

GALVESTON INDEPENDENT SCHOOL DISTRICT

Regulations Pertaining to the Use of School Buildings, Grounds and Equipment

The use of the school buildings or grounds or equipment by societies or organizations for the promotion of educational, recreations, or other civic interests shall never be permitted to interfere with the regular school program.

Application for use of any or all school facilities shall be made through the Finance Department of the Galveston Independent School District. All arrangements shall be made ten days before time of use and all fees shall be paid no later than **15 business** days in advance. Charges for facility requested, as fixed by the Board of School Trustees, and as filed in the Finance Department, are shown below. School buildings will not be opened unless payment, insurance and security clearance are received in this office **15 business** days prior to the event. Failure to meet this requirement will cancel the rental agreement. No game or program shall start after 10:00 p.m.

The use of the school buildings or grounds shall not be granted to any person, society, or association unless a satisfactory guarantee is given for the proper use of the premises, for the orderly conduct of the meeting proposed to be held therein under its control, for the prompt payment of any charges, and for the prompt payment of any damages to school property while in use by it. Any society or association failing to promptly pay Galveston Independent School District the bill for such damages shall be denied any further use of the buildings, grounds, or equipment.

No fees shall be charged for admission to any entertainment or function held in the school buildings except those which are for the sole and immediate use and aid of the school itself, and excepting, also performances or exhibitions given by local amateur, theatrical, musical, civic, and athletic organizations. A local organization must submit a written request for the use of a school facility prior to engaging an entertainment agency for the purpose of staging a performance or exhibition.

The school buildings may not be used by any individual or society that teaches any doctrine subversive to the Constitution of the State of Texas or of the United States.

It shall be the policy of the Board of School Trustees to rigidly enforce the State law pertaining to firearms, alcoholic beverages and/or the use of tobacco products of any kind in public school stadiums and on all school property.

The user of school buildings, grounds, and equipment under this agreement shall carry **Public Liability Insurance** in the amount of \$100,000 each person, \$300,000 each accident, and property damage in the amount of \$50,000 each accident. **The Galveston Independent School District** shall be named as co-insured, and a certificate of such insurance shall be presented with the payment prior to use.

Security for all events must be provided by the GISD Police Department

Subject to above Rules and Regulations, permission is hereby granted to:

LESSEE:

For the use of: _____

Dates of use: _____

Acceptance of Building Use Regulations by:	
_____ Officer/Representative	_____ Date
_____ GISD Representative	_____ Date

Rental Fee:	_____	0.00
Custodial Fee:	_____	0.00
Security Fee:	_____	0.00
Other:	_____	
Other:	_____	
Total Cost:	_____	0.00

PLEASE SIGN AND RETURN ONE COPY OF THIS AGREEMENT WITH REMITTANCE AND CERTIFICATE OF INSURANCE.