



September 15, 2026

County Board of Commissioners
Alpena, Cheboygan, Montmorency and Presque Isle Counties

Dear County Commissioners and Board Chairman,

We are writing to formally request a five (5) percent increase in the county's budget appropriation for District Health Department No. 4 for the upcoming calendar year. This additional funding is vital to address staffing shortages, provide community health services, and ensure our county can effectively respond to emerging public health needs.

Our staff provides immunizations, environmental health inspections, and nutritional support programs in addition to responding to each communicable disease issue that arises. An increase of five (5) percent will be utilized for staff retention and recruitment, as well as servicing all of our required programs and our outstanding pension liability.

Thank you for your consideration of our request and your support of your local health department.

Sincerely,

Michelle Konwinski, Finance Director
District Health Department No. 4
100 Woods Circle, Suite 200
Alpena, MI 49707