a letter.
 - Requires the affidavit to include information about allegations and investigations and requires the new employer to contact prior employer for verification.
- Employee Leave – Board Policy #452

- Amended to comply with SB 1204 to provide bereavement leave following a miscarriage experienced by an employee or the employee's spouse.
 - Amended to comply with HB 3467 to provide maternity leave following the adoption of a child under 4 years of age.
- Employment of Retirees – NEW Board Policy
 - New in response to HB 2288 that defines when retirees receiving TRS benefits may be employed.
 - Extends return-to-work waiting period and eliminates the post-retirement earnings limitations.
- Open Records – Board Policy #250
 - Revised to include clarification on direct costs in fulfilling the request, including legal fees.
 - Relocated the fee schedule in BP #251 to be included in BP #250
 - Updated fee schedule to modern technology and delivery means.
- Open Records Act Schedule of Fees – Board Policy #251
 - Retire BP #251 if revised BP #250 is approved.