

**LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST**

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Donald Fisher

SCHOOL Silver Stage High School

NAME OF CONFERENCE: American Academy of Forensic Science Annual Conference, 2027
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Orlando, Florida

DATE OF DEPARTURE: 02/14/2027

DATE OF RETURN: 02/19/2027

Training/Travel/Conference is (check all that apply):
Mandated by the state ☐ Mandated by the district ☐
Needed for certification/licensing ☐ Related to the District Performance Plan ☐ Related to our School ☐
Performance Plan ☐ Related to a specific program/course ☒ Other ☐

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

Silver Stage High School recently started a 2-year forensic science Career and Technical Education (CTE) Pathway. The Perkins Grant allocates a portion of funds towards professional learning with the purpose of ensuring that CTE teachers are highly knowledgeable in the content area they are teaching. While Mr. Fisher loves forensic science, he is looking to further his understanding of forensic science.

The American Academy of Forensic Science conference holds sessions on the following topics: anthropology, criminalistics, jurisprudence, odontology, pathology, behavioral science, questioned documents, and toxicology. All of these are topics covered in Nevada's forensic science CTE standards. Participation at this conference will develop teacher expertise and confidence, allow for the recruitment of future guest speakers, and will help inspire the creation of additional hands-on learning experiences that tie into real career practices used within the field of forensic science. Meaningful learning opportunity not only leads to student success, but also creates a positive learning culture focused on professionalism, expertise, and engagement.

TRAVEL APPROVED: Date _____


Site administrator or supervisor signature

TRAVEL APPROVED: Date 9-11-26


Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 9-11-26

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Perkins Local

BUDGET#					Total	District Office	Grant	School Site	Other			
Registration Fees:	280.631.0000.300.2213.330.10000.26.000	Attendees	1	x	850	Reg. fee	\$	850		☒		
BUDGET#	280.631.0000.300.2213.580.10000.26.000											
Travel By:	Air				\$	622.40		☒				
(Air, district car, private car for personal convenience, etc.)												
BUDGET#	280.631.0000.300.2213.580.10000.26.000											
Lodging:	Room rate	\$	134	x	5	nights	\$	757.10		☒		
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>												
Meals:	Breakfast	\$	20	x	5	days	\$	80		☒		
	Lunch	\$	22	x	6	days	\$	132		☒		
	Dinner	\$	33	x	6	days	\$	198		☒		
	Incidental	\$	5	x	6	days	\$	30		☒		
Substitutes:	# of Days	5		x	\$ 195	/day		975			☒	
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)					\$	150						
Other Miscellaneous expenses: (attach explanation)					\$							
TOTAL EXPENSES					\$	3,794.5						

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 2/14/27-2/19/27

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Rosen Shingle Creek Hotel 9939 Universal BLVD Orlando FL 32819

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: 2/14/27 7:20am

Date & Time you wish to RETURN: 2/19/27 5:50pm

List any special notes here: NA

Are you renting a car? ☐ Yes ☒ No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : 157

All travelers agree to share lodging as appropriate?

☒ Yes ☐ No

Register under what name(s)?

Donald Fisher

Name, Address, Phone number of
lodging establishment:

Holiday Inn Express Orlando-2776 Destination Parkway Orlando 32819

DEADLINE DATE :

Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

Registration Pricing AAFS 2027

Registration Type	Early Registration (Through Nov. 14)	Regular Registration (Nov. 15 - Jan. 14)	Life Registration (One-time fee)
Member Categories <i>Includes Trainee Affiliate, Professional Affiliate, Associate Member, Member, Fellow, and Retired Member</i>	\$595	\$670	\$1,000
Student Affiliates	\$260	\$335	\$1,000
Retired Fellows		\$0	
Spouse/Guest <i>(RF Guest - 50% disc.)</i> <i>Only AAFS Members and Fellows are eligible for guest registration</i>	\$465	\$540	\$1,000
Non-Members	\$850	\$930	\$1,000
Non-Member Students	\$465	\$540	\$1,000

**You chose a Basic fare**

Basic fares are non-refundable except as allowed by our 24-hour cancellation policy. Flight changes are allowed but require a fare upgrade. Customers may be eligible for a flight credit if canceled at least 10 minutes prior to the flight's original departure time. Checked bag fees may apply.

Trip & Price Details

Price Passengers Seats Payment Confirmation

Flight Modify

Sun 2/14

1659 / 3403

RNO
7:20 AM→ **MCO**
5:35 PM

7 hr 15 min

1 stop

Basic**Base fare**
1 Passenger(s) **\$532.09****Taxes and fees** **\$90.31**1 Passenger | **Seat assigned at check-in****Flight total** **\$622.40**or from \$61/mo*
with Flexpay. [Learn more](#)

Fri 2/19

183 / 2591

MCO
5:50 PM→ **RNO**
10:20 PM

7 hr 30 min

1 stop

Basic

Only 1 left!

1 Passenger | **Seat assigned at check-in****Helpful Information:**

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/r/terms](https://southwest.com/r/terms)

Upgrade Flight

Upgrade to Choice



- ✓ Choose a Standard seat at booking¹⁵
- ✓ General boarding¹⁶
- ✓ No cancel fee (12-month Transferable Flight Credit™ from original ticketing date)⁶
- ✓ Flight changes allowed, fare difference applies⁸
- ✓ 6x Rapid Rewards® points per dollar³
- ✓ Free same-day change/standby (taxes and fees may apply)⁹
- ⓘ Checked bag fees may apply²

*Please read the [fare rules](#) associated with this purchase.Prices shown per passenger, per one-way.☐ Upgrade departing trip for \$55☐ Upgrade returning trip for \$55☐ Upgrade both for \$110

SUBTOTAL	\$532.09
TAXES & FEES	\$90.31
TRIP TOTAL	\$622.40

[Show price breakdown](#)Not ready to buy yet? [Save this flight for later.](#)By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.**Add Car Rental**Orlando International Airport • 02/14/27 - 02/19/27 [Modify](#)

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\$300+
in IHG statement
credits

Earn
65K
bonus points
after
qualifying
purchases

Price for this stay
\$757.10

IHG statement credit*
-\$300.00

Total after statement credit
\$457.1

*Price for stay and statement credits may post on
separate statements.

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Last Name

Email Address

Country/Region

Address

[Additional Address Information](#)

City/Town

Postal Code

Country/Region Code

Phone Number

[Add a Special Request](#)

Pay with



Reserve with payment

Your room will be held until your arrival on the day of your check-in.

#

Holiday Inn Express Orlando - South
Park

2776 Destination Parkway, Orlando, FL,
United States

Total price 757.10 USD

Dates Feb 14-19, 2027 (5 nights)
Check in 4:00 pm

Reservation 1 room, 1 guest

Room type 1 King Bed Standard

Rate name 79th American Academ
Free Breakfast

5 nights stay	
Feb 14 - Feb 15	134.00 USD
Feb 15 - Feb 16	134.00 USD
Feb 16 - Feb 17	134.00 USD
Feb 17 - Feb 18	134.00 USD
Feb 18 - Feb 19	134.00 USD

Taxes 87.10 USD

Total price 757.10 USD

Earn an estimated 6,700 points for this stay.

Feedback



FY 2027 per diem rates for orlando, Florida

Change fiscal year: or [New search](#)

Daily lodging rates (excluding taxes) | October 2026 - September 2027

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2026 Oct	Nov	Dec	2027 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Orlando	Orange	\$145	\$145	\$145	\$178	\$178	\$178	\$145	\$145	\$145	\$145	\$145	\$145

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Orlando	Orange	\$80	\$20	\$22	\$33	\$5	\$60.00

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)