

MEMORANDUM

TO: Regional School
Board Members

DATE: September 29, 2026

NUMBER: Work session

FR: Office of the Superintendent

SUBJECT: Student Services
Report

Perrian Windhausen, Director of Student Services reports on the following:

Registration and Student Information System

- Weekly training meeting with all secretary's district-wide to answer question and give updates. This practice continues to be helpful and supportive to site staff.
- Data export – student rosters for child find activities at sites
- Continued Enrollments and transfers between sites.
- Inputting grades from other schools into our system for transferred-in students.
- Data check to ensure teachers role in PowerSchool connected to correct class group for attendance.
- PowerSchool updates in preparation for OASIS reporting in October.
- Emailer updates to include all new members of the emailer group.
- Student Drops when request come from sites.
- Fulfilling records requests to other schools and previous students requesting transcripts.

Counseling Services

- In-service training provided to new counselors and counseling interns on the AKCIS- 360 Program and the Personal Learning and Career Plans (PLCPs) for students throughout our school district.
- Provided in-service training to all counselors and counseling interns on issues such as: Scheduling of Middle and High School students, Harm to Self and Other Protocols, ACT Information and test Dates, and Scholarship Information
- Senior Audits/training conducted with counselors for students identified as seniors to determine eligibility for Spring 2027 graduation, eligibility for sports, and scholarships such as the Alaska Performance Scholarship.
- Schedules for all students checked for placement in first and second semester courses.
- Direct assistance provided to students enrolling in EmpowerU – Academic Resiliency, Independent Study, ANSEP, Service Learning, Dual Credit courses, and Courseware classes.
- Updating of Scholarships on school district web site and shared with School Counselors, Counseling Interns and School Administrators.

Special Education:

- Specialist have made onsite visits to all villages and Kotzebue schools. Specialist include:
 - Physical therapist
 - Occupational therapist
 - Speech/Language Pathologist
 - Behavior Specialist
 - School Psychologist
 - Special Education Teacher Specialist and Mentors
 - Vision Specialist
 - Deaf Education Specialist
 - Autism specialist
- Special education teacher and aide training with Autism/Behavior specialist scheduled for October Inservice.
- Referrals for Speech services has increased, with over 12 new screening completed during the first month of school.
- Intensive needs review initiated for FY 27 submissions, medical records requested as needed.

Youth Leaders:

The Youth Leaders have hit the ground running this new school year! Five students represented the Youth Leaders at the 2026 Regional Elders and Youth Conference, hosted by Aqqaluk Trust in Kotzebue! Students themselves reported that they had a wonderful time and were honored to speak with their elders!

We have also had our first Teams monthly meeting and are excited about the opportunities ahead, such as the 43rd Annual Statewide First Alaskans Institute Elders and Youth Conference and AFN in Anchorage. We will be sending 16 students from district wide site to the conference in Anchorage.

Pictures below are from the Kotzebue Regional Elder and Youth event:





Early Learning and Family (ELF):

- Enrollment has dipped slightly this past quarter due to a staffing reduction with 17 families receiving services along with several referrals to be processed. We continue to work closely with providers at Maniilaq Health Center on the Well-Child and referral process and have met with new village-based providers.
- Edna Elisabeth Nyang Speech Pathologist, and Janelle Coop, Speech Pathologist continue to provide screenings, evaluation and speech therapy with enrolled families. Speech services are in person and virtually as well between quarterly on-site visits. Physical Therapist, Kristin Bacon has been traveling in the region with us as well.
- We are working on Extra Duty Contracts and hiring additional Early Childhood Educators as well.
- Working closely with site special education teams to transition Infant Learning Program children into school-based services in September.

Action Item:

- MOA Addendum for Speech Pathologist, Anna Coddington.
- Approval of MOA: Wilder Interpreting Services