



## **MEMORANDUM**

TO: Brian Ruttman, Superintendent  
MNTC Board of Education

FROM: Andrew Gilmore, Director, District Improvement

DATE: September 14, 2026

SUBJECT: Purchase Request

**RECOMMENDED ACTION:**

Review and approve the contract for services with Gallup, Inc.

**SUMMARY:**

The attached contract with Gallup in the amount of \$14,180 is for our annual workplace engagement survey.

**Gallup Access - Workplace Survey - Business Subscription**

- Administration of annual survey for up to 260 employees.
- Gallup will provide platform orientation for a System Administrator, standard resource/communication templates, and Technical Help Desk support.
- The subscription includes unlimited use of action planning and learning resources for managers.

**Leadership Results Briefing Session Virtual**

- Gallup's Leadership Results Briefing Session Virtual is a 90-minute, consultant-facilitated discussion that guides senior executive leadership teams through their organization's Q12 engagement results. The Gallup consultant helps to emphasize leaders' influence in shaping an engaged culture by identifying organizational performance objectives, tailoring briefings based on survey administration specifics, engaging executive team members in discussions, and strategizing to maintain an engaging culture. This session is delivered virtually and equips leaders with actionable steps to support the organization's engagement strategy.

