

650 COPYRIGHT POLICY

Board Revised: November 8, 2010 (Formerly Policy Concerning the Recreational Use of Movies & Videos)

Board Reviewed: September 21, 2026

I. PURPOSE

The purpose of this policy is to inform and clarify copyright law as it applies to educators, so that employees may lawfully gather and use resources (print and digital) while employed by the school district.

II. GENERAL STATEMENT OF POLICY

Movies or videos in any format will not be shown for either recreational use or as a reward. If/when a movie or video in any format is to be shown for Parent/Family nights, the public performance right must be purchased, in accordance with copyright law. Classroom use of movies or videos in any format must follow legal copyright requirements for showing this material without a public performance right, and include **all** of the following criteria:

1. Nonprofit educational institution
2. Shown by teachers and students in a regularly scheduled class
3. Shown in a classroom or other instructional place
4. Shown from a legally acquired copy of the program (the rental store bought it, so it is legal; an individual recorded it from another source, so it is illegal)
5. Showing is a material part of **direct teaching** on a particular topic

Simpson, C. (2005). *Copyright catechism: Practical answers to everyday school dilemmas*. Worthington, OH: Linworth Publishing.

In addition, employees shall adhere to the legal copyright and fair use guidelines for other media, including but not limited to: print, illustrations, photographs, videos, music, sound, computer software, television, and internet. A user-friendly breakdown of legal use in chart form is readily available for all employees through the school media center websites, staff information within Flyer Apps, and direct email from the media specialist each fall. For further clarification regarding copyright, employees should refer to the media specialist.

III. NOTICE OF POLICY

The school district shall give employees notice of this policy by such means as are reasonably likely to inform them of this policy.