



MEMORANDUM

TO: Brian Ruttman, Superintendent
Board Members

FROM: Stephanie Simon
Executive Director, Student Engagement

DATE: September 11, 2026

SUBJECT: Agreement with Certiport for certification exams

RECOMMENDED ACTION:

Approve the renewal of the Certiport Authorized Test Center Agreement to provide certification exams in long-term programs and short-term courses at MNTC.

BACKGROUND:

Certiport is the testing vendor for Autodesk, Microsoft, and Adobe credentials. This agreement is a renewal with the only change being the dates of the agreement (Section 2. Terms). MNTC offers Certiport exams in the following long-term programs:

- Architecture & Mechanical Drafting & Design
- Digital Cinema
- Engineering
- Graphic Design
- Legal Office Services
- Medical Office Services
- Programming and Artificial Intelligence

Students completing several of our short-term classes are also prepared to take Certiport exams.

The MNTC Assessment Center proctored over 320 Certiport exams in FY26.