

5. CONSENT AGENDA 4. HUMAN RESOURCES

5.4.3 PERSONNEL AND POSITION CHANGES – STUDENT ACCOUNTS

	Reason	Employee Name	Current Job Classification, Position Number, Position Title, Department	Proposed Job Classification, Position Number, Position Title, Department	Current Job Grade, FLSA	Proposed Job Grade, FLSA	Effective Date	Contract Dates
Administration recommends the creation of a Student Accounts department to enhance student services, strengthen internal controls and regulatory compliance and clarify operational accountability for student financial operations. The proposed changes are funded within the FY27 budget.								
1	Department, Job Title, Job Grade, Promotion	Head, Lucrechia	Professional Position Number: 0191 Assistant Director, Financial Aid Department, Enrollment Services Division	Administrator Position Number: 0191 Director, Student Accounts Department, Enrollment Services Division	C52 Exempt	D61 Exempt	9/28/2026	9/28/2026- 6/30/2027
2	Department, Job Title, Transfer	Witrzek, Stacey	Specialist Position Number: 1035 Financial Aid Specialist, Financial Aid Operations Sub-Department, Enrollment Services Division	Specialist Position Number: 1035 Student Accounts Specialist, Student Accounts Department, Enrollment Services Division	B32 Non- exempt	B32 Non- exempt	9/28/2026	9/28/2026- 6/30/2027
Recommendation: Approve the changes with the effective dates noted above.								