

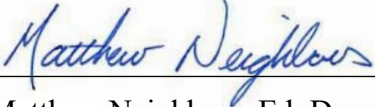
Action Sheet

MEETING DATE: September 23, 2026

AGENDA ITEM: Discuss and Consider Approval of RFP Multi-Function Copiers NO. 2023-24-01 Expense for 26-27

In February 2024, request for proposals were solicited under RFP Multi-Function Copiers NO. 2023-24-01. Function4 was the awarded vendor. GISD is currently on year three of a four year contract. The estimated cost for the click charges and consumables is \$125,000 for FY27. The estimated leasing cost for the machines is \$115,000 (payment is made to Great American Financial Services Corporation as the leasing company through Function4). The collective purchase amount for FY27 will exceed \$50,000.

RECOMMENDATION: I move that the Board of Trustees approve Function4 in the amount not to exceed \$125,000 for copier charges and not to exceed \$115,000 to Great America Financial Services Corporation for copier leasing payments for the third year of the contract.


Matthew Neighbors, Ed. D.
Superintendent


Jeff Martello
Chief Financial Officer