



September 15, 2026

Dr. Jennifer Martin-Green
Superintendent of Schools
Southfield Public School District
24661 Lahser Road
Southfield, MI 48033

RE: Southfield Public Schools

Summer 2026 Contingency Authorization — Reconciliation

Dear Dr. Green,

On June 30, 2026, Barton Malow Builders requested authorization for an additional \$400,000 in project contingency to address unforeseen conditions during the Board of Education's summer break. This letter reconciles that authorization. It reports the work that exceeded available construction contingency, the amount drawn against the authorization, and the balance being returned to the bond.

Two bid packages exceeded their available construction contingency this summer: BP 43, Levey Middle School Site Renovations, and BP 17A, Birney K-8 School HVAC Renovations — Hard Tile. Together they account for \$127,671.13 in change requests, of which \$16,465.00 was absorbed by remaining contingency and \$111,206.13 was drawn against the authorization.

Site work at Thompson (BP 42) and at Birney (BP 44) was completed within existing contingency and required no authorization funds. No package other than BP 43 and BP 17A drew against the authorization.

SUMMARY OF EXPENDITURES

Bid Package	Initial Contingency	Available	Change Requests	Drawn from Authorization
BP 43 — Levey MS Site Renovations	\$139,000.00	\$0.00	\$103,255.14	\$103,255.14
BP 17A — Birney K-8 HVAC Renovations, Hard Tile	\$9,500.00	\$9,500.00	\$24,415.99	\$14,915.99
Total	\$148,500.00	\$9,500.00	\$127,671.13	\$118,171.13

BP 43 — LEVEY MIDDLE SCHOOL SITE RENOVATIONS

BP 43 carried an initial construction contingency of \$139,000.00, of which \$139,000.00 had been previously authorized for use. Three change order requests from Jacklyn Contracting were received during the summer work period, totaling \$103,255.14:

- Change Order Request 5 — Unforeseen Dewatering and Shoring, dated August 21, 2026: \$97,395.14. This request addresses the groundwater condition identified in June and reported in our authorization request. It comprises \$65,000.00 in dewatering services from Alexander Dewatering, \$27,757.28 in shoring rental from United Rentals, and \$4,637.86 in overhead and profit.
- Change Order Request 6 — Restoration around the new chiller pad on the east side of the building, dated August 27, 2026: \$2,860.00. Includes spoil removal, rough grading, and 2,300 square feet of seed, fertilizer, and straw.
- Change Order Request 3.1 — East Side Asphalt Base, Revision 1, dated August 29, 2026: \$3,000.00. Equipment and labor to place the asphalt base on the east side of the site that was found to be unsuitable.

\$103,255.14 was drawn against the summer authorization. Change Order Request 5 accounts for substantially all of this amount; the dewatering and shoring scope was the specific risk identified in the June 30 request.

BP 17A — BIRNEY K-8 SCHOOL HVAC RENOVATIONS, HARD TILE

BP 17A covered hard tile work at Birney K-8 School and carried its own construction contingency of \$9,500.00, separate from the contingency carried by BP 17, Birney K-8 School Interior Renovations. The extent of repair required to the existing ceramic tile in the cafeteria, kitchen, and locker rooms exceeded what was anticipated when that contingency was established, and the single change request from Black Mont exceeded it by \$14,915.99. The work was performed concurrent with the balance of the BP 17 renovations, which avoided a second mobilization and kept the scope within the summer shutdown.

Black Mont Estimate No. 2995, dated April 28, 2026, totals \$24,415.99 and is supported by a daily man-hour log documenting 77 foreman hours, 163 journeyman hours, and 194 apprentice hours, together with \$2,055.99 in ceramic tile material and \$1,600.00 in administrative overhead. Applying the package contingency of \$9,500.00, \$14,915.99 was drawn against the summer authorization.

RETURN OF REMAINING FUNDS

The reconciliation of the June 30, 2026 authorization is as follows:

Description	Amount
Additional contingency authorized June 30, 2026	\$400,000.00
Less: drawn for contingency exceedances, Summer 2026	(\$118,171.13)
Balance returned to the bond	\$281,828.87

The unused balance of \$281,828.87 will be returned to the bond.

REMAINING PACKAGES

Outstanding change orders for BP 16, Thompson K-8 Interior Renovations; BP 17, Birney K-8 School Interior Renovations; BP 18, Levey Middle School Interior Renovations; and BP 45, Adler Site Work, are still being finalized. We do not anticipate that any additional funding will be required to complete these projects. Each is expected to close with unused construction contingency, which will be returned to the bond at final completion and closeout, along with any contingency remaining in the packages addressed above.

Supporting documentation for each change request is attached. Please let me know if you would like any of these items reviewed in further detail.

Sincerely,

Kelli Ferguson
Senior Project Manager
Barton Malow Builders

CC: Juan Vazquez (Barton Malow Builders), Tawanesha Jones-Williams (PMR), Ethan Weiss (PMR)

Attachments

- Jacklyn Contracting Change Order Request 5 — Unforeseen Dewatering and Shoring, with supporting invoices
- Jacklyn Contracting Change Order Request 6 — Restoration around Chiller Pad
- Jacklyn Contracting Change Order Request 3.1 — East Side Asphalt Base, Revision 1
- Black Mont Estimate No. 2995 — Birney K-8 BP 17A Hard Tile, time and material
- Black Mont man-hour log — kitchen/cafeteria and locker rooms